

REPORT OF COMMITTEE

Ad Hoc Policy Review Committee

Tuesday, July 11, 2017

Room 101

Rev. Lyman S. Parks Administration Building

1:00 p.m.

Present: Ms. Jen Schottke – Chairperson, Dr. Wendy Falb, Mr. Raynard Ross, Ms. Maureen Slade and Ms. Sharron Pitts

Public Comment

None

REPORTS/UPDATES

Bylaw # 1185 – Board-Superintendent Relations

Ms. Pitts reviewed her edits of Bylaw # 1185 with the committee. Ms. Slade motioned, Dr. Falb seconded that Bylaw # 1185 be presented to the Board for approval. The motion carried.

Bylaw # 1191 – Attorney

Ms. Pitts reviewed Bylaw # 1191 and indicated that the Bylaw relates more specifically to when external legal counsel is utilized. She mentioned that occasionally business and real estate transactions require outside counsel. She also informed the committee that due to the legality of Special Education in general, the district relies on legal counsel with expertise in Special Education law. Ms. Pitts addressed questions from the committee, clarifying her role in providing legal counsel on behalf of the district. Ms. Schottke requested specific clarification language within the Bylaw. Ms. Pitts will make the changes. Dr. Falb motioned, Ms. Slade seconded that Bylaw # 1191 be edited then presented to the full Board. The motion carried.

Bylaw # 1320 – Agenda

The committee and Ms. Pitts discussed perplexities within Bylaw # 1320. Following discussion, Dr. Falb indicated that it would be helpful for the Board to know what is legally required by the State of Michigan, to be included in consent agendas. Ms. Pitts assured the committee that she will review the school code will return to the committee with clarification.

Bylaw # 1330 – Rules of Order

Following review and discussion, edits to Bylaw # 1330 were agreed upon and noted by Ms. Pitts. Ms. Slade made the motion to present the edited Bylaw # 1330 to the full Board. Dr. Falb supported the motion. The motion carried.

Bylaw # 1350 – Voting Method

With regards to Bylaw # 1350 – Voting Method, Ms. Pitts indicated that she restructured some of the existing verbiage to organize the language within the Bylaw. Dr. Falb and the committee discussed including language specific to possible levels of responsibility in the event of a conflict

of interest or an abstention. Ms. Pitts will review similar policies and return to the committee with recommendations.

Bylaw # 1360 – Minutes

Ms. Pitts reviewed the proposed edits to Bylaw # 1360 and addressed questions from the committee. Following brief discussion, Dr. Falb motioned, Ms. Slade seconded and the motion carried to present Bylaw # 1360 – Minutes to the full Board. The motion carried.

Bylaw # 1375 – Board Notices to the Public

Noting Ms. Pitts' edits, Dr. Falb motioned to present Bylaw # 1375 – Board Notices to the Public to the full Board. Ms. Schottke supported. The motion carried.

Bylaw # 1400 – News Coverage

Ms. Pitts highlighted her edits of Bylaw # 1400 – News Coverage. She indicated that the Bylaw is not as consistent as the law. Upon committee review and discussion, Dr. Falb suggested that the statutory language remain, but any redundant language be deleted. In addition, the committee agreed to change the title of Bylaw # 1400 to Broadcasting and Recording Board Proceedings. Mr. Ross motioned that with the necessary edits, Bylaw # 1400 – Broadcasting and Recording Board Proceedings be presented to the full Board. Dr. Falb supported. The motion carried.

Bylaw # 1510 – Bylaw and Policy Development System

Ms. Pitts highlighted suggested edits to Bylaw # 1510 – Bylaw and Policy Development System. Following review, the committee agreed to edit the length of time for bylaw and policy review in this Bylaw to every 4 years. The committee also agreed to revise the language to condense the Bylaw language and eliminate redundancies. Ms. Pitts recorded the suggested edits. Mr. Ross made the motion and asked Ms. Pitts to make the edits prior to presentation to the full Board. Ms. Slade supported the motion. The motion carried.

Meal Charging Policy

Ms. Pitts introduced the Meal Charging Policy to the committee for consideration. Following review and discussion, Dr. Falb suggested that the first sentence be changed to “The purpose of this policy is to convey clear meal account procedures to individual schools and districts that have an Alternative Agreement with GRPS (School Food Authority). Ms. Pitts will request that Mr. Greene attend the next meeting to address committee members' specific questions. Mr. Ross made the motion to move the Meal Charging Policy to the full Board once the edits have been made. Dr. Falb supported the motion. The motion passed.

Due to time constraints, the committee agreed to bring the following Bylaw and Policies to the next Ad Hoc Policy Committee meeting for review:

Bylaw # 1570 – Review of Administrative Regulations

Policy # 7215 – Performance-Enhancing Substances

Policy # 8220 – Alcohol, Inhalants, Steroids, and Drug Abuse

Policy # 8230 – Tobacco Products

Ms. Schottke reminded the committee that the next Ad Hoc Policy Committee meeting is scheduled to be held at 1:30 p.m. on Tuesday August 1, 2017. The meeting will be held at the Rev. Lyman Parks Administration Building in Room 101.

The meeting was adjourned at 2:10 p.m.

/skh