

GRAND RAPIDS PUBLIC SCHOOLS
Grand Rapids, Michigan

Regular Board of Education Meeting
A G E N D A



Monday, May 15, 2017
6:30 p.m.
Franklin Campus Auditorium
1331 Franklin, SE

Board Purpose:

“To represent the public’s interest in conceiving, developing, and implementing policies and guidelines which empower the Superintendent to direct the entire Grand Rapids Public Schools’ (GRPS) corporate structure to provide a quality education for all students in the GRPS, and in so doing, produce students who are productive, contributing citizens, and a district with a strong market appeal.”

District Mission Statement:

*“The mission of the Grand Rapids Public Schools is to ensure that all students are **educated, self-directed, and productive** members of society.”*

Board Meeting Broadcasts

Videos of regular scheduled Board of Education meetings are broadcast on Grand Rapids Cable Channel 27 as follows:

<u>English:</u>	Tuesday	7:00 p.m.
	Thursday	7:15 p.m.
	Saturday	7:00 a.m.
<u>Spanish:</u>	Wednesday	7:00 p.m.
	Friday	5:00 p.m.
	Sunday	4:30 p.m.

Minutes of all Grand Rapids Board of Education meetings are kept on file and are available for inspection at the Board of Education Office of the GRPS, 1331 Franklin, SE during regular business hours.

**GRAND RAPIDS PUBLIC SCHOOLS
EQUAL OPPORTUNITY/AFFIRMATIVE ACTION STATEMENT**

The Grand Rapids Public Schools, as an Equal Opportunity Employer, complies with federal and state laws prohibiting discrimination, including (but not limited to) Title IV and Title VII (with amendments) of the 1964 Civil Rights Act, Title IX of the Educational Amendment of 1972, Section 504 of the Rehabilitation Act of 1973, Veterans Readjustment Act of 1974 as amended 38 USC 20-12, and the Americans with Disabilities Act of 1990. It is the policy of the school Board that no person, on the basis of race, sex, gender, height, weight, color, ethnicity, religion, national origin, age, marital status, disability, or veteran status, shall be discriminated against in employment, educational programs and activities, or admission. Inquiries or complaints should be addressed to the Equal Opportunities Office, 1331 Franklin, SE, P.O. Box 117, Grand Rapids, Michigan 49501-0117. This reaffirmation of the District’s commitment to comply with applicable non-discrimination laws shall not be a contractual agreement or expand the District’s liability for compliance.

ACCOMMODATION STATEMENT

Meetings of the Grand Rapids Public Schools Board of Education are held in the Board Auditorium of the District Offices at 1331 Franklin, SE. If you are disabled and need accommodation to participate in an activity or read a document, or if you speak a language other than English and need interpretation/translation services, please contact the Equal Opportunities Office , 1331 Franklin, SE, Grand Rapids, MI 49501-0117, (616) 819-2035. Advance notice will enable us to better accommodate you.

**GRAND RAPIDS PUBLIC SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING**
Monday, May 15, 2017
Board Chambers/Auditorium, 1331 Franklin, SE
6:30 p.m.

We welcome and appreciate your presence at this meeting of the Grand Rapids Public Schools Board of Education. We respectfully request that you turn off cellular phones and refrain from clapping, cheering, or making audible comments. We invite you to make formal public comment during the designated times on either agenda items, non-agenda items, or if you wish, on both. To do so, please fill out the comment card and submit it to the Board table. Please limit your comments to approximately three minutes. Thank you.

Order of Business

Call to Order

- ◆ Pledge of Allegiance
- ◆ Roll Call
- ◆ Approval of Agenda

- ◆ **Celebration(s)**
 - Year in Athletics
 - Down Syndrome Association of West Michigan Educators of the Year

Report of the Student Representatives to the Board

Public Comment – Board Agenda Items Only

Reports

- ◆ Secretary's Report
- ◆ Committee Chair Update (None)
- ◆ Superintendent's Report
 - Thank You – Strong Schools, Strong Communities
 - Groundbreaking at Buchanan
 - 2017 Graduation Schedule

- ◆ **Action Item(s)**
 - KISD Budget Resolution (Support For)
 - Bylaw #1005 District Authority, Second Reading, Final Adoption
 - Bylaw #1015 District Mission Statement, Second Reading, Final Adoption
 - Bylaw #1020 Bylaws, Second Reading, Final Adoption
 - Bylaw #1032 Duties and Governing Philosophies, Second Reading, Final Adoption
 - Bylaw #1040 District Goals and Objectives, Second Reading, Final Adoption

Order of Business (Cont.d)

Consent Agenda Grouping

- ◆ Approval of Minutes
 - Special Board Meeting/Work Session – April 10, 2017
 - Board Meeting – May 1, 2017
- ◆ Reports of Committees (None)
- ◆ Business Items
 - Administrative Appointments
- ◆ Motions & Resolutions
 - Kent Intermediate School Board Biennial Election of the Kent Intermediate School Board

- ◆ **Discussion Item(s)**

Public Comment – Non-Agenda Items Only

Superintendent’s Comments

Board Member Comments

Adjournment

Minutes of all G.R. Board of Education meetings are kept on file and are available for inspection at the Board of Education Office of the GRPS, 1331 Franklin, SE, during regular business hours and are also accessible via GRPS website at www.grps.org

*The Grand Rapids Public Schools is an Equal Opportunity Institution - F/M/V/D
If you need special accommodation due to a disability, please contact the Equal Opportunity Office at 1331 Franklin, SE P.O. Box 117, Grand Rapids, MI 49501-0117 or call 819-2100 (TDD 1-800- 649-3777) prior to the meeting.
The advance notice will enable us to better accommodate you.*

ISD BUDGET RESOLUTION

Grand Rapids Public Schools, Michigan (the "District")

A regular board meeting of the board of education of the District was held in the auditorium in the District, on the 15th day of May, 2017, at 6:30 o'clock in the p.m.

The meeting was called to order by Wendy VerHage Falb, Ph.D., President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS:

1. Section 624 of the Revised School Code, as amended, requires the intermediate school board to submit its proposed budget not later than May 1 of each year to the board of each constituent district for review; and

2. Not later than June 1 of each year, the board of each constituent district shall review the proposed intermediate school district budget, shall adopt a board resolution expressing its support for or disapproval of the proposed intermediate district budget, and shall submit to the intermediate school board any specific objections and proposed changes the constituent district board has to the budget.

NOW, THEREFORE BE IT RESOLVED THAT:

1. The board of education has received and reviewed the proposed intermediate school district budget in accordance with Section 624 of the Revised School Code, as amended, and by the adoption of this resolution, expresses its support for the proposed intermediate school district budget.

2. The secretary of the board of education or his/her designee shall forward a copy of this resolution to the intermediate school board or its superintendent no later than June 1, 2016.

3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Grand Rapids Public Schools, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a regular board meeting held on May 15, 2017, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Secretary, Board of Education

Section 1000 – Board Bylaws

1005 District Authority

1005

The official name of the school district shall be the Grand Rapids Public School District and the District shall operate as a general powers school district. The legal basis for the Grand Rapids Public School District is vested in the will of the people as expressed in the Michigan Constitution, the statutes pertaining to education, various court interpretations, and the powers implied by the above.

The Board, on its own behalf and on behalf of the electors of the school district, retains and reserves unto itself, without limitations, all powers, rights, authority, duties and responsibilities conferred upon and vested in it by the laws and the Constitution of the State of Michigan and/or the United States and those outlined in the Michigan School Code..

It is the intent of the Board through its policies to establish direction and general and long-range operational procedures for the care and custody, establishment, maintenance, management and carrying on of the public schools and property of the District as authorized under current law.

Whenever the words “Superintendent,” “Assistant Superintendent,” or “Principal” appear in these policies and rules, the words “or designated representative” shall be assumed to follow. The delegation of authority of administrative actions does not relieve the Superintendent or other administrators of the responsibility of the actions of their designated representatives.

Approved: June 29, 2009

Revised: _____

LEGAL REF: MCL 380.11a

The Mission of the Grand Rapids Public Schools is to ensure that all students are educated, self-directed, and productive members of society.

All students will meet or exceed standards approved by the Board in all curriculum areas.

All students will be productive, responsible citizens who value learning.

A supportive partnership will exist between the Grand Rapids Public Schools and the community.

Approved: June 29, 2009

Revised _____

DRAFT

Section 1000 – Board Bylaws

1020 Bylaws

1020

The exercise by the Board of its powers granted by statute, the conduct of its affairs, and the rights and powers of its members and officers shall be governed by these bylaws, in accord with the laws of the State of Michigan and the regulations of the Michigan Department of Education.

Amendment of Bylaws

The Board bylaws/governance principles may be amended by a two-thirds (2/3) majority vote of the members elected to and serving on the Board of Education at a regular meeting only and not unless such amendment shall have been proposed at a previous regular meeting.

Suspension of Bylaws

Any bylaw/governance principle may be suspended by a majority vote of the members elect at any meeting.

Approved: June 29, 2009

Revised: _____

LEGAL REF: MCL 380.11a (6)

Section 1000 – Board Bylaws

1032 Duties, and Governing Philosophies 1032

Duties

The Board's work for the benefit of students and the community will include:

- a. Establishing and maintaining connections with the public regarding issues impacting public education;
- b. Reviewing and recommending education policy on an ongoing basis;
- c. Hiring and evaluating the Superintendent, including holding the Superintendent accountable to the terms of the contract and annually set goals;
- d. Enacting Board governance policies that include Superintendent parameters/responsibilities, Board/Superintendent/Staff Relations, and the Board's own means to support its governance role;
- e. Making decisions based on clear data and significant and relevant monitoring information pertinent to District operations;
- f. Approving a District budget with revenue and spending parameters and a financial performance monitoring process;
- g. Reviewing and accepting administrative rules as they support the policies established by the Board; and
- h. Establishing a process to appoint an interim Superintendent to ensure that District business is conducted during an extended planned or unplanned absence of the Superintendent.

Board Member Duties and Responsibilities

Individual Board members shall:

- Keep the Superintendent and fellow Board members advised of community reaction to the school program and to school policies;
- Listen to citizens with questions, comments, and complaints, referring them to an appropriate member of the school staff in accordance with the policies of the Board;
- Refer personal requests and criticisms by employees directly to the appropriate administrative office and/or union official in accordance with the policies of the Board;

Section 1000 – Board Bylaws

1032 Powers, Duties, and Governing Philosophies

1032-2

- Act on the selection, assignment, transfer, promotion, demotion, or dismissal of school personnel, both certified and non-certified, only after submission of a recommendation by the Superintendent of Schools;
- Participate in county, regional, state, and national associations of school board members;
- Hold the Superintendent responsible for acceptable standards and results in the operation of the school system;
- Be responsible for their own behavior and consequences;
- Not undermine the leadership of the President and take only those actions which are congruent with policy;
- Observe Parliamentary procedure, deferring to the President when clarity of procedure is needed;
- Respect the authority of the President;
- Not bypass the authority and/or role of the President;
- Communicate directly with the President regarding performance issues; and
- Inform the President or Superintendent of additional agenda items prior to the Board meeting.

Governing Philosophies

In governing on behalf of a quality education for all students within the Grand Rapids Public Schools, the Board of Education's decisions and policy-making will be founded on the principles listed below:

- a. Fostering and modeling an atmosphere of respect for human dignity and the talents and contributions of all persons;
- b. Providing a system of accountability for delivering quality education that can be measured;
- c. Putting students' needs first by making decisions with a sense of honesty, sincerity, fairness, and integrity;
- d. Striving to meet the needs of all children through decision-making based on an equitable distribution of resources;
- e. Listening to hear the words and intentions of all who speak;

Section 1000 – Board Bylaws

1032 Powers, Duties, and Governing Philosophies

1032-3

- f. Putting what we learn and do into a system perspective; and
- g. Compromising and collaborating to achieve the goal of a quality education for all students of the GRPS.

The Board may exercise the above legal powers and duties only when convened in a legally constituted meeting.

Approved: June 29, 2009

Revised: _____

LEGAL REF: Michigan Constitution, Article VIII; MCL 380.10, 380.11 *et seq.*

DRAFT

The Board shall provide the mission and vision for the District. The Board, in consultation with the Superintendent, shall annually establish and review a set of long-range goals and objectives to guide the operations of the District consistent with the mission and vision. All personnel in the District shall direct their efforts toward achieving the goals and objectives of the Board in order to ensure that students are able to function effectively in their environment, employment, and continuing educational efforts.

The Board shall participate in long-range planning through an annual meeting with the Superintendent and senior staff to review progress on the implementation of priorities, initiatives, and long-range plans, to determine which goals have been achieved, whether any new efforts are needed, and to review major issues that may affect the future of the District. The Board also shall consider and act upon objectives and major activities proposed by the Superintendent to achieve long-range goals.

The Superintendent shall develop necessary procedures, forms, or other measures to implement the goals of this policy using simple, logical, and collegial processes.

The Superintendent shall provide opportunities for interested patrons to become knowledgeable about the District long-range planning process, and to review and to make recommendations concerning specific District long-range plans.

The Superintendent shall give the Board periodic reports each year on the progress and success of various plans, and shall ensure that similar progress reports are available to the news media and to District patrons.

Approved: June 29, 2009

Revised:

CONSENT AGENDA

The following items are being presented for the acceptance/approval of the Board:

1. Approval of Minutes
 - a. Special Board Meeting/Work Session – April 10, 2017
 - b. Board Meeting – May 1, 2017
2. Reports of Committees (None)
3. Business Items
 - a. Administrative Appointments
4. Motions & Resolutions
 - a. Kent Intermediate School Board Biennial Election of the Kent Intermediate School Board

**PROCEEDINGS
OF
THE BOARD OF EDUCATION
OF THE
GRAND RAPIDS PUBLIC SCHOOLS
GRAND RAPIDS, MICHIGAN**

OFFICIAL

**SPECIAL BOARD MEETING/WORKSESSION
ROOM 101, REV. LYMAN S. PARKS ADMINISTRATION BUILDING
1331 FRANKLIN, SE**

MONDAY, APRIL 10, 2017

Meeting called to order at 5:00 p.m. by President Falb.

Present: Grant, Lewis, Matias, Ross, Schottke, Slade, Baker, Flores, President Falb – 9

Absent:

APPROVAL OF AGENDA

President Falb asked if there were any corrections/additions to the agenda. There being none, the agenda is approved as written.

Carried.

PUBLIC COMMENT

Ms. Lily Schulting addressed her concerns to the Board regarding Special Education year- long school

SPECIAL ORDER OF BUSINESS

Legislative/Budget Update

a) Non-budget Legislative Update

Mr. Helmholdt started with a high level update for the Board. He shared that both the House and the Senate did come out with their versions of the budget and it is out of the sub-committee and awaiting action in the full committee. The Senate's version is the worst of the three proposed budgets and the Governor's is the best of all the versions with the exception of the Shared Time component. Senate Bill 271 is the pre-Labor Day school start. It has cleared committee and is sitting on the Senate floor. We are still assessing this. We have communicated to the chair that we believe it should be done on an ISD or regional basis as not to create a patchwork of start dates. Some schools are starting a week before or a week after other schools. House Bills 4421 and 4422 would relax the barrier to allow retired teachers back into the classrooms as we know there is a teacher shortage across the state. This bill would give schools broader flexibility. We are just starting to dive into this. A new House Bill 4314 would require all ISD Boards to be elected. We do not have a current position on this yet. We are waiting for more information. The legislation that would remove the calendar from negotiations is still sitting in committee and Mr. Helmholdt is waiting for more information and not sure if this has a lot of legs to it.

b) State (Senate/House Versions & Implications to the Budget)

Mr. Larry Oberst shared information regarding the Michigan state budget 2017 – 18. In the power point he laid out a comparison for the Governor, House and Senate versions of the proposed budgets (this information was also given in hard copy for the Board's reference). Here are some of the highlights of the budget comparison:

- Governor's budget is in alignment with the 21st Century Commission
- GRPS is supportive of the Governor's budget over the House and Senate
- No change for the GSRP
- At-Risk funding under the Governor - Increase of \$150 million, expands to include 131,00 new students, with new metrics / under the House – increase of \$129 million, newly eligible districts capped at 50% of total, agree with new metrics / under the Senate – increase of \$100 million, \$ 41 million for all districts, agree with Governor on new metrics
- Shared time reduction per Governor's budget at \$55 million
- Across all budgets Michigan Public Schools Employees Retirement System (MPERS) contribution rate .62% increase – real cost to the district
- Cyber school funding per the Governor reduce foundation allowance by 20%, Senate and House full allowance

Mr. Oberst shared the financial impact that each proposal would have on the district. It was shared that the shared time cut would affect staffing and students. This program services Christian/Catholic School students. Superintendent Neal shared that we will keep working on the budget and will keep the Board informed as we move forward.

c) Federal Proposed Cuts to Title Programs/21st Century and Budget Implications

Superintendent Neal shared that in addition to the proposed budgets from the state that she learned that the Federal proposed cuts could decrease the district budget by \$6 million dollars. If this should happen we will request that the Board sign resolution to reduce staff. It would also affect other programs as well and create much instability across our community. We need to protect the system. We do not have \$6 million dollars so people will have to go home. We need

to maintain the 5% fund balance. If we were to keep employees on the payroll it would bring us to a 2% fund balance and put us into receivership. We are going to do everything in our power not to let this happen. There is already shortage of highly qualified and if this federal cut goes through it will be a struggle to open schools. We have taken a public position on this. We will continue a public call for action. This could go into October to be final. This would have an impact on non-profits who are involved in LOOP. It would affect 150 external vendor employees who work the after school programs. Professional development would go away too. This would be devastating for districts. We have not notified anyone as of yet. We needed to let you (the Board) know first. When we have the outcome we will proceed with a communication plan to all involved. We need to speak with one voice along with our community partners.

d) Fund Balance (Budget Reductions)

Superintendent Neal shared that this really all goes together. Last year the Board asked that we keep a 5.5 % fund balance. Superintendent Neal has been working with a small group to keep this balance and this is a \$2.3 million dollar cut without everything else that is happening. We need to keep away from the 5% as possible to avoid receivership. Superintendent Neal will continue to keep the Board updated. Passing the millage will help. The millage will not help the federal budget. Mr. Oberst shared that the Estimating conference will take place on May 17. The Governor's goal is to have the budget by June 1.

Superintendent Neal shared with the Board that we are working with Kent Intermediate District (KISD) to provide Adult Education. If all works out, KISD will take this over. KISD will write the grant. KISD will utilize Beckwith location for the program next year to serve the adult population. Superintendent Neal is also proposing cutting the childcare program at Campus. We actually lose money in providing the daycare program. Our focus should be Pre-K – 12 education which is our core business.

Special Education Update

Ms. LaMore shared an update regarding what we are doing in special education and why (hard copy of the plan/information was given to Board members for their reference). Some of the following was shared:

- Work on calendars for special education began in 2012
- In 2016-17 we moved from providing the Regular School Year Calendar and a “summer School Calendar”; to offering a Regular School Year Calendar with consideration of need for Extended School Year Services, and a 200 Day Calendar
- Three years ago we began to implement a plan to get us to ESY standards
- Federal regulations for IDEA – 2006 – Extended school year services
- Individualized education program – rule 21e
- MDE - Standards for Extended School Year Services in Michigan
- Guidance for Extended School Year Services in Michigan
- Letters and information shared with parents

A question was raised if the assessments are on track for each student who may qualify for the summer program. Ms. LaMore shared that the staff has worked really hard and are on track and prepared. It was also shared that what is being done regarding the summer programming is being done in accordance of the law under State of Michigan. Superintendent Neal shared that we did give an extra year to help prepare for this shift regarding the summer programming. A discussion was also had regarding the timeline of assessments that would qualify a student for summer

programming. Could we begin the process using a different window in order to have the information to parents as early as possible? This could be more manageable for staff and parents. If we could start earlier it would be helpful in many of the service areas needed for students.

Contract Negotiations Update – Closed

Ms. Schottke read the Board into closed session for the purpose of strategy and negotiations session connected with the negotiations of various collective bargaining groups at the request of the Superintendent. This closed session is called pursuant to the Open Meetings Act, Section 8, Article C.

Policy – Final Reading/Approval

The following policies were approved:

- 1900 – Contracts and Board Member Disclosure Information
- 3610 – Purchasing Goods and Services
- 3660 – Bids, Quotations, and Local Preference
- 4005 – Employee Conflict of Interest – Purchases

Section 1000 – Board Bylaws

1900 Contracts and Board Member Disclosure Information

1900

1. The Board shall not approve a contract in which a Board member, the family member of a Board member (“family member”), or a member of the Board member’s household (“household member”) is a party or has a financial interest unless the following disclosure, voting, and recording requirements are met:

Definitions:

- a. Family Member: Family member means a person’s spouse or spouse’s sibling or child; a person’s sibling or sibling’s spouse or child; a person’s child or child’s spouse; a person’s parent or parent’s spouse, and includes these relationships created by adoption or marriage.
- b. Household Member: Household member means anyone living in the Board member’s household at the time the contract will be voted on by the Board.
- c. Financial Interest: Financial interest means any contract or financial transaction with the District in which any of the following apply:
 - i. The Board member, family member, or household member is a direct party to the contract or financial transaction, or
 - ii. The contract or financial transaction is with any firm, partnership or other unincorporated association, in which the Board member, family member, or household member, is a partner, member, or employee, or
 - ii. The contract or financial transaction is with a professional limited liability company organized pursuant to the Michigan Limited Liability Company Act, if the Board member, family member, or household member, is a member (not merely an employee) of the company, or
 - iii. The contract or financial transaction is with any corporation in which the Board member, family member, or household member is a stockholder owning more than 1% of the total stock outstanding in any class if the stock is not listed on a stock exchange, or owns stock that has a present

- market value in excess of \$25,000.00 if the stock is listed on a stock exchange, or
- iv. The contract or financial transaction is with a corporation in which the Board member, family member, or household member is a director, officer, or employee; or
 - v. The contract or financial transaction is with a corporation in which a trust, if the Board member, family member or household member, is a beneficiary, owns more than 1% of total stock outstanding in any class if the stock is not listed on a stock exchange, or owns stock with a present market value in excess of \$25,000 if the stock is listed on a stock exchange.
 - vi. Any trust of which the Board member, family member or household member is a beneficiary or trustee.

Disclosure Requirements

A Board member shall promptly disclose any financial interest in the contract or financial transaction to the Board of Education, which disclosure shall be a matter of record in its official proceedings. This disclosure shall be made in the following ways:

- a. If the contract or financial transaction is for emergency repairs or services, the Board member must promptly disclose any financial interest in the contract or financial transaction by filing a sworn affidavit with the Secretary of the Board. The disclosure shall be made a matter of record in the Board's official meeting minutes as outlined in c. below.
- b. If the Board member, family member, or household member will directly benefit from a contract or financial transaction in an amount less than \$250.00 and less than 5% of the public cost of the contract or financial transaction, the Board member must disclose the financial interest in the contract or financial transaction by filing a sworn affidavit with the Secretary of the Board. The disclosure shall be made a matter of record in the Board's official meeting minutes as outlined in c. below.
- c. If the Board member, family member, or household member will benefit by \$250.00 or more, or 5% or more of the public cost of the contract or financial transaction the financial interest must be disclosed in one of two ways:
 - i. By notifying, in writing, the President of the Board of the financial interest at least seven (7) calendar days before the meeting at which a decision regarding the contract will be made. If the President of the Board is the individual with the conflict of interest, disclosure must be made to the Secretary of the Board. The disclosure shall be made public in the same manner as in public meeting notice, or
 - ii. By disclosing the financial interest in the contract or financial transaction at a Board meeting. Under this option, the Board may not vote on the relevant contract or financial transaction until a subsequent Board meeting convened not sooner than seven (7) calendar days after the meeting at which the disclosure was made.
- d. If the Board member, family member, or household member's financial interest in the contract or financial transaction exceeds \$5,000.00, the Board member must disclose the financial interest in the contract or financial transaction at a Board

meeting, and the Board may not vote on the contract or financial transaction until a subsequent Board meeting convened not sooner than seven (7) calendar days after the meeting at which the disclosure was made.

Amendments or re-negotiations of a contract or financial transaction or additional payments under a contract or financial transaction, which were not authorized by the contract or financial transaction at the time initially approved or awarded are also subject to the disclosure and recording requirements of this policy.

2. The Board of Education must disclose the following summary information in its official minutes:
 - a. The name of each party involved in the contract or financial transaction,
 - b. The terms of the contract or financial transaction, including duration, financial consideration between parties, facilities or services of the school District included in the contract, and the nature and degree of assignment of employee of the District for fulfillment of the contract, and
 - c. The nature of the financial interest.

3. Voting Requirements

The contract or financial transaction must be approved by a vote of not less than 2/3rds of the full membership of the Board in open session without the vote of the Board member making the disclosure. However, that if 2/3rds of a majority of the members of the Board are required to abstain from voting based on this policy, then for purposes of that contract or financial transaction, the Board members who are not required to abstain constitute a quorum of the board and are eligible to vote. This does not apply where the contract or financial transaction is between the District and a trust in which the Board member is a beneficiary or a trustee. In that case, a 2/3 vote of the full Board is required.

4. This policy shall not apply to:

- a. Contracts between the school District and another public entity,
- b. Contracts awarded to the lowest qualified bidder, other than a Board member (or an entity in which a Board member has a financial interest as defined in this policy), upon receipt of sealed bids pursuant to a published notice provided such notice does not bar, except as authorized by law, any qualified person, firm, corporation or trust from bidding.
- c. Contracts for public utility services where the rates are regulated by the state or federal government.

See also Policy 3610-Purchasing Goods and Services.

Approved: June 29, 2009

Revised: April 10, 2017

LEGAL REF: MCL 15.321, *et seq* and MCL 380.1203

Section 3000 – Fiscal Management

3610 Purchasing Goods and Services

3610

The Board shall approve the purchase of goods and services, property leases, and inter-agency agreements when the initial order, contract, or agreement exceeds the base amount established annually by the Michigan Department of Education above which competitive bids must be obtained according to the Michigan School Code. The Superintendent or designee shall authorize the purchase, lease, or agreement that is equal to or less than the Michigan Department of Education's annually established base amount.

The Director of Purchasing shall be the sole purchasing agent for the District. All purchases shall comply with the Board's purchasing policies and the implementing administrative rules.

Purchasing From District Employees and Board Members Employees:

The District shall not purchase goods, materials, or directly from an employee or where an employee has an interest in any of the following:

- a. Any firm, partnership, or other unincorporated association, of which the employee is a partner, member, or employee.
- b. Any private corporation in which the employee is a stockholder owning more than 1% of the total outstanding stock of any class if the stock is not listed on a stock exchange, or stock with a present market value in excess of \$25,000 if the stock is listed on the stock exchange.
- c. Any corporation where the employee is a director, officer, or employee.
- d. Any trust of which the employee is a beneficiary or trustee

The District may purchase specialized services from employees in an amount less than \$500 upon approval of the Superintendent or designee.

Board Members:

The District shall not purchase goods, materials, supplies, or services from a member of the Board of Education, from a board member's family member, or from a member a board member's household, except as outlined in Board Policy 1900.

Purchases For Personal Use

Board members and employees shall not authorize or make any purchase through the District for personal use. The name of the District, school, or an employee's position, shall not be used to gain personal discounts or cost preferences. The District shall not purchase equipment or supplies for resale to employees.

Emergency Purchases

The requirements of this policy and Policy 3660, *Bids and Quotation Requirements*, may be suspended if an emergency is declared by the Superintendent or the Chief of Staff. Such emergencies may arise because of accident or other unforeseen occurrence that could affect the life, health, welfare or safety of the District's students or employees.

When the cost of the emergency purchase exceeds the base amount established annually by the Michigan Department of Education, above which bids are required, telephone or

electronic communication with members of the Finance Committee of the Board shall be made as soon as possible after the emergency is declared, and written notice shall be given to the members of the Board of Education at the next scheduled Board meeting.

Refer also to Board Policy 1900 – *Contracts and Board Member Disclosure Information* and Board Policy 4005 – *Employee Conflict of Interest - Purchases*

Approved: June 29, 2009

Revised:

LEGAL REF: MCL 15.321-330; 380.1216; 380.1274

Section 3000 – Fiscal Management

3660 Bids, Quotations, and Local Preference (Cf. 4760)

3660

All purchases shall be in compliance with Board policies. Purchases requiring competitive bids shall be made in accordance with current statutes, the creation of bid specifications, and adherence to the District's bidding procedures.

The Director of Purchasing shall develop and maintain lists of potential bidders for various types of materials, equipment, and supplies. These bid lists shall be used for the distribution of specifications and invitations to bid.

Any supplier may be included in the list upon written request. The Director of Purchasing shall review all bid lists annually or as needed.

Written Quotations

The District shall not purchase supplies, materials, or equipment in a single transaction costing \$10,000 or more without obtaining written quotations from a minimum of three vendors.

Competitive Bids and Cooperative Purchases

The District shall not purchase supplies, materials, or equipment in a single transaction exceeding the amount published annually by the Michigan Department of Education unless competitive bids are obtained and approved by the Board.

The Director of Purchasing is authorized to consider, and recommend for Board approval, membership in cooperative purchasing organizations that would benefit the District.

Cooperative purchasing also pertains to what is commonly referred to as “third party bids.” Third party bidding shall constitute a competitive bid for purposes of this Policy.

Bid Specifications

All bid specifications shall be clear and concise and shall include the following: required performance, surety, bid, statutory bond information, sworn statement of familial relationship, Iranian Business Relationship Affidavit, the debarment and suspension certification, compliance with preferential bid laws,; financial statements, the District’s right to reject any or all bids, compliance with all federal, state and local laws, ordinances and regulations, and the date, time, and place for the opening of bids.

The Board, upon recommendation of the Superintendent or designee, reserves the following rights:

- to accept or reject all bid proposals in whole or in part;
- to waive minor irregularities;
- to award a contract to other than the lowest bidder; and
- to award contracts to one or more vendors.

The Purchasing Office shall retain all bids and supporting documentation in accordance with State of Michigan guidelines for record retention.

Local Purchasing Preference

The District provides a 5% preference (bid discount) in the purchasing of school equipment and supplies from local vendors, providing the quality and service are commensurate with the bid requirements. Bids, or proposals when bids are not required, shall be accepted from non-local vendors in order to maintain a fair market price.

In determining the qualification for a Local Purchasing Preference for purposes of this policy, vendors must:

- a. Have obtained the Certification of a Michigan Based Business as determined by the Michigan Department of Technology, Management and Budget and have its primary business operations located within the municipal boundaries of the City of Grand Rapids, Michigan for at least the last six months, or
- b. Be certified by the City of Grand Rapids, as a Micro-Local Business Enterprise and have its primary business operations within the municipal boundaries of the City of Grand Rapids.

A successful recipient of a contract and/or purchase order which has received a Local Purchasing Preference may be required to present proof of its status as a Michigan Based Business and documentation of its location within the City of Grand Rapids at any time upon request from an authorized District official. Failure to provide the requested information or failure to maintain business operations with the City of Grand Rapids for the duration of the contract will make the contract voidable at the District's discretion, and will result in disqualification from future consideration of a Local Purchasing Preference for a period of two years unless excused by the Superintendent or Designee.

Local Construction Contracting Preference

The District provides a preference (bid discount) in construction contracts from local vendors, providing the quality and service are commensurate with the requirements set forth by the District as to satisfy the demands of the bid or proposal. Bids, or proposals when bids are not required, shall be accepted from non-local vendors in order to maintain a fair market price.

In determining the qualification for a Local Construction Contracting Preference for purposes of this policy, vendors must:

- a. Have obtained the Certification of a Michigan Based Business as determined by the Michigan Department of Technology, Management and Budget and have its primary business operations located within the municipal boundaries of the City of Grand Rapids, Michigan for at least the last six months, or
- b. Be certified by the City of Grand Rapids, as a Micro-Local Business Enterprise and have its primary business operations within the municipal boundaries of the City of Grand Rapids.

A successful recipient of a contract which has received a Local Construction Contracting Preference may be required to present proof of its status as a Michigan Based Business and

documentation of its location within the City of Grand Rapids at any time upon request from an authorized District official. Failure to provide the requested information or failure to maintain business operations with the City of Grand Rapids for the duration of the contract will make the contract voidable at the District's discretion, and will result in disqualification from future consideration of a Local Construction Contracting Preference for a period of two years unless excused by the Superintendent or Designee. Preference will be provided on the following basis:

- a. Contractor Participation: Grand Rapids Public Schools will provide up to a 5% bid discount to prime contractors and/or construction managers who satisfy the criteria for consideration as a Local Vendor.
- b. Subcontractor Participation: Construction bids for non-local vendors may be discounted when a bidder on a Grand Rapids Public Schools' project voluntarily subcontracts with businesses meeting Local Vendor Criteria. Prime contractors and/or construction managers must submit affidavit(s) verifying Local Vendor subcontractor participation.

Prime contractors and/or construction managers must require Local Vendor certification documentation to be submitted by each subcontract bidder with their sealed bid. The District, at its discretion, may request additional documentation to verify the qualification of any Local Vendor subcontractor participating in a construction project.

- c. The following is a schedule of discounted percentages based upon Local Vendor subcontractor participation achieved by the prime contractor:

<u>LBE Subcontractor Participation</u>	<u>Discount Percentage</u>
i. <u>1.0% - 2.5%</u>	<u>1.0%</u>
ii. <u>2.51% - 5.0%</u>	<u>1.5%</u>
iii. <u>5.01% - 7.5%</u>	<u>2.0%</u>
iv. <u>7.51% - 10.0%</u>	<u>2.5%</u>
v. <u>10.01% - 15.0%</u>	<u>3.0%</u>
vi. <u>15.01% - 18.0%</u>	<u>4.0%</u>
vii. <u>18.01% +</u>	<u>5.0%</u>

- d. Prime contractors and/or construction managers may not terminate an approved Local Vendor subcontractor working on a Grand Rapids Public Schools construction project, and then perform the work on the terminated subcontract with its own forces or those of another subcontractor, without prior written consent by the Grand Rapids Public Schools Executive Director of Facilities and Operations Management. If a Local Vendor subcontractor fails to complete its work on the contract for any reason, a prime contractor/construction manager must notify the Grand Rapids Public Schools Executive Director of Facilities and Operations Management and make good faith efforts to find another approved Local Vendor subcontractor to substitute for the original Local Vendor subcontractor. Utilizing good faith efforts, and to the extent reasonable, the prime contractor/construction manager shall substitute an approved Local Vendor subcontractor to perform the same amount of work under the contract as the Local Vendor subcontractor that was terminated.

Section 4000 – Business Management

4005 Employee Conflict of Interest - Purchases

4005

Employees shall not have a direct financial interest in District purchases, or benefit directly from any financial transaction with the District, except for specialized services in an amount less than \$500 upon approval of the Superintendent or designee.

Purchases of, or use of District property, materials, or personnel by employees shall be accomplished in accordance with good business practices, and within the framework of applicable laws, regulations, and Board policies.

The Superintendent and his/her cabinet and any other administrator deemed by the Superintendent to be in a position to influence the purchase of any goods or services, shall annually, or if changes occur, sign and file a conflict of interest disclosure document. Refer also to Board Policy 3610 – *Purchasing Goods and Services*

Approved: June 29, 2009

Revised:

LEGAL REF: MCL 15.322-323

Administrative Position

Dr. Flores raised a question regarding the hiring process and voiced his concern regarding perception and if the district is hiring the right people for positions. Superintendent Neal expressed her hopes that after five years as the superintendent, her decisions regarding positions would be trusted with all Board members.

ADJOURNMENT

The Board adjourned at 8:00 p.m.

Secretary

/db

**PROCEEDINGS
OF
THE BOARD OF EDUCATION
OF THE
GRAND RAPIDS PUBLIC SCHOOLS
GRAND RAPIDS, MICHIGAN**

OFFICIAL

**REGULAR BOARD MEETING
BOARD CHAMBERS/1331 FRANKLIN, SE**

MONDAY, MAY 1, 2017

PLEDGE OF ALLEGIANCE

Meeting called to order at 6:30 p.m. by President Falb.

Present: Matias, Ross, Schottke, Slade, Baker, Flores, Grant, Lewis, and President Falb – 9.

Absent: 0.

APPROVAL OF AGENDA

President Falb asked if there were any corrections or additions to the agenda. There being none, the agenda is approved as written.

Motion by Mr. Ross, supported by Dr. Flores, that the agenda be approved as written.

Carried: Yeas: Matias, Ross, Schottke, Slade, Baker, Flores, Grant, Lewis, and President Falb – 9.

Nays: 0.

CELEBRATIONS

None.

REPORT OF THE STUDENT REPRESENTATIVE TO THE BOARD

The student representative was excused.

PUBLIC COMMENT- BOARD AGENDA ITEMS

None.

SECRETARY'S REPORT

Ms. Jen Schottke presented the following reports:

State of Our Schools

Please plan to attend the annual State of Our Schools Address, presented by Superintendent Teresa Weatherall Neal on Thursday, May 4 at 6:00 pm, at GRPS University located at 1400 Fuller Ave. NE. Doors open at 5:00 p.m.

2017 Citywide Art Show

The 2017 Citywide Art Show is taking place May 8 – 24, 2017 at the Western Michigan Conference Center located at 200 Ionia Ave. SW. Gallery hours will be 8:00 a.m. Monday through Thursday and 8:00 a.m. – 5:00 p.m. on Friday.

There will also be two public receptions for GRPS' families and friends:

May 9, 2017 at 5:30 p.m. – 7:00 p.m. for K-5, K-8, and Center Based Programs

May 10, 2017 at 5:30 p.m. – 7:00 p.m. for GRPS Secondary Schools and all Non-Public Schools.

Board Committee Meeting Schedule Update

The May 9, 2017 Ad Hoc Policy Committee meeting will be rescheduled for another date that will be communicated to the committee once determined.

COMMITTEE CHAIR UPDATE

Academic Achievement Committee

Chairperson Rev. Matias shared that at April's Academic Achievement Committee meeting, they discussed comprehensively the Social and Emotional Learning (SEL) and where the district is heading. SEL will tie the feeder schools together with the themes and be grade appropriate and child focused. He shared that the committee also had a lively discussion on districtwide achievement.

Ad Hoc Policy Committee

Chairperson Ms. Schottke shared that at April's Ad Hoc Policy Committee, they focused on two areas. One was to bring the Social Emotional Learning Policy forward which is up for second reading at this meeting. The second was to spend time working through the board policies to reduce redundancy and combine them. She will provide an overview of the changes to the policies that will be presented tonight before they are voted on. Additionally, she noted that she will be pulling Bylaw #1150 Board Officers from the agenda so that it can be reviewed further by the committee.

Finance Committee

Chairperson Dr. Baker noted that as the academic year comes to a close and the budget is being determined for next year, there are some things that will impact decisions that are outstanding at this time. Finance Committee will be able to gage the budget timeline in the next few weeks. Mr. Larry Oberst, chief financial officer was invited to provide an update on the proposed timeline.

Timeline

The 18/19 Budget will need to be approved by June 30, 2017. The plan right now is to bring a draft of this budget to the Finance Committee at its May 22, 2017 meeting. Mr. Oberst will also bring Budget Amendment 2 to the 15/16 budget at that meeting as well. He is proposing to bring both the budget and Amendment 2 to the June 5, 2017 board meeting or a work session pending the board's guidance. He is awaiting a couple of pieces to serve as a basis to finalize the proposed 17/18 budget after the state has had its Revenue Estimating Conference on May 17, 2017. The Governor is anticipated to release the final state budget for 17/18 on June 1, 2017. He needs to see where things stand but if there are significant things that are not determined it may be a couple weeks later.

Provided the Strong Schools, Strong Communities millage passes it would generate \$3.5 million annually for the next 10 years and to be used for operating costs in to the classrooms. Dr. Baker shared that at the next Finance Committee he anticipates that the Public Hearing date would be better determined. There are moving pieces and parts at this time. Mr. Oberst shared that the vote on the budget could go to the June 19, 2017 board meeting. President Falb requested the Public Hearing come later in the month to allow her colleagues to be exposed to the budget prior to voting and doing a deep dive at a work session prior to this. Dr. Baker shared that he will connect with President Falb and Superintendent Neal to follow this up.

Museum School

Mr. Ken Klomprens, executive director of facilities and operations provided an overview of the architectural renderings of the Museum School High School. He provided that there is little being done to the exterior of the building, as the Museum School on Jefferson Ave. SE is historical in nature as it is the last building constructed under Franklin Roosevelt's Works Progress Administration program. The District committed to the neighborhood to keep the building and only exterior changes will be made to the back wall. He also provided details on the various rooms and resource areas of the building. The building will hold 360 students maximum. Completion is expected in August of 2018.

SUPERINTENDENT'S REPORT

Strong Schools, Strong Communities Proposal

Mr. John Helmholdt, executive director of communications and external affairs shared that tomorrow would be the big day that the ballot proposal for a .9 enhancement millage is taking place – May 2, 2017. The millage would generate \$211 per student with 100 percent dedicated to the classrooms. An awareness campaign has been extensive. If the millage passes, it will bring stability to all area districts' funding.

ACTION ITEMS

Policy #7020 Social and Emotional Learning, Second Reading, Final Adoption

Motion by Ms. Lewis, supported by Mr. Ross, to approve Policy #7020 Social and Emotional Learning for Second Reading, Final Adoption.

Carried: Yeas: Matias, Ross, Schottke, Slade, Baker, Flores, Grant, Lewis, and President Falb – 9.

Nays: 0.

Section 7000: Instructional Program
7020 Social and Emotional Learning

It is the mission of the Grand Rapids Public Schools that all students are educated, self-directed, and productive members of society. In order to accomplish this mission and our commitment to students and families, the Board recognizes that social emotional learning must become an essential part of the curriculum, staff professional development, parent and family engagement, and community partnerships.

Adults must explicitly teach and model behaviors, attitudes, and skills that enable students to develop five important life skills:

- Recognize and manage their emotions
- Demonstrate caring and concern for others
- Establish positive relationships
- Make responsible decisions
- Constructively handle challenging social situations

The Superintendent shall incorporate social emotional learning into the curriculum and other educational programs. Through the strengthening of social and emotional development in adults and students, all students will experience a safe, caring, and inclusive environment where they can enjoy learning and meet their academic goals.

Approved:

Bylaw #1005 District Authority, Acceptance of First Reading

Ms. Schottke provided this bylaw was primarily a language cleanup and some general language to board duties was added.

Motion by Dr. Baker, supported by Mr. Ross, to approve Bylaw #1005 District Authority, Acceptance of First Reading.

Carried: Yeas: Matias, Ross, Schottke, Slade, Baker, Flores, Grant, Lewis, and President Falb – 9.

Nays: 0.

Section 1000: Board Bylaws
1005 District Authority

The official name of the school district shall be the Grand Rapids Public School District and the District shall operate as a general powers school district. The legal basis for the Grand Rapids Public School District is vested in the will of the people as expressed in the Michigan Constitution, the statutes pertaining to education, various court interpretations, and the powers implied by the above.

The Board, on its own behalf and on behalf of the electors of the school district, retains and reserves unto itself, without limitations, all powers, rights, authority, duties and responsibilities conferred upon and vested in it by the laws and the Constitution of the State of Michigan and/or the United States and those outlined in the Michigan School Code.

It is the intent of the Board through its policies to establish direction and general and long-range operational procedures for the care and custody, establishment, maintenance, management and carrying on of the public schools and property of the District as authorized under current law.

Whenever the words “Superintendent,” “Assistant Superintendent,” or “Principal” appear in these policies and rules, the words “or designated representative” shall be assumed to follow. The delegation of authority of administrative actions does not relieve the Superintendent or other administrators of the responsibility of the actions of their designated representatives.

Approved: June 29, 2009

Revised: _____

LEGAL REF: MCL 380.11a

Bylaw #1015 District Mission Statement, Acceptance of First Reading

Ms. Schottke provided that there was a minor change made to make the policy easier to read.

Motion by Dr. Baker, supported by Ms. Grant, to approve Bylaw #1015 District Mission Statement, Acceptance of First Reading.

Carried: Yeas: Matias, Ross, Schottke, Slade, Baker, Flores, Grant, Lewis, and President Falb – 9.

Nays: 0.

Section 1000: Board Bylaws
1015 District Mission Statement

The Mission of the Grand Rapids Public Schools is to ensure that all students are educated, self-directed, and productive members of society.

All students will meet or exceed standards approved by the Board in all curriculum areas.

All students will be productive, responsible citizens who value learning.

A supportive partnership will exist between the Grand Rapids Public Schools and the community.

Approved: June 29, 2009
Revised _____

Bylaw #1020 Bylaws, Acceptance of First Reading

Ms. Schottke provide that there was a minor change made to make the policy easier to read and updated verbiage around two thirds vote and majority of the board.

Motion by Dr. Baker, supported by Mr. Ross, to approve Bylaw #1020 Bylaws, Acceptance of First Reading.

Carried: Yeas: Matias, Ross, Schottke, Slade, Baker, Flores, Grant, Lewis, and President Falb – 9.

Nays: 0.

Section 1000: Board Bylaws
1005 Bylaws

The exercise by the Board of its powers granted by statute, the conduct of its affairs, and the rights and powers of its members and officers shall be governed by these bylaws, in accord with the laws of the State of Michigan and the regulations of the Michigan Department of Education.

Amendment of Bylaws

The Board bylaws/governance principles may be amended by a two-thirds (2/3) majority vote of the members elected to and serving on the Board of Education at a regular meeting only and not unless such amendment shall have been proposed at a previous regular meeting.

Suspension of Bylaws

Any bylaw/governance principle may be suspended by a majority vote of the members elect at any meeting.

Approved: June 29, 2009
Revised: _____
LEGAL REF: MCL 380.11a (6)

Bylaw #1032 Duties and Governing Philosophies, Acceptance of First Reading

Ms. Schottke provided that there was some moving around of content and the section of board powers was already covered in Bylaw #1005.

Motion by Ms. Lewis, supported by Ms. Slade, to approve Bylaw #1032 Duties and Governing Philosophies, Acceptance of First Reading.

Carried: Yeas: Matias, Ross, Schottke, Slade, Baker, Flores, Grant, Lewis, and President Falb – 9.

Nays: 0.

Section 1000: Board Bylaws
1032 Duties and Governing Philosophies

Duties

The Board's work for the benefit of students and the community will include:

- a. Establishing and maintaining connections with the public regarding issues impacting public education;
- b. Reviewing and recommending education policy on an ongoing basis;
- c. Hiring and evaluating the Superintendent, including holding the Superintendent accountable to the terms of the contract and annually set goals;
- d. Enacting Board governance policies that include Superintendent parameters/responsibilities, Board/Superintendent/Staff Relations, and the Board's own means to support its governance role;
- e. Making decisions based on clear data and significant and relevant monitoring information pertinent to District operations;
- f. Approving a District budget with revenue and spending parameters and a financial performance monitoring process;
- g. Reviewing and accepting administrative rules as they support the policies established by the Board; and
- h. Establishing a process to appoint an interim Superintendent to ensure that District business is conducted during an extended planned or unplanned absence of the Superintendent.

Board Member Duties and Responsibilities

Individual Board members shall:

- Keep the Superintendent and fellow Board members advised of community reaction to the school program and to school policies;
- Listen to citizens with questions, comments, and complaints, referring them to an appropriate member of the school staff in accordance with the policies of the Board;

- Refer personal requests and criticisms by employees directly to the appropriate administrative office and/or union official in accordance with the policies of the Board;
- Act on the selection, assignment, transfer, promotion, demotion, or dismissal of school personnel, both certified and non-certified, only after submission of a recommendation by the Superintendent of Schools;
- Participate in county, regional, state, and national associations of school board members;
- Hold the Superintendent responsible for acceptable standards and results in the operation of the school system;
- Be responsible for their own behavior and consequences;
- Not undermine the leadership of the President and take only those actions which are congruent with policy;
- Observe Parliamentary procedure, deferring to the President when clarity of procedure is needed;
- Respect the authority of the President;
- Not bypass the authority and/or role of the President;
- Communicate directly with the President regarding performance issues; and
- Inform the President or Superintendent of additional agenda items prior to the Board meeting.

Governing Philosophies

In governing on behalf of a quality education for all students within the Grand Rapids Public Schools, the Board of Education's decisions and policy-making will be founded on the principles listed below:

- a. Fostering and modeling an atmosphere of respect for human dignity and the talents and contributions of all persons;
- b. Providing a system of accountability for delivering quality education that can be measured;
- c. Putting students' needs first by making decisions with a sense of honesty, sincerity, fairness, and integrity;
- d. Striving to meet the needs of all children through decision-making based on an equitable distribution of resources;
- e. Listening to hear the words and intentions of all who speak;
- f. Putting what we learn and do into a system perspective; and
- g. Compromising and collaborating to achieve the goal of a quality education for all students of the GRPS.

The Board may exercise the above legal powers and duties only when convened in a legally constituted meeting.

Approved: June 29, 2009

Revised: _____

LEGAL REF: Michigan Constitution, Article VIII; MCL 380.10, 380.11 *et seq.*

Bylaw #1040 District Goals and Objectives, Acceptance of First Reading

Ms. Schottke shared this bylaw is going for approval with no changes made.

Motion by Dr. Baker, supported by Mr. Ross, to approve Bylaw #1005 District Authority, Acceptance of First Reading.

Carried: Yeas: Matias, Ross, Schottke, Slade, Baker, Flores, Grant, Lewis, and President Falb – 9.

Nays: 0.

Section 1000: Board Bylaws
1005 District Goals and Objectives

The Board shall provide the mission and vision for the District. The Board, in consultation with the superintendent, shall annually establish and review a set of long-range goals and objectives to guide the operations of the District consistent with the mission and vision. All personnel in the District shall direct their efforts toward achieving the goals and objectives of the Board in order to ensure that students are able to function effectively in their environment, employment, and continuing educational efforts.

The Board shall participate in long-range planning through an annual meeting with the Superintendent and senior staff to review progress on the implementation of priorities, initiatives, and long-range plans, to determine which goals have been achieved, whether any new efforts are needed, and to review major issues that may affect the future of the District. The Board also shall consider and act upon objectives and major activities proposed by the Superintendent to achieve long-range goals.

The Superintendent shall develop necessary procedures, forms, or other measures to implement the goals of this policy using a simple, logical, and collegial processes.

The Superintendent shall provide opportunities for interested patrons to become knowledgeable about the District long-range planning process, and to review and to make recommendations concerning specific District long-range plans.

The Superintendent shall give the Board periodic reports each year on the progress and success of various plans, and shall ensure that similar progress reports are available to the news media and to District patrons.

Approved: June 29, 2009

Revised:

Bylaw #1150 Board Officers, Acceptance of First Reading

Motion by Ms. Schottke, supported by Mr. Ross, to table Bylaw #1150 Board Officers, to bring to the Ad Hoc Policy Committee meeting in May for further review.

Carried: Yeas: Matias, Ross, Schottke, Slade, Baker, Flores, Grant, Lewis, and President Falb – 9.

Nays: 0.

Bylaws “eliminated and incorporated into other policies”: Bylaw #1001 Introduction and Information, Bylaw #1010 District Legal Status, and Bylaw #1152 Election of Officers and Length of Term

Motion by Mr. Ross, supported by Dr. Baker, to eliminate Bylaws incorporated into other policies”: Bylaw #1001 Introduction and Information, Bylaw #1010 District Legal Status, and Bylaw #1152 Election of Officers and Length of Term

Carried: Yeas: Matias, Ross, Schottke, Slade, Baker, Flores, Grant, Lewis, and President Falb – 9.

Nays: 0.

Dr. Baker thanked the committee for their work on the policies. He is grateful that this Board can work through them and build its own policies to avoid surprises. He also requested that Bylaw #1150 Board Officers go to a subsequent work session after it is taken to the Ad Hoc Policy committee. He shared that there is history with the bylaw and would like to discuss further when there is more time.

CONSENT AGENDA

The following items are being presented for the acceptance/approval of the Board:

1. Approval of Minutes
 - a. Board Meeting – April 17, 2017
2. Reports of Committees
 - a. Academic Achievement Committee Meeting/Public Hearing #1 on the Health Education Advisory Committee Recommendations concerning the Michigan Model for Middle and High School Sex Education – March 21, 2017
 - b. Public Hearing #2 on the Health Education Advisory Committee Recommendations concerning the Michigan Model for Middle and High School Sex Education – April 10, 2017
 - c. Ad Hoc Policy Committee Meeting – April 11, 2017
 - d. Finance Committee Meeting – April 24, 2017
3. Business Items
 - a. Personnel Transactions

- b. Purchasing Agenda
- c. Financials – March 2017
- d. Donations:
 - Steelcase Foundation - Early Warning System-Secondary Schools-grant
 - Grand Rapids Community Foundation - Challenge Scholars-grant

- 4. Motions & Resolutions
 - a. National Teacher Day and Week
 - b. National School Nurse Day

Motion by Dr. Baker, supported by Ms. Slade, that the Consent Agenda items be accepted minus the Purchasing Agenda and Donations.

Carried: Yeas: Matias, Ross, Schottke, Slade, Baker, Flores, Grant, Lewis, and President Falb – 9.

Nays: 0.

Purchasing Agenda

Motion by Dr. Baker, supported by Mr. Ross, to approve the Purchasing Agenda.

Dr. Baker cited that the bond transactions are not routine for board members to approve and formally requested they be placed on the agenda as Action Items at subsequent meetings.

Carried: Yeas: Matias, Ross, Schottke, Slade, Baker, Flores, Grant, Lewis, and President Falb – 9.

Nays: 0.

**PURCHASING AGENDA
MAY 1, 2017 BOARD MEETING**

I. General Fund

A. Instructional Supplies, Equipment, and Services

- 1. Renewal of licensing for network server, storage, workstation remote management and email for staff for the Management Information Services Department at a total cost of \$72,605.00
VENDORS: 1 Microfocus
- 2. Renewal of blanket purchase order for mobile broadband internet services for staff for the Management Information Services Department at a total cost of \$36,000.00
VENDORS: 1 Verizon

3. Renewal of support and service for core financial, student records and other data center components for the Management Information Services Department at a total cost of \$33,064.00

VENDORS: 1 Service Express

B. Support Materials

1. Permission to modify blanket order for maintenance agreements on copy machines district wide in the amount of \$315,000.00. Original blanket order amount of \$1,000,000.00 approved on 6/27/16. New blanket order amount \$1,315,000.00

VENDORS: 1 Applied Imaging

2. Permission to modify blanket order for payroll expenses for food service staff in the amount of \$14,000.00. Original blanket order amount of \$12,200.00 approved on 6/27/16. New blanket order amount \$26,200.00

VENDORS: 1 Northpointe Christian Schools

C. Stock Inventory

None at this time

II. Other (Special Funds)

A. Instructional Supplies, Equipment, and Services

None at this time

B. Support Materials

1. Permission to modify the National Geographic REACH instructional materials order for ELL to include Buchanan Elementary in the amount of \$11,473.00. Original amount of \$58,489.00 approved on 4/17/17. New order amount \$69,962.00 (Funded: Title III LEP Grant)

VENDORS: 1 Cengage Learning

2. Contract for Frontline Central software for the Human Resources Department at a total cost of \$50,000.00 (Funded: A&E Education Evaluation System Grant)

VENDORS: 1 Frontline Education

III. Building and Sites

A. General Building and Sites Projects

1. Upgrade of the playground at Shawmut Hills Elementary School for the Facilities Management Department at a total cost of \$65,890.00 (Funded: GSRP/Great Start

Readiness Program Grant)

VENDORS: 3 Great Lakes Recreation Company, J.C. Walker & Sons Corporation, Miracle Midwest

2. Contract to provide owner's representative services to the Facilities Management Department for the Buchanan Elementary School project at a total cost of \$137,500.00 (Funded: Bond Funds)

VENDORS: 1 Bryan Dykema Architect

3. Contract to provide owner's representative services to the Facilities Management Department for the Museum High School project at a total cost of \$147,775.00 (Funded: Bond Funds, XQ Super School Grant)

VENDORS: 1 Mattox Construction Consulting

B. Sinking Fund Projects

Replacement of gymnasium roof at Innovation Central High School for the Facilities Management Department at a total cost of \$214,588.00. (Funded: Warm, Safe, Dry)

VENDORS: 2 Mikalan Roofing, J. Stevens Construction

Donations

Steelcase Foundation

Ms. Mary Jo Kuhlman, assistant superintendent of organizational learning shared that the Steelcase Foundation donated \$750,000 over three years for an Early Warning System for Secondary Schools. This is a data dashboard that is provided for teachers on a regular and frequent basis to look at student data based on student attendance, behavior, and academic achievement. This is to provide information as well as time for teachers to collaborate and plan interventions in order to intervene with students that need additional support to be successful, graduate, and college and career ready.

Johns Hopkins will work with staff and help build the capacity of our system. Teachers, principals, and two lead facilitators will help ensure this is instituted in the way it was expected and planned. This work has been taking place across the country and Johns Hopkins is the authors of the program. It is research based and evidenced. It also builds upon what the district has been doing and aligns with the work.

Grand Rapids Community Foundation

Ms. Kuhlman shared that the GRCF is providing a grant that is a continuation of the award after seven years for being so committed to GRPS students, families, the District and to the board. The award is for \$500,000 and will support three College Career Coordinators who have made a positive impact at Harrison, Westwood, and Union High. It will also be used as a continued support of the ASCD faculty. ASCD is a curriculum and development system known nationally. ASCD faculty comes to Grand Rapids Public Schools to support our teachers with the implementation of the district's three big priorities: The standards, backward mapping, and assessment literacy.

Motion by Dr. Baker, supported by Mr. Ross, to approve donations for Steelcase Foundation and Grand Rapids Community Foundation.

Carried: Yeas: Matias, Ross, Schottke, Slade, Baker, Flores, Grant, Lewis, and President Falb – 9.

Nays: 0.

REPORTS OF COMMITTEE

Academic Achievement Committee Meeting/Public Hearing #1 on the Health Education High School Sex Education

The March 21, 2017 Academic Achievement Committee/Public Hearing #1 minutes on the Health Education High School Sex Education minutes were approved under the Consent Agenda and posted to the District's website.

Public Hearing #2 on the Health Education Advisory Recommendations concerning the Michigan Model for Middle and High School Sex Education

The April 10, 2017 Public Hearing minutes on the Health Education Advisory Recommendations concerning the Michigan Model for Middle and High School Sex Education were approved under the Consent Agenda and posted to the District's website.

March 21, 2017 Academic Achievement Committee meeting/Public Hearing #1 on the Health Education High School Sex Education minutes were approved under the Consent Agenda and have been posted to the District's website.

Ad Hoc Policy Committee Meeting

The April 11, 2017 Ad Hoc Policy Committee meeting minutes were approved under the Consent Agenda and posted to the District's website.

Finance Committee Meeting

The April 24, 2017 Finance Committee meeting minutes were approved under the Consent Agenda and posted to the District's website.

BUSINESS ITEMS

Personnel Transactions

The following personnel transactions were approved/accepted under the Consent Agenda:

APPOINTMENTS - NON-INSTRUCTIONAL STAFF

GROUP	GROUP	FNAME	LNAME	STATUS	LOCATION	EFF DATE	DESC
SC	GR ASSOC OF EDUC OFFICE PERSNL	RANDI	BUTKIS	APPOIN	GR MONTESSORI	4/24/2017	HEAD SECRETARY

**RESIGNATIONS/RETIREMENTS/DISMISS -
INSTRUCTIONAL STAFF
GROUP GROUP**

		FNAME	LNAME	STATUS	LOCATION	EFF DATE	DESC
TC	GR EDUCATION ASSOCIATION	JENNIFER	MEADOR	RESIGN	GR LEARNING CENTER/SECP STUDENT SUCCESS CENTER	6/15/2017	COUNSLEOR
TC	GR EDUCATION ASSOCIATION	JESSICA	TRENTHAM	RESIGN	OTTAWA HILLS HIGH SCHOOL	4/13/2017	ENGLISH TEACHER

Financials – March 2017

The following financial reports were accepted under the Consent Agenda:

On behalf of the Superintendent of Schools, your Chief Financial Officers submits the following:

Business Affairs: Fiscal Reports:

1. Expenditures for the period March 1, 2017 through March 31, 2017.
2. Cash Receipts & Disbursements for the period of March 1, 2017 through March 31, 2017.
3. Debt Retirement Fund Status Report.
4. Building & Site Fund Status Report.
5. General Fund Balance Sheet.
6. General Fund Status Reports.
7. Special Revenue Funds Report.

General Operations, Multi-Funded and Fully Funded Programs
Disbursements for the Period: March 1, 2017 – March 31, 2017

		<u>Operating Funds</u>	
Invoices – Materials and Services			\$18,459,086
Taxes:			
Federal		\$ 703,286	
State		260,487	
City		<u>76,621</u>	
Total Taxes			1,040,394
Payroll:			
Gross Payrolls		8,296,681	
Non-Tax Reimbursements		117,386	
Less:			
Income Tax Withholding	\$1,038,676		
Social Security Withholding	576,514		
Annuities	855,674		
Hospital & Life Insurance	588,171		
Other Deductions	<u>64,143</u>		
Total Deductions		<u>3,123,178</u>	
Net Payroll			5,290,889
Payroll Reclassified to Funds Below			<u>(1,675,476)</u>
Total Operating Funds Disbursement			23,114,893

Building & Sites, Special Revenue, Trust & Agency & Debt Retirement,
Disbursements for the Period: March 1, 2017 – March 31, 2017

	<u>Other Fund</u> <u>Invoices</u>	<u>Payroll</u>	
Building & Site Funds	439,992	0	439,992
Special Revenue Funds	930,578	1,671,928	2,602,506
Trust & Agency Funds	79,548	3,548	83,096
Debt Retirement Funds	<u>0</u>	<u>0</u>	<u>0</u>
Total Other Funds Disbursements	1,450,118	1,675,476	3,125,594
TOTAL DISBURSEMENTS: ALL FUNDS			<u>\$26,240,487</u>

MOTIONS AND RESOLUTIONS

Teacher Appreciation Week and National Teacher Day and Week

RESOLUTION
TEACHER APPRECIATION WEEK
May 8 – 12, 2017
NATIONAL TEACHER DAY
May 9, 2017

WHEREAS, The Grand Rapids Public School teachers and school employees are devoted professionally and personally to the field of education and are committed to the philosophy that all students can learn; and

WHEREAS, teachers and school employees are dedicated to providing a high quality of education for all students and motivating students to do their very best; and

WHEREAS, teachers and school employees support open communication among administrators, parents, teachers, and students to promote education in the district; and

WHEREAS, Grand Rapids Public Schools teachers and school employees hold the future of our cities and nation in their hands through the education of our children; and

WHEREAS, Michigan Teacher Day is an effective and positive way of encouraging and honoring the many fine teachers and of saying “thank you” for a not-so-simple job well done;

NOW, THEREFORE, BE IT RESOLVED, that the Grand Rapids Board of Education recognizes the week of May 8 – 12, 2017 and Tuesday, May 9, 2017 as a time for citizens to recognize all public school teachers and school employees in the State of Michigan for their outstanding and dedicated service.

BE IT FURTHER RESOLVED, that a copy of this Resolution be placed on file with the official proceedings of the Board of Education.

THE BOARD OF EDUCATION
OF THE GRAND RAPIDS PUBLIC SCHOOLS
Grand Rapids, Michigan

May 1, 2017

School Nurse Day

RESOLUTION
SCHOOL NURSE DAY
May 10, 2017

WHEREAS, the school nurse, as a member of the educational team, is an experienced professional whose primary purpose is to strengthen the educational process through improvement and protection of the health status of children; and

WHEREAS, the goal of the school nurse is to promote a healthy school environment that maximizes each child's potential to learn and grow; and

WHEREAS, historically, school nurses have conducted health screenings and assessments, evaluated and monitored communicable diseases, worked to comply with immunization laws, as well as shared specialized knowledge through health education; and

WHEREAS, school nurses continue to work in these areas, but have adapted to an ever-expanding role in which they provided expertise in health counseling, preventive health care, environmental health and safety, school and community health programs, and emergency health services; and

WHEREAS, school nurses have the professional education and expertise to function successfully in the complex system of education and health;

THEREFORE, BE IT RESOLVED, that the Grand Rapids Board of Education declares Wednesday, May 10, 2017 as School Nurse Day in the Grand Rapids Public Schools and encourages all employees and citizens to recognize the important contributions and services which school nurses provide to our school children, staff, and the community.

BE IT FURTHER RESOLVED, that a copy of this Resolution be placed on file with the official proceedings of the Board of Education.

THE BOARD OF EDUCATION
OF THE GRAND RAPIDS PUBLIC SCHOOLS
Grand Rapids, Michigan

May 1, 2017

DISCUSSION ITEMS

None.

PUBLIC COMMENT – AGENDA AND NON-AGENDA ITEMS

The following individuals addressed the Board:

- ◆ Ms. April Postema regarding Extended School Year
- ◆ Ms. Kristina Donaldson regarding Special Education
- ◆ Ms. Sheryl Lopez regarding the Native American Program
- ◆ Ms. Jeannie Norris regarding the Native American Program
- ◆ Ms. Stacy Stout regarding the Native American Program

SUPERINTENDENT'S COMMENTS

None.

BOARD MEMBERS' COMMENTS

Ms. Schottke encouraged everyone to get out and vote.

Dr. Baker shared that President Falb had referenced at the opening of the meeting that it is Labor Day. He shared that today is International Labor Day that stemmed from an event this day in 1886. He stopped by his son's school Innovation Central on a Day without Immigrants and he recognizes the significance of the group of people that make up the GRPS. It is an important day to think about where we are at in our history.

Rev. Matias expressed his appreciation for the comments made by parents and for the work the district is doing not only moving achievement but also the hard work in decision making and how it becomes equitable.

Ms. Lewis shared that she attended KidSpeak and was amazed by the students. She shared that she was really impressed and proud with the board's student representative, Gabrielle Clark and the poem that she read.

Dr. Flores expressed that he is duty bound to advocate and that a few meetings ago he requested a rationale of why the Native American program director position was being eliminated, and this was put aside. He provided some history of the Native Americans and expressed his support for the growth taking place with the Gun Lake Tribe and progress they are making. He noted that economic development is providing them with a sense of vision and hope for their children. He wants to hear the rationale for the elimination of the position. He feels it should not be and that the District should embrace its indigenous history and makes that an integral part of the curriculum and not foreshadowed by a European perspective in light of the demographics of the district. He requested that his request for a rationale is forthcoming and that this is given attention.

He also recognized that today is May Day and that many students did not attend school to advance equitable treatment in the United States of America. He received two emails that students or children were promised reprisals if they did not go to school. He hopes that the District leadership advances some action to encourage teachers and staff not to make statements that suggest reprisals for not coming to school in light of this activist movement. He expressed his gratitude to serve on the board to advocate.

Mr. Ross expressed his desire that the board stay up to date regarding the Extended School Year issue and feels it is important. He would like to request an update on this at an upcoming Academic Achievement Committee meeting. He feels the board needs to understand it and ensure that it is moving appropriately.

President Falb encouraged everyone to get out and vote as this millage would provide local control if approved. She also encouraged everyone to attend the State of the Schools. She is eager to hear about the exciting things happening in the schools. She thanked Superintendent Neal for speaking at the Student Advancement Foundation's MindShare and complimented her for her leadership and the community support under this leadership and that it is remarkable.

She also expressed her support for the Native programs. She was moved when she was in Toronto last fall and was moved by the public school system everyday making an announcement about the original treaty on the land that was given and the sense of awareness and sense of place was profound to her. At GRPS, we are so about equity and bringing to the forefront the history that is shoved under so often in this county. She expressed her appreciation to Superintendent Neal and everyone that is leading in that equity.

ADJOURNMENT

The Board adjourned at 6:27 p.m.

Secretary

/ja

RESOLUTION DESIGNATING DISTRICT'S ELECTION REPRESENTATIVE

*[To be **presented** prior to May 15, 2017 and to be adopted **on or after May 15, 2017** and filed with the Kent Intermediate School District **on or before June 2, 2017**]*

Grand Rapids Board of Education, Grand Rapids, Michigan (the "District")

A regular board meeting of the Grand Rapids Board of Education, Michigan (the "Board"), was held in the auditorium of Grand Rapids Public Schools, on the 15th day of May, 2017, at 6:30 o'clock in the p.m.

The meeting was called to order by Wendy Falb, Ph.D., President

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____ :

WHEREAS:

1. The biennial election of the Board of Kent Intermediate School District (the "ISD") will be held on Monday, June 5, 2017; and
2. The members of the ISD Board will be elected by an electoral body composed of one (1) person designated by the Board of each of the Constituent School Districts; and
3. In accordance with Section 614(2) of the Revised School Code [MCL 380.614(2)], this Board must now adopt a resolution which designates its representative to the electoral body and direct said representative to vote on behalf of this Board for the specific candidates this Board supports for each position to be filled on the ISD Board, at least on the first ballot taken by the electoral body.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. This Board does hereby approve the designation of Katherine Downes Lewis as the representative of this Board for the electoral body, which body will elect three candidates to the vacancies on the ISD Board on Monday, June 5, 2017 and Raynard Ross as an alternate representative in the event the designated representative is unable to attend.
2. The designated representative, or the alternate in the event of the absence of the designated representative, is further directed to cast three (3) votes on the first ballot on behalf of this Board for Claudia Bajema, David Drake, and Andrea Haidle.
3. The Secretary of this Board is hereby further directed to cause a certified copy of this resolution to be filed with the Secretary of the ISD Board at or prior to the election of the ISD Board on Monday, June 5, 2017.
4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution by and the same are hereby rescinded.

Ayes: Members

Nays: Members

Motion declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Grand Rapids, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board at a regular board meeting held on May 15, 2017, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Secretary, Board of Education

/cc