

GRAND RAPIDS PUBLIC SCHOOLS
Grand Rapids, Michigan

Regular Board of Education Meeting
A G E N D A



Monday, April 17, 2016
6:30 p.m.
Franklin Campus Auditorium
1331 Franklin, SE

Board Purpose:

“To represent the public’s interest in conceiving, developing, and implementing policies and guidelines which empower the Superintendent to direct the entire Grand Rapids Public Schools’ (GRPS) corporate structure to provide a quality education for all students in the GRPS, and in so doing, produce students who are productive, contributing citizens, and a district with a strong market appeal.”

District Mission Statement:

*“The mission of the Grand Rapids Public Schools is to ensure that all students are **educated, self-directed, and productive** members of society.”*

Board Meeting Broadcasts

Videos of regular scheduled Board of Education meetings are broadcast on Grand Rapids Cable Channel 27 as follows:

<u>English:</u>	Tuesday	7:00 p.m.
	Thursday	7:15 p.m.
	Saturday	7:00 a.m.
<u>Spanish:</u>	Wednesday	7:00 p.m.
	Friday	5:00 p.m.
	Sunday	4:30 p.m.

Minutes of all Grand Rapids Board of Education meetings are kept on file and are available for inspection at the Board of Education Office of the GRPS, 1331 Franklin, SE during regular business hours.

**GRAND RAPIDS PUBLIC SCHOOLS
EQUAL OPPORTUNITY/AFFIRMATIVE ACTION STATEMENT**

The Grand Rapids Public Schools, as an Equal Opportunity Employer, complies with federal and state laws prohibiting discrimination, including (but not limited to) Title IV and Title VII (with amendments) of the 1964 Civil Rights Act, Title IX of the Educational Amendment of 1972, Section 504 of the Rehabilitation Act of 1973, Veterans Readjustment Act of 1974 as amended 38 USC 20-12, and the Americans with Disabilities Act of 1990. It is the policy of the school Board that no person, on the basis of race, sex, gender, height, weight, color, ethnicity, religion, national origin, age, marital status, disability, or veteran status, shall be discriminated against in employment, educational programs and activities, or admission. Inquiries or complaints should be addressed to the Equal Opportunities Office, 1331 Franklin, SE, P.O. Box 117, Grand Rapids, Michigan 49501-0117. This reaffirmation of the District’s commitment to comply with applicable non-discrimination laws shall not be a contractual agreement or expand the District’s liability for compliance.

ACCOMMODATION STATEMENT

Meetings of the Grand Rapids Public Schools Board of Education are held in the Board Auditorium of the District Offices at 1331 Franklin, SE. If you are disabled and need accommodation to participate in an activity or read a document, or if you speak a language other than English and need interpretation/translation services, please contact the Equal Opportunities Office , 1331 Franklin, SE, Grand Rapids, MI 49501-0117, (616) 819-2035. Advance notice will enable us to better accommodate you.

**GRAND RAPIDS PUBLIC SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING**
Monday, April 17, 2017
Board Chambers/Auditorium, 1331 Franklin, SE
6:30 p.m.

We welcome and appreciate your presence at this meeting of the Grand Rapids Public Schools Board of Education. We respectfully request that you turn off cellular phones and refrain from clapping, cheering, or making audible comments. We invite you to make formal public comment during the designated times on either agenda items, non-agenda items, or if you wish, on both. To do so, please fill out the comment card and submit it to the Board table. Please limit your comments to approximately three minutes. Thank you.

Order of Business

Call to Order

- ◆ Pledge of Allegiance
- ◆ Roll Call
- ◆ Approval of Agenda

- ◆ **Celebration(s)**
 - Student Advancement Foundation Updates

Report of the Student Representatives to the Board

Public Comment – Board Agenda Items Only

Reports

- ◆ Secretary's Report
- ◆ Committee Chair Update (None)
- ◆ Superintendent's Report
 - Davenport University Urban Education Program Partnership
 - Graduation Rates
 - Strong Schools, Strong Communities Proposal

- ◆ **Action Item(s)**
 - Resolution - Biennial Election of the Kent Intermediate School Board to Determine a Representative and Alternate to attend the Biennial Election on June 5, 2017 at 6:00 p.m.
 - Health Education Advisory Committee Recommendation/Michigan Model for Middle and High School Sex Education
 - Policy #7020 Social and Emotional Learning, Acceptance of First Reading

Order of Business (Cont.d)

Consent Agenda Grouping

- ◆ Approval of Minutes
 - Special Board Meeting/Work Session – March 13, 2017
 - Board Meeting – March 20, 2017
- ◆ Reports of Committees
 - Academic Achievement Committee Meeting – February 21, 2017
 - Ad Hoc Policy Committee Meeting – March 14, 2017
 - Finance Committee Meeting – March 27, 2017
- ◆ Business Items
 - Personnel Transactions
 - Administrative Appointment
 - Purchasing Agenda
 - Financials – February 2017
 - Donations:
 - Park Church for Palmer
 - Rose Enders for Sherwood Park
 - The Carls Foundation Grant for GR Oral Deaf Program
- ◆ Motions & Resolutions
 - Administrative Professionals Day and Week
 - National Volunteer Appreciation Week
- ◆ Discussion Item(s)
 - NSBA Denver Conference (Report Out)
 - MASB Summer Leadership Institute

Public Comment – Non-Agenda Items Only

Superintendent’s Comments

Board Member Comments

Adjournment

Minutes of all G.R. Board of Education meetings are kept on file and are available for inspection at the Board of Education Office of the GRPS, 1331 Franklin, SE, during regular business hours and are also accessible via GRPS website at www.grps.org

*The Grand Rapids Public Schools is an Equal Opportunity Institution - F/M/V/D
If you need special accommodation due to a disability, please contact the Equal Opportunity Office at 1331 Franklin, SE
P.O. Box 117, Grand Rapids, MI 49501-0117 or call 819-2100 (TDD 1-800- 649-3777) prior to the meeting.
The advance notice will enable us to better accommodate you.*

RESOLUTION DESIGNATING DISTRICT'S ELECTION REPRESENTATIVE

[To be presented prior to May 15, 2017 and to be adopted on or after May 15, 2017 and filed with the Kent Intermediate School District on or before June 2, 2017]

, Michigan (the "District")

A Regular meeting of the Board of Education of Grand Rapids Public Schools, Michigan (the "Board"), was held in the Board Chambers School District, on the _____ day of _____, 2017, at _____ o'clock in the p.m.

The meeting was called to order by _____, President

Present: _____ Members

Absent: _____ Members

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS:

1. The biennial election of the Board of Kent Intermediate School District (the "ISD") will be held on Monday, June 5, 2017; and
2. The members of the ISD Board will be elected by an electoral body composed of one (1) person designated by the Board of each of the Constituent School Districts; and
3. In accordance with Section 614(2) of the Revised School Code [MCL 380.614(2)], this Board must now adopt a resolution which designates its representative to the electoral body and direct said representative to vote on behalf of this Board for the specific candidates this Board supports for each position to be filled on the ISD Board, at least on the first ballot taken by the electoral body.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. This Board does hereby approve the designation of _____ as the representative of this Board for the electoral body, which body will elect three candidates to the vacancies on the ISD Board on Monday, June 5, 2017 and _____ as an alternate representative in the event the designated representative is unable to attend.
2. The designated representative, or the alternate in the event of the absence of the designated representative, is further directed to cast three (3) votes on the first ballot on behalf of this Board for _____ [insert name(s) of candidates equal to the number of vacancies].
3. The Secretary of this Board is hereby further directed to cause a certified copy of this resolution to be filed with the Secretary of the ISD Board at or prior to the election of the ISD Board on Monday, June 5, 2017.
4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution by and the same are hereby rescinded.

Ayes: Members

Nays: Members

Motion declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of _____, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board at a Regular meeting held on _____, 2017, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Secretary, Board of Education

/cc

It is the mission of the Grand Rapids Public Schools that all students are educated, self-directed, and productive members of society. In order to accomplish this mission and our commitment to students and families, the Board believes that social emotional learning must become an essential part of the curriculum, staff professional development, parent and family engagement, and community partnerships.

Adults must explicitly teach and model behaviors, attitudes, and skills that enable students to develop five important life skills:

- Recognize and manage their emotions
- Demonstrate caring and concern for others
- Establish positive relationships
- Make responsible decisions
- Constructively handle challenging social situations

The Superintendent shall incorporate social emotional learning into the curriculum and other educational programs. Through the strengthening of social and emotional development in adults and students, all students will experience a safe, caring, and inclusive environment where they can enjoy learning and meet their academic goals.

Approved:

CONSENT AGENDA

The following items are being presented for the acceptance/approval of the Board:

1. Approval of Minutes
 - a. Special Board Meeting/Work Session – February March 13, 2017
 - b. Board Meeting – March 20, 2017
2. Reports of Committees
 - a. Academic Achievement Committee Meeting – February 21, 2017
 - b. Ad Hoc Policy Committee Meeting – March 14, 2017
 - c. Finance Committee Meeting – March 27, 2017
3. Business Items
 - a. Personnel Transactions
 - b. Administrative Appointment
 - c. Purchasing Agenda
 - d. Financials – February 2017
 - e. Donations:
 - Park Church for Palmer
 - Rose Enders for Sherwood Park
 - The Carls Foundation Grant for GR Oral Deaf Program
4. Motions & Resolutions
 - a. Administrative Professionals Day and Week
 - b. National Volunteer Appreciation Week

**PROCEEDINGS
OF
THE BOARD OF EDUCATION
OF THE
GRAND RAPIDS PUBLIC SCHOOLS
GRAND RAPIDS, MICHIGAN**

OFFICIAL

**SPECIAL BOARD MEETING/WORK SESSION
ROOM 101, REV. LYMAN S. PARKS ADMINISTRATION BUILDING
1331 FRANKLIN, SE**

MONDAY, MARCH 13, 2017

Meeting called to order at 4:30 p.m. by President Falb.

Present: Flores, Grant, Ross, Schottke, Slade, President Falb – 6

Absent: Baker, Lewis, Matias - 3

APPROVAL OF AGENDA

President Falb asked if there were any corrections/additions to the agenda. There being none, the agenda is approved as written.

Carried.

PUBLIC COMMENT

None.

SPECIAL ORDER OF BUSINESS

Legislative Update

Mr. John Helmholdt and Mr. Chris Glass shared legislative updates with the Board. A power point was provided.

There are three big ticket items regarding the budget proposal:

- Foundation Grant - \$128 million
- At-Risk - \$150 million (\$34 million Out of Formula District/OFD)
- MPSERS 147a - \$48.9 million

Ms. Katherine Lewis arrived – 4:34 p.m.

What makes the budget challenging for the legislature and others is that the Governor did put in extra dollars in some areas but took out dollars from other areas. Now the challenge is to find dollars to make up the reductions taken from the other areas. For instance Shared-Time reduction is \$55 million, Cyber Foundation reduction is \$16 million, and program eliminations at \$22 million. There is no new money. In order to cover the reduction in programs, the legislature will have to find \$115 million.

Mr. Glass shared the early legislative differences:

- Some desire to increase the foundation dollars.
- At-Risk increase will likely be less. Out of formula districts will take the biggest hit.
- Likely Shared-Time will be restored.
- High school supplemental is on the chopping block (\$50 for each high school student)
- Cyber school foundation reduction not likely to stay.
- Senate and House proposing smaller budgets. One reason is that revenue estimates were lower in May than in January and the state may be trying to fund an income tax reduction.
- Budget Stabilization Fund Deposit (\$260 million rainy day fund)?
- Legislative budgets likely to be presented at the end of March.
- Budget passage will happen in early June.

Dr. Baker arrived at 4:45 p.m.

One high point is that there may be a \$150 million increase in 31a At-Risk and fully funds the categorical 11.5%. It may also expand eligibility to out-of –formula districts. There is a new At-Risk definition: At-risk students are those who are identified as economically disadvantaged as reported to CEPI. At-risk relies on prior year counts. There are also new At-Risk goals:

- Pupils are proficient in third grade ELA, eighth grade math, and college and career readiness. In addition students attend school regularly.
- Up to 5% of funds can be used for professional development.

Mr. Glass shared the top 30/bottom 30 analysis:

- Proportion of ED and ELL in the bottom 30% does not exceed proportion of non-ED in the bottom 30% in grade 3 ELA, grade 8 math.
- Also requires 65% of pupils in grades 9 – 12 have enrolled in CTE, AP IB or Dual Enrollment and 80% have completed the course – some concern here.
- Department will report annually.

Reporting expenditures:

- Each district using funds shall report to MDE by July 15 what the funds were used for.
- From the report MDE shall publish a summary of programs that demonstrate significant improvement.

Right now there is a lot of talk going on regarding potential school closures. Schools must come up with 3 – 5 goals to meet in order to stay in operation. Mr. Glass wanted to give kudos to Senator Pavlov for taking a look at the top to bottom list and how we should be rating schools.

Mr. Helmholdt talked about the accountability system and wants the Board to consider taking a position against the A-F report card and to support the dash board. There are things that we believe are stacked against high poverty schools with the report card. Mr. Helmholdt will draft a communication regarding the support of the dash board as opposed to the report card to the Board for approval at the next meeting.

Draft Calendar

President Falb shared a draft calendar for the full Board regarding agenda items by the month. This draft came out of the AdHoc Calendar committee. President Falb asked if there were any concerns or contributions to the calendar. The question was raised if we would insert this in policy. Ms. Pitts shared that we could bring this to the AdHoc Policy committee and create a policy regarding the calendar for Board purposes. The other items that need to be determined are the updated State Priority School list and process deadlines for the superintendent evaluation. Mr. Ross shared that the Board spoke to the timing of changing the evaluation to spring instead of January. President Falb requested that Mr. Ross work on the evaluation deadlines and present to the Board at a future meeting. President Falb shared that the draft calendar represents high level items, by the month, for the Board's information. Ms. Grant raised a concern regarding the timing of the priority list and how it would be worded in policy and thought it would have to be very broad. Ms. Pitts stated that the Board should put the subject into policy without the month listed and keep the calendar as an internal document and that way whoever represents the Board can decide what month the information will be reviewed. You then would not have to change policy each year because you would not be tied to a specific month to review the information as we know the state can change dates/timing of information whenever they choose. Dr. Baker wanted to have in the policy that the Board would review state measures and budgets twice a year. The Policy committee will submit a draft policy to the full board for review.

Academic Report

Dr. Ron Gorman shared an Academic Report with the Board. The following items were reviewed with the Board:

- Academic achievement data
- Graduation Rates
- Graduation rate trends
- 3rd Grade reading – M-Step data
- Theory of action (The Big 3)
- Monitoring and support plan for schools
- Looking into the future
- Historic count day

Dr. Gorman shared this information via a power point and a hard copy was also shared with the Board.

Special Education Report

Mr. Jeff Butler, LaPointe & Butler, P.C., shared his findings regarding the comprehensive Program Review of the Grand Rapids Public Schools (GRPS) Special Education system. This review was initiated by GRPS in response to issues and concerns that had been raised by parents, school staff and members of the Grand Rapids Public Schools community to the Superintendent and/or the Board. The Executive Summary highlights the key elements of the Special Education Program Review, the key findings of the special Education Program Review Team and included a complete set of the recommendations made by the Program Review Team, as prepared and presented by the Special Education Program Review Consultant. A Special Education review Team was developed as a “steering committee” to provide focus areas. The process was designed in a manner that would ensure that the findings and recommendations were data-based and properly reflected broad and genuine stakeholder input and collaboration through a variety of input methods. The Program Review Report was offered and the recommendations at the conclusion of the Report were made with the knowledge and understanding that GRPS is in the midst of implementing several multi-year district-wide initiatives, plans and reforms. The review was conducted over a period of one-year. The Review Team consisted of 28 members of stakeholders from GRPS Administration, staff and parents who were selected on a volunteer basis through an open invitation. Two separate surveys were developed by the team and implemented with the assistance of the Grand Valley State University Statistical Consulting Center. Mr. Butler shared the recommendations with the Board. The Board received a hard copy of the report in its entirety to review at their leisure.

Dr. Baker asked how this report would be communicated to staff. Superintendent Neal shared that she will create a strategic communication plan. Superintendent Neal also let the Board know that this report would be shared with the other superintendents at the KISA retreat. Mr. Butler will present the findings at the retreat. Ms. LaMore shared that Mr. Butler will help with the implementation/rollout of the report.

ADJOURNMENT

The Board adjourned at 7:06 p.m.

Secretary

/db

**PROCEEDINGS
OF
THE BOARD OF EDUCATION
OF THE
GRAND RAPIDS PUBLIC SCHOOLS
GRAND RAPIDS, MICHIGAN**

OFFICIAL

**REGULAR BOARD MEETING
BOARD CHAMBERS/1331 FRANKLIN, SE**

MONDAY, MARCH 20, 2017

PLEDGE OF ALLEGIANCE

Meeting called to order at 6:30 p.m. by Dr. Baker.

Present: Flores, Grant, Lewis, Matias, Schottke, Slade, and Dr. Baker – 7.

Absent: Ross, President Falb – 2.

APPROVAL OF AGENDA

President Falb asked if there were any corrections or additions to the agenda. There being none, the agenda is approved as written.

Motion by Ms. Slade, supported by Dr. Flores, Baker, that the agenda be approved as written.

Carried: Yeas: Flores, Grant, Lewis, Matias, Schottke, Slade, and Dr. Baker – 7.

Nays: 0.

CELEBRATIONS

Secondary Schools International Women's Day Essay Contest

Mr. John Helmholdt, executive director of communications and external affairs was joined by Ms. Kenyatta Hill, principal of Grand Rapids University Preparatory Academy to introduce the 2017 first prize recipient of the Secondary Schools International Women's Day essay contest, "A Special Woman Who Influenced Me." Berani Martinez a junior at the school received this recognition at a ceremony that took place at a city commission meeting on March 7, 2017. Ms. Ruth Anne Lomas, the originator of this essay contest was also present and provided an overview of the criteria of the essay contest. She thanked Superintendent Neal and her staff for their encouragement, efforts, and support. Berani read from her winning essay dedicated to her mother, Ms. Carmen Maldonado.

MASA School Nurse of the Year

Ms. Stephanie Painter, director of school health programs introduced Ms. Rachel VandenBrink, RN MSN who was named the recipient of the Michigan Association of School Nurses as the State School Nurse of the Year. Ms. VandenBrink was nominated by Superintendent Neal and the nursing leadership team. Ms. Painter shared Ms. VandenBrink's many achievements and leadership in her capacity as the coordinator of the district's nurses. She was also joined by Ms. Kimberly Baron who presented Ms. VandenBrink a plaque on behalf of the nursing team.

REPORT OF THE STUDENT REPRESENTATIVE TO THE BOARD

Gabrielle Clarke shared that juniors are preparing for the SAT.

PUBLIC COMMENT- BOARD AGENDA ITEMS

None.

SECRETARY'S REPORT

Ms. Jen Schottke presented the following reports:

Family Literacy Celebration on March 21, 2017

The [Literacy Center of West Michigan](#) is hosting its first annual Family Literacy Celebration on Tuesday, March 21 from 5:30 p.m. - 7:00 p.m. at Grand Rapids Public Schools' Dickinson Elementary School located at 448 Dickinson Street SE in Grand Rapids.

As part of the Community Literacy Initiative at the Literacy Center of West Michigan, this event will support families from Dickinson and Brookside elementary by providing activities designed to promote literacy at home. Culturally relevant books matched to children's reading level will also be provided as well as door prizes and dinner. Presentations will be in English, Spanish, and Kinyarwanda. Families will also have the opportunity to connect with the following community partners: Grand Rapids Public Library, Schools of Hope, and Great Start Collaborative.

Board Committee Meeting Schedule Update

Academic Achievement Committee will be meeting on Tuesday, March 21, 2017 at 9:00 a.m. in the Board Chambers. There will also be a Public Hearing that Rev. Matias will talk to you about during his report. (Informational--the Academic Achievement Committee will hold a public hearing on Tuesday, March 21, 2017 at 10:00 am through 10:30 am in the Board Chambers-Auditorium. The Public Hearing will provide opportunity for Public Comment input on the proposed Health Education Advisory Committee Recommendations.)

Finance Committee will be meeting on Monday, March 27, 2017 at 4:00 p.m. in the Board Chambers.

Regular Board Meeting

The Board canceled our regular meeting that would have been scheduled for April 3, 2017 due to spring break week. The next meeting is an anticipated work session scheduled for April 10, 2017 at 4:30 p.m. in Room 101.

KIASB Dinner & Awards

The Kent Intermediate Association of School Boards and Michigan Association of School Boards Awards dinner will be held on Thursday, April 13, 2017 at 6:00 p.m. at the Kent Career Technical Center. Local board members will be recognized for their achievements. Additionally, legislators will be addressing the very active legislative front surrounding the K-12 School Aid budget as well as other school-related priorities.

COMMITTEE CHAIR UPDATE

Ad Hoc Policy Committee

Ms. Jen Schottke shared that the committee is continuing to review existing policies. Most of the policies haven't been reviewed since 2009. The purpose of the committee is to go through them to update language, ensure relevancy, and consolidate them where they can. The policies need to be as user friendly as possible for the Board, community, and staff. She thanked Ms. Sharron Pitts for her support in this process.

Academic Achievement Committee

Rev. John Matias shared that the committee meets on the third Tuesday of every month. He serves as the chair alongside Mr. Ross, Ms. Lewis, and Ms. Slade. He shared that the next meeting will include the M-STEP and SAT assessments looking at scores and what they mean and parent engagement that is taking place in the district. There will be a Public Hearing on the proposed Health Education Advisory Committee Recommendations.

SUPERINTENDENT'S REPORT

Ms. Carolyn Evans, assistant superintendent of curriculum and instruction was seated on behalf of Superintendent Neal for this meeting.

Challenge Scholars Marketing Campaign

Ms. Diana Sieger, President and Ms. Chris Kutzli, program director and Challenge Scholars co-director from the Grand Rapids Community Foundation joined Mr. Helmholdt to announce the kick off and marketing efforts taking place around this program. There is going to be an Induction Ceremony for Challenge Scholars on April 27, 2017. Ms. Sieger recognized Ms. Kutzli for her leadership concerning the Challenge Scholars and is directing those efforts through the foundation. Ms. Sieger also shared her appreciation to Superintendent Neal, cabinet staff, and the principals for their leadership serving the Challenge Scholars schools.

Ms. Sieger provided that three years ago the program began and now many of these students are in the ninth grade at Union High School. The scholarship is now available as of May 2016 for an additional scholarship opportunity available to all ninth graders enrolled at Union High School. Three years ago GRCF was in campaign mode fundraising for the Challenge Scholars. They were able to raise \$33 million to provide scholarships and the initiatives to create the conditions for students to take advantage of this opportunity. There were challenges then but are now facing new challenges to public education.

The first cohort of Challenge Scholars will graduate in 2020. She is looking forward to getting the first generation of low income students through high school, graduating and into college or career training. She looks forward to all 92 enrolled Challenge Scholars being accepted to a two-year or four-year program of their choosing maximizing the benefit of the scholarship. Only about half of the original cohort has the required 95 percent attendance and 2.0 grade point average required at this time. She encouraged the district to provide its support to ensure that all students reach this goal and making this a priority.

She highlighted the following successes and celebrations:

- ◆ 569 students enrolled as Challenge Scholars in four cohorts representing grades six through nine
- ◆ \$33.6 million was raised from the community and through partnerships with higher education to support the program
- ◆ 3 schools with full time college and career coordinators to create a college going culture on the Westside
- ◆ Community and faith-based organizations came together to support students, schools, and families through the Westside Collaborative
- ◆ Chronic absenteeism is down 6 percent at Union High School this year
- ◆ A total of \$2.4 million was awarded to the GRPS in support of improving academic outcomes and creating a college going culture
- ◆ GRCF looks forward to inducting 196 sixth graders at its Induction Ceremony on April 27, 2017 at Union High School, invitations will be sent to board members and cabinet

Ms. Sieger thanked Board members for their support.

State of the Schools

Mr. Helmholdt announced that Superintendent Neal will be presenting the annual “State of the Schools” on May 4, 2017 at 6:00 p.m. – 7:00 p.m. at GRPS University. She will outline the district’s success story as well as layout her vision and plans for the future of the district.

Michigan Women’s Foundation “Lights, Courage, Action!” Empowerment Forum

Mr. Helmholdt provided that the 2017 Michigan Women’s Foundation’s, “Lights, Courage, Action” Empowerment Forum is taking place on April 18, 2017 at Calvin College. Female high school students from the Kent Intermediate School Districts have been invited to participate through their schools. This year’s guest speakers include Veronika Scott, founder of The Empowerment Plan and Pashon Murray, founder of Detroit Dirt.

Strong Schools, Strong Communities Ballot Initiative

Mr. Helmholdt shared that all 20 school boards in the Kent Intermediate School District support the ballot proposal for a .9 enhancement millage taking place on May 2, 2017. If the initiative passes, it would generate \$211 in revenue per pupil and would be used in the classroom. It was noted that the federal budget is expecting dramatic cuts so this funding would be crucial to district budgets. If it passes it would create a local, stable, and reliable source of revenue. It is intended to maintain existing programs and invest where districts need it the most.

Mr. Helmholdt provided that Superintendent Neal would prioritize the funding for third grade reading, eighth grade math, and college career readiness. These are three core goals around academic learning. This would generate \$3.5 million for GRPS. This week the informational campaign was launched. The District is allowed to share information about the proposal and communication has begun to be shared with staff and parents. “Yes for Kids” is supporting efforts that are not within the scope that districts have regarding the campaign.

ACTION ITEMS

Grand Rapids Board Position on A-F Grading System

Mr. Helmholdt shared that the Michigan Department of Education is in the process of providing an implementation plan for the ESSA Act. Included in that is an accountability system. The draft implantation plan included advocacy for an A-F grading system. The State Board of Education and State Superintendent has expressed that they are against this grading system. This position provides the GRPS Board with a supportive stance against the A-F grading system. The legislature is also discussing the School Reform Office and what is known as Section 1280c of the law that creates the accountability system for the schools. He and Ron Gorman PhD, assistant superintendent of pk-12 testified in Lansing on the use of MAP data as opposed to M-Step data for determining accountability.



Grand Rapids Board of Education’s Position on the A – F Grading System

The Grand Rapids Board of Education opposes an A-F grading system for school accountability. The measurements and weight given to the measurements in an A-F grading system is arbitrary, punitive, inequitable, and inherently stacked against schools with high need, high poverty students. A-F grading system can assign poor grades to schools where significant learning and academic growth is being accomplished and where parents are pleased with the school.

Motion by Ms. Lewis, supported by Ms. Grant, to accept the Position of Opposing the A-F Grading System.

Carried: Yeas: Flores, Grant, Lewis, Matias, Schottke, Slade, and Dr. Baker – 7.

Nays: 0.

Grand Rapids Board Position on Budget Proposal for U.S. Department of Education

Mr. Helmholdt shared that the position for the GRPS Board to come out against the President's blueprint with substantial cuts to the Department of Education would be detrimental for the district and would destabilize public education. The board will be able to lobby with its representatives in Congress and the U.S. Senate. The passage would also have a negative effect on the Transformation Plan. It also defunds Title II, professional development and eliminates after school programming. The data is clear that students attending LOOP are more successful in school.

A board member asked if there is a backup plan if these cuts come to fruition. Mr. Helmholdt shared that the district is planning for the worst and lobbying for the best. This will be brought back to the board as more information is known. Superintendent Neal has begun the discussion with her cabinet level staff.



Grand Rapids Board of Education's Position on the Proposed Budget for the U.S. Department of Education

The Grand Rapids Board of Education opposes President Trump's proposed budget for the U.S. Department of Education. The proposed cuts would have a devastating impact on students, teachers, schools, and our community as a whole by eliminating federal funding for after school programs and professional development of teachers. GRPS currently receives more than \$2 million in Title II funding for professional development and nearly \$4 million for after school programming.

Motion by Ms. Lewis, supported by Ms. Grant, to accept the Position of Opposing the Proposed Budget Proposal for U.S. Department of Education.

Carried: Yeas: Flores, Grant, Lewis, Matias, Schottke, Slade, and Dr. Baker – 7.

Nays: 0.

Board Bylaw #1900 Contracts and Board Member Disclosure, Acceptance of First Reading

Ms. Schottke shared that Bylaw #1900 Contracts and Board Member Disclosure outlines the procedure for a board member if they have a financial interest in a contract with the district. There are three financial prongs of a financial contract that must be considered. If the contract is less than \$250 the board member will need to sign an affidavit that will need to go in the board minutes. If there is a direct financial contract between \$250 –\$5,000 then that must be disclosed to the Board President or in a public meeting. There is 7 days in between that disclosure and the time that the board would vote on that contract. If a board member has an interest in a contract that is greater than \$5,000 it must be disclosed at a board meeting and may not be voted on until the following board meeting or 7 days after that disclosure. The Board must approve the contract by two thirds majority vote at the \$250 or over mark.

Ms. Sharron Pitts, assistant superintendent of human resources and general counsel shared that this policy was last developed in 2009. In 2013, the legislature requires changes to that statute that included family members as provided in the policy as well as the two third of the board vote requirement. The district defined the household member piece. Dr. Baker noted that for this Board, a two thirds vote would require six votes.

Motion by Ms. Slade, supported by Dr. Flores, to approve Board Bylaw #1900 Contracts and Board Member Disclosure, Acceptance of First Reading.

Carried: Yeas: Flores, Grant, Lewis, Matias, Schottke, Slade, and Dr. Baker – 7.

Nays: 0.

Section 1000: Board Bylaws

1900 Contracts and Board Member Disclosure Information

The Board shall not approve a contract in which a Board member, the family member of a Board member (Family Member), or a member of the Board member's household (Household Member) is a party or has a financial interest unless the following disclosure, voting, and recording requirements are met:

Definitions:

1. Family Member: Family Member means a person's spouse or spouse's sibling or child; a person's sibling or sibling's spouse or child; a person's child or child's spouse; a person's parent or parent's spouse, and includes these relationships created by adoption or marriage.
2. Household Member: Household Member means anyone living in the Board member's household at the time the contract will be voted on by the Board.
3. Financial Interest: Financial interest means any contract or financial transaction with the District in which any of the following apply:

- a. The Board member, Family Member, or Household Member is a direct party to the contract or financial transaction, or
- b. The contract or financial transaction is with any firm, partnership or other unincorporated association, in which the Board member, Family Member, or Household Member, is a partner, member, or employee, or
- c. The contract or financial transaction is with a professional limited liability company organized pursuant to the Michigan Limited Liability Company Act, if the Board member, Family Member, or Household Member, is a member (not merely an employee) of the company, or
- d. The contract or financial transaction is with any corporation in which the Board member, Family Member, or Household Member is a stockholder owning more than 1% of the total stock outstanding in any class if the stock is not listed on a stock exchange, or owns stock that has a present market value in excess of \$25,000.00 if the stock is listed on a stock exchange, or
- e. The contract or financial transaction is with a corporation in which the Board Member, Family Member, or Household Member is a director, officer, or employee; or
- f. The contract or financial transaction is with a corporation in which a trust, if the board member, Family Member or Household Member, is a beneficiary, owns more than 1% of total stock outstanding in any class if the stock is not listed on a stock exchange, or owns stock with a present market value in excess of \$25,000 if the stock is listed on a stock exchange.
- g. Any trust of which the Board member, Family Member or Household Member is a beneficiary or trustee.

Disclosure Requirements

- 1 A Board member shall promptly disclose any financial interest in the contract or financial transaction to the Board of Education, which disclosure shall be a matter of record in its official proceedings. This disclosure shall be made in the following ways:
 - a. If the contract or financial transaction is for emergency repairs or services, the Board member must promptly disclose any financial interest in the contract or financial transaction by filing a sworn affidavit with the Secretary of the Board. The disclosure shall be made a matter of record in the Board's official meeting minutes as outlined in c. below.
 - b. If the Board member, Family Member, or Household Member will directly benefit from a contract or financial transaction in an amount less than \$250.00 and less than 5% of the public cost of the contract or financial transaction, the Board member must disclose the financial interest in the contract or financial transaction by filing a sworn affidavit with the Secretary of the Board. The disclosure shall be made a matter of record in the Board's official meeting minutes as outlined in c. below.
 - c. If the Board member, Family Member, or Household Member will benefit by \$250.00 or more, or 5% or more of the public cost of the contract or financial transaction the financial interest must be disclosed in one of two ways:
 - i. By notifying, in writing, the President of the Board of the financial interest at least seven (7) calendar days before the meeting at which a decision

regarding the contract will be made. If the President of the Board is the individual with the conflict of interest, disclosure must be made to the Secretary of the Board. The disclosure shall be made public in the same manner as in public meeting notice, or

- ii. By disclosing the financial interest in the contract or financial transaction at a Board meeting. Under this option, the Board may not vote on the relevant contract or financial transaction until a subsequent Board meeting convened not sooner than seven (7) calendar days after the meeting at which the disclosure was made.
- d. If the Board member, Family Member, or Household Member's financial interest in the contract or financial transaction exceeds \$5,000.00, the Board member must disclose the financial interest in the contract or financial transaction at a Board meeting, and the Board may not vote on the contract or financial transaction until a subsequent Board meeting convened not sooner than seven (7) calendar days after the meeting at which the disclosure was made.

Amendments or re-negotiations of a contract or financial transaction or additional payments under a contract or financial transaction, which were not authorized by the contract or financial transaction at the time initially approved or awarded are also subject to the disclosure and recording requirements of this policy.

- 2. The Board of Education must disclose the following summary information in its official minutes:
 - a. The name of each party involved in the contract or financial transaction,
 - b. The terms of the contract or financial transaction, including duration, financial consideration between parties, facilities or services of the school District included in the contract, and the nature and degree of assignment of employee of the District for fulfillment of the contract, and
 - c. The nature of the financial interest.
- 3. Voting Requirements
The contract or financial transaction must be approved by a vote of not less than 2/3rds of the full membership of the Board in open session without the vote of the Board member making the disclosure. However, that if
2/3rds of a majority of the members of the Board are required to abstain from voting based on this policy, then for purposes of that contract or financial transaction, the Board members who are not required to abstain constitute a quorum of the board and are eligible to vote. This does not apply where the contract or financial transaction is between the District and a trust in which the Board member is a beneficiary or a trustee. In that case, a 2/3 vote of the full Board is required.
- 4. This policy shall not apply to:
 - a. Contracts between the school District and another public entity,
 - b. Contracts awarded to the lowest qualified bidder, other than a Board member (or an entity in which a Board member has a financial interest as defined in this policy), upon receipt of sealed bids pursuant to a published notice provided such

notice does not bar, except as authorized by law, any qualified person, firm, corporation or trust from bidding.

- c. Contracts for public utility services where the rates are regulated by the state or federal government.

Refer also to Board Policy 3610-*Purchasing Goods and Services*.

Approved: June 29, 2009

Revised:

LEGAL REF: MCL 15.321, *et seq* and MCL 380.1203

Policy #3610 Purchasing Goods and Services, Acceptance of First Reading

Ms. Pitts shared that Policy #3610 Purchasing Goods and Services is being updated to resolve a conflict. The District's would not purchase goods or materials directly from a GRPS employee to prevent an unfair advantage. The District is not precluded from purchasing items from family members or household members. The District can purchase goods and services from a board member as long as the District complies with Bylaw #1900. There is an exception to this as it pertains to services of a GRPS employee as long as it is less than \$500. An example would be hiring a staff member as a DJ for a school dance. This would have to be approved by the Superintendent or her designee. The rules are also being updated to include the process for staff to follow in regards to signing authority.

Motion by Ms. Grant, supported by Ms. Slade, to approve Policy #3610 Purchasing Goods and Services, Acceptance of First Reading

Carried: Yeas: Flores, Grant, Lewis, Matias, Schottke, Slade, and Dr. Baker – 7.

Nays: 0.

Section 3000: Fiscal Management
3610 Purchasing Goods and Services

The Board shall approve the purchase of goods and services, property leases, and inter-agency agreements when the initial order, contract, or agreement exceeds the base amount established annually by the Michigan Department of Education above which competitive bids must be obtained according to the Michigan School Code. The Superintendent or designee shall authorize the purchase, lease, or agreement that is equal to or less than the Michigan Department of Education's annually established base amount.

The Director of Purchasing shall be the sole purchasing agent for the District. All purchases shall comply with the Board's purchasing policies and the implementing administrative rules.

Purchasing From District Employees and Board Members Employees:

The District shall not purchase goods, materials, or directly from an employee or where an employee has an interest in any of the following:

- a. Any firm, partnership, or other unincorporated association, of which the employee is a partner, member, or employee.
- b. Any private corporation in which the employee is a stockholder owning more than 1% of the total outstanding stock of any class if the stock is not listed on a stock exchange, or stock with a present market value in excess of \$25,000 if the stock is listed on the stock exchange.
- c. Any corporation where the employee is a director, officer, or employee.
- d. Any trust of which the employee is a beneficiary or trustee

The District may purchase specialized services from employees in an amount less than \$500 upon approval of the Superintendent or designee.

Board Members:

The District shall not purchase goods, materials, supplies, or services from a member of the Board of Education, from a board member's family member, or from a member a board member's household, except as outlined in Board Policy 1900.

Purchases For Personal Use

Board members and employees shall not authorize or make any purchase through the District for personal use. The name of the District, school, or an employee's position, shall not be used to gain personal discounts or cost preferences. The District shall not purchase equipment or supplies for resale to employees.

Emergency Purchases

The requirements of this policy and Policy 3660, *Bids and Quotation Requirements*, may be suspended if an emergency is declared by the Superintendent or the Chief of Staff. Such emergencies may arise because of accident or other unforeseen occurrence that could affect the life, health, welfare or safety of the District's students or employees.

When the cost of the emergency purchase exceeds the base amount established annually by the Michigan Department of Education, above which bids are required, telephone or electronic communication with members of the Finance Committee of the Board shall be made as soon as possible after the emergency is declared, and written notice shall be given to the members of the Board of Education at the next scheduled Board meeting.

Refer also to Board Policy 1900 – *Contracts and Board Member Disclosure Information* and Board Policy 4005 – *Employee Conflict of Interest - Purchases*

Approved: June 29, 2009

Revised:

LEGAL REF: MCL 15.321-330; 380.1216; 380.1274

Policy #3660 Bids, Quotations, and Local Preference, Acceptance of First Reading

Ms. Schottke noted that Policy #3660 Bids, Quotations, and Local Preferences is a cleanup and consolidation of policies by including the Local Purchasing Preference and Cooperative Purchasing Policy into #3660. The rules were updated to include the bid protest procedures.

Motion by Dr. Flores, supported by Ms. Lewis, to approve Policy #3660 Bids, Quotations, and Local Preference, Acceptance of First Reading

Carried: Yeas: Flores, Grant, Lewis, Matias, Schottke, Slade, and Dr. Baker – 7.

Nays: 0.

Section 3000: Fiscal Management
3660 Bids, Quotations, and Local Preference

All purchases shall be in compliance with Board policies. Purchases requiring competitive bids shall be made in accordance with current statutes, the creation of bid specifications, and adherence to the District's bidding procedures.

The Director of Purchasing shall develop and maintain lists of potential bidders for various types of materials, equipment, and supplies. These bid lists shall be used for the distribution of specifications and invitations to bid.

Any supplier may be included in the list upon written request. The Director of Purchasing shall review all bid lists annually or as needed.

Written Quotations

The District shall not purchase supplies, materials, or equipment in a single transaction costing \$10,000 or more without obtaining written quotations from a minimum of three vendors.
Competitive Bids and Cooperative Purchases

The District shall not purchase supplies, materials, or equipment in a single transaction exceeding the amount published annually by the Michigan Department of Education unless competitive bids are obtained and approved by the Board.

The Director of Purchasing is authorized to consider, and recommend for Board approval, membership in cooperative purchasing organizations that would benefit the District.

Cooperative purchasing also pertains to what is commonly referred to as “third party bids.” Third party bidding shall constitute a competitive bid for purposes of this Policy.

Bid Specifications

All bid specifications shall be clear and concise and shall include the following: required performance, surety, bid, statutory bond information, sworn statement of familial relationship, Iranian Business Relationship Affidavit, the debarment and suspension certification,

compliance with preferential bid laws,; financial statements, the District's right to reject any or all bids, compliance with all federal, state and local laws, ordinances and regulations, and the date, time, and place for the opening of bids.

The Board, upon recommendation of the Superintendent or designee, reserves the following rights:

- to accept or reject all bid proposals in whole or in part;
- to waive minor irregularities;
- to award a contract to other than the lowest bidder; and
- to award contracts to one or more vendors.

The Purchasing Office shall retain all bids and supporting documentation in accordance with State of Michigan guidelines for record retention.

Local Purchasing Preference

The District provides a 5% preference (bid discount) in the purchasing of school equipment and supplies from local vendors, providing the quality and service are commensurate with the bid requirements. Bids, or proposals when bids are not required, shall be accepted from non-local vendors in order to maintain a fair market price.

In determining the qualification for a Local Purchasing Preference for purposes of this policy, vendors must:

- a. Have obtained the Certification of a Michigan Based Business as determined by the Michigan Department of Technology, Management and Budget and have its primary business operations located within the municipal boundaries of the City of Grand Rapids, Michigan for at least the last six months, or
- b. Be certified by the City of Grand Rapids, as a Micro-Local Business Enterprise and have its primary business operations within the municipal boundaries of the City of Grand Rapids.

A successful recipient of a contract and/or purchase order which has received a Local Purchasing Preference may be required to present proof of its status as a Michigan Based Business and documentation of its location within the City of Grand Rapids at any time upon request from an authorized District official. Failure to provide the requested information or failure to maintain business operations with the City of Grand Rapids for the duration of the contract will make the contract voidable at the District's discretion, and will result in disqualification from future consideration of a Local Purchasing Preference for a period of two years unless excused by the Superintendent or Designee.

Local Construction Contracting Preference

The District provides a preference (bid discount) in construction contracts from local vendors, providing the quality and service are commensurate with the requirements set forth by the District as to satisfy the demands of the bid or proposal. Bids, or proposals when bids are not required, shall be accepted from non-local vendors in order to maintain a fair market price.

In determining the qualification for a Local Construction Contracting Preference for purposes of this policy, vendors must:

- a. Have obtained the Certification of a Michigan Based Business as determined by the Michigan Department of Technology, Management and Budget and have its primary business operations located within the municipal boundaries of the City of Grand Rapids, Michigan for at least the last six months, or
- b. Be certified by the City of Grand Rapids, as a Micro-Local Business Enterprise and have its primary business operations within the municipal boundaries of the City of Grand Rapids.

A successful recipient of a contract which has received a Local Construction Contracting Preference may be required to present proof of its status as a Michigan Based Business and documentation of its location within the City of Grand Rapids at any time upon request from an authorized District official. Failure to provide the requested information or failure to maintain business operations with the City of Grand Rapids for the duration of the contract will make the contract voidable at the District's discretion, and will result in disqualification from future consideration of a Local Construction Contracting Preference for a period of two years unless excused by the Superintendent or Designee. Preference will be provided on the following basis:

- a. Contractor Participation: Grand Rapids Public Schools will provide up to a 5% bid discount to prime contractors and/or construction managers who satisfy the criteria for consideration as a Local Vendor.
- b. Subcontractor Participation: Construction bids for non-local vendors may be discounted when a bidder on a Grand Rapids Public Schools' project voluntarily subcontracts with businesses meeting Local Vendor Criteria. Prime contractors and/or construction managers must submit affidavit(s) verifying Local Vendor subcontractor participation.

Prime contractors and/or construction managers must require Local Vendor certification documentation to be submitted by each subcontract bidder with their sealed bid. The District, at its discretion, may request additional documentation to verify the qualification of any Local Vendor subcontractor participating in a construction project.

- c. The following is a schedule of discounted percentages based upon Local Vendor subcontractor participation achieved by the prime contractor:

<u>LBE Subcontractor Participation</u>	<u>Discount Percentage</u>
i. <u>1.0% - 2.5%</u>	<u>1.0%</u>
ii. <u>2.51% - 5.0%</u>	<u>1.5%</u>
iii. <u>5.01% - 7.5%</u>	<u>2.0%</u>
iv. <u>7.51% - 10.0%</u>	<u>2.5%</u>
v. <u>10.01% - 15.0%</u>	<u>3.0%</u>
vi. <u>15.01% - 18.0%</u>	<u>4.0%</u>
vii. <u>18.01% +</u>	<u>5.0%</u>

- d. Prime contractors and/or construction managers may not terminate an approved Local Vendor subcontractor working on a Grand Rapids Public Schools construction project, and then perform the work on the terminated subcontract with its own forces

or those of another subcontractor, without prior written consent by the Grand Rapids Public Schools Executive Director of Facilities and Operations Management. If a Local Vendor subcontractor fails to complete its work on the contract for any reason, a prime contractor/construction manager must notify the Grand Rapids Public Schools Executive Director of Facilities and Operations Management and make good faith efforts to find another approved Local Vendor subcontractor to substitute for the original Local Vendor subcontractor. Utilizing good faith efforts, and to the extent reasonable, the prime contractor/construction manager shall substitute an approved Local Vendor subcontractor to perform the same amount of work under the contract as the Local Vendor subcontractor that was terminated.

- e. Joint Venture Bidding: As an incentive to contractors engaging in activities that stimulate the growth and development of local, small emerging businesses as partners bidding as a joint venture, Grand Rapids Public Schools will apply up to a 5% bid discount for partnering with a qualified Local Vendor.
- f. The Bid Discounts outlined above may not exceed 5% or \$25,000 per bid, whichever is lower. Project bids from prime contractors and/or construction managers are considered a single bid for purposes of the Bid Discount consideration.

This policy shall not apply to the extent that it would conflict with any provision of Michigan or federal law, regulation or constitution. The local preference shall not be applied to purchases of goods and services made with federal funds.

Refer also to Board Policy 3610, *Purchasing Goods and Services*, Board Policy 1900, *Contracts and Board Member Disclosure Obligations* and Board Policy 4005, *Employee Conflict of Interest – Purchases*..

Approved: June 29, 2009

Revised:

LEGAL REF: MCL 380.1267; 380.1274

Policy #4005 Employee Conflict of Interest-Purchases, Acceptance of First Reading

Ms. Pitts noted that Policy #4005 Employee Conflict of Interest-Purchases cleans up the confusion about what can be purchased from a GRPS employee or not. This policy is in a different section of the policy manual and will align the language that the District cannot contract with a GRPS employee.

Motion by Ms. Grant, supported by Ms. Lewis, to approve Policy #4005 Employee Conflict of Interest-Purchases, Acceptance of First Reading

Carried: Yeas: Flores, Grant, Lewis, Matias, Schottke, Slade, and Dr. Baker – 7.

Nays: 0.

Policy 4000: Business Management
4005 Employee Conflict of Interest – Purchases

Employees shall not have a direct financial interest in District purchases, or benefit directly from any financial transaction with the District, except for specialized services in an amount less than \$500 upon approval of the Superintendent or designee.

Purchases of, or use of District property, materials, or personnel by employees shall be accomplished in accordance with good business practices, and within the framework of applicable laws, regulations, and Board policies.

The Superintendent and his/her cabinet and any other administrator deemed by the Superintendent to be in a position to influence the purchase of any goods or services, shall annually, or if changes occur, sign and file a conflict of interest disclosure document.

Refer also to Board Policy 3610 – *Purchasing Goods and Services*

Approved: June 29, 2009

Revised:

LEGAL REF: MCL 15.322-323

Policies “eliminated and incorporated into other policies”: Policy #3650 Cooperative Purchase, Policy #3670 Local Construction Contracting, and Policy #3690 Local Purchasing Preference

Ms. Schottke noted that this action item to eliminate Policy #3650 Cooperative Purchase, Policy #3670 Local Construction Contracting, and Policy #3960 Local Purchasing Preference would eliminate and align the current policies.

Motion by Ms. Slade, supported by Dr. Flores, to Eliminate Policy #3650 Cooperative Purchase, Policy #3670 Local Construction Contracting, and Policy #3690 Local Purchasing Preference from the policy manual

Carried: Yeas: Flores, Grant, Lewis, Matias, Schottke, Slade, and Dr. Baker – 7.

Nays: 0.

Ms. Schottke noted that Ms. Pitts has put references at the bottom of each policy that relates to another policy.

The following polices are stricken from the Grand Rapids Board’s policy manual:

Policy #3650 Cooperative Purchase is stricken from the policy manual.

Policy #3670 Local Construction Contracting

Policy #3690 Local Purchasing Preference

CONSENT AGENDA

The following items are being presented for the acceptance/approval of the Board:

1. Approval of Minutes
 - a. Board Meeting- March 6, 2017
2. Reports of Committees
 - a. Ad Hoc Policy Committee Meeting – February 13, 2017
3. Business Items (None)
4. Motions & Resolutions
 - a. National Student Leadership Week
 - b. Month of the Young Child

Motion by Ms. Grant, supported by Ms. Lewis, that the Consent Agenda items be accepted/ approved minus the Purchases.

Carried: Yeas: Flores, Grant, Lewis, Matias, Schottke, Slade, and Dr. Baker – 7.

Nays: 0.

REPORTS OF COMMITTEE

Ad Hoc Policy Committee Meeting

The February 13, 2017 Ad Hoc Policy Committee meeting minutes were approved under the Consent Agenda and have been posted to the District's website.

BUSINESS ITEMS

None.

MOTIONS AND RESOLUTIONS

National Student Leadership Week

RESOLUTION NATIONAL STUDENT LEADERSHIP WEEK April 16-22, 2017

WHEREAS, student councils allow students to practice core democratic values in their schools and in the community; and

WHEREAS, student councils allow students to actively take part in their school and make decisions regarding student activities; and

WHEREAS, student councils promote student involvement and help raise school spirit, hold sales/functions which benefit their schools, serve as the leadership of their schools, and embody the belief that children are our future; and

WHEREAS, student councils work diligently to improve the overall environment of their school buildings and show that ample leadership exists in the Grand Rapids Public Schools;

NOW, THEREFORE, BE IT RESOLVED, that the week of April 16-22, 2017 be designated as Student Leadership Week in the Grand Rapids Public Schools.

BE IT FURTHER RESOLVED, that this Resolution be placed on file with the official proceedings of the Board of Education.

THE BOARD OF EDUCATION
OF THE GRAND RAPIDS PUBLIC SCHOOLS
Grand Rapids, Michigan

March 20, 2017

Month of the Young Child

RESOLUTION
MONTH OF THE YOUNG CHILD
April 2017

WHEREAS, the future of our city, our state, and our country is dependent upon the way we educate and care for our children; and

WHEREAS, children are the seeds of tomorrow for they will become our future scientists, teachers, negotiators, peacemakers, workforce, taxpayers, and parents/families; and

WHEREAS, caring for the development, health, and comfort of young children is too important to ignore until they enter school; and

WHEREAS, adults who care about children are responsible for assisting young children by providing them with services which will help them reach their full potential; and

WHEREAS, Michigan is recognized historically for its emphasis on behalf of the young children through the Michigan Association for the Education of Young Children;

THEREFORE, BE IT RESOLVED, that the Grand Rapids Board of Education hereby declares the month of April 2017 as the MONTH OF THE YOUNG CHILD, and urges all citizens to join in celebrating our state's children and recognize our responsibility to guide them into a future of health, peace, education, and security.

BE IT FURTHER RESOLVED, that a copy of this resolution be printed in the Proceedings of the Board and a copy be placed on file.

THE BOARD OF EDUCATION
OF THE GRAND RAPIDS PUBLIC SCHOOLS
Grand Rapids, Michigan

March 20, 2017

DISCUSSION ITEMS

None.

PUBLIC COMMENT – AGENDA AND NON-AGENDA ITEMS

The following individuals addressed the Board:

- ◆ Ms. Emily Churchard concerning special education programming
- ◆ Ms. Amanda Rettig concerning special education programming
- ◆ Mr. Jason Schuller concerning special education programming
- ◆ Ms. Kristina Donaldson concerning special education programming
- ◆ Ms. Lily Schulting concerning special education programming

SUPERINTENDENT’S COMMENTS

None.

BOARD MEMBERS’ COMMENTS

Rev. Matias thanked parents for their comments and shared that there will be a lot of dialogue amongst them with their concerns. The district wants kids to be prepared and believes the district is uniquely prepared to impact this and in terms of public education will continue to fight for that.

Ms. Slade appreciated the comments as special education is very near and dear to her heart. She spent 33 years in it. They will be looking into their concerns.

Ms. Lewis shared that it has been her privilege to read at the schools and has more she will be doing this at. It was a wonderful opportunity to meet the principals, secretaries, and staff through this process.

Dr. Flores enjoyed listening to the essay and is excited about the accomplishments of the students that the district is actively educating. He is excited with the Challenge Scholars program and voiced concern regarding the numbers shared during the presentation. He would like 100 percent of the students to succeed. He believes administration is providing supports and encourages marshalling in resources to these students to support them in reaching their goals. He feels that a college education is the pathway to a more successful future. He also shared there may be issues in the community that need to be addressed that may need some attention. He is not opposed to a town meeting or an issues type forum. He feels it is their responsibility to listen to the community and somewhere down the line would like to entertain the discussion on the matter.

Ms. Schottke congratulated Berani Martinez on her essay and noted that her mother took great pride in her daughter during the celebration. She thanked Ms. Sieger and Ms. Kutzli for their work on the Challenge Scholars and GRPS students for their efforts. She agrees that college or a

trade school is a pathway to success. She has seen success through many different ways and agrees education is important. She shared a proud moment she had with her daughter who volunteered to help at her school's autism program. Her daughter felt good that she could help and is in school that provides all types of learning and that students get to interact together. Ms. Schottke is grateful that at GRPS all kids have opportunities to learn together.

Ms. Grant was thrilled to see Ms. Sieger and was fortunate to spend time with one of the cohort of students. It was great to hear about the breakdown of that. She is happy that the Board is taking positions such as the A-F grading and the proposed DOE budget. She wants to see stable communities around the schools. She thanked parents for speaking out on behalf of their students and as a mother she takes this to heart.

Dr. Baker shared that there won't be a regular board meeting on April 3, 2017. He anticipates the next meeting will be a work session on April 10, 2017. He shared that the Board has never taken a position during his term to date on a federal budget. He shared that it is getting harder to get our children to college and applauds people who do that work.

ADJOURNMENT

The Board adjourned at 7:55 p.m.

Secretary

/ja

REPORT OF COMMITTEE
Academic Achievement Committee

Tuesday, February 21, 2017
Board Chambers/Auditorium
9:00 a.m.

Present: Rev. John Matias – Chairperson, Maureen Slade, Katherine Downes Lewis,
Staff: Carolyn Evans, Dr. Ron Gorman, Mayda Bahamonde-Gunnell, Bridget Cheney,
Pay Reagan, Jonathan Harper
Absent: Raynard Ross

Public Comment(s)

Mary Bouwens, GREA President-Concerning Evaluation

Instructional Council Update

Pat Reagan, School Reform Facilitator and chairperson for Instructional Council, shared minutes from council meetings held at the GRPS University. The minutes reflected meetings dated December 15, 2016; January 19, 2017; and February 16, 2017. A supplemental meeting took place at Union High on January 5, 2017. This date was agreed upon by Instructional Council members and was held for the purpose of reviewing and supporting essential edits to the new course, Newcomers Integrated Science A. Jonathan Harper, science curriculum supervisor was the presenter. This course is to be included in the 2nd Semester schedule for the students exiting the Newcomers Program at Union.

The following courses were presented and reviewed by council members during the 2016-17 school year thus far:

- Newcomers Integrated Science A
- American Sign Language I Grades 6-8 and 9-12
- MYP (Middle Years Program) Honors Statistics Grades 9-10
- PLTW (Project Lead the Way Courses)
 - Biomedical Sciences: Human Body Systems Grades 10-12
 - Sparking Future Engineers: PLTW Gateway to Technology-Grades 6-8

Dr. Mulonge Kalumbula, social studies curriculum supervisor, presented Cultural Landscape informing members of the Instructional Council the current multi-cultural and supports needed by the diverse population attending GRPS.

District Wide Strategies

Dr. Ron Gorman, Assistant Superintendent of PreK-12 Instructional Support, shared the work that is in place supporting the enactment of the GRPS theory of action for improvement. The Academic Team analyzed the 2015-2016 M-STEP results and determined that not enough students were reaching grade level proficiencies. After much deliberation and with feedback from principals and teachers, support from the district's Harvard and ASCD consultants, the Cabinet and Academic Team identified "The Three Focus Areas" that guide the strategic direction for improvement during the 2016-2017 school year. They are:

- Knowledge of Standards
- Backwards Mapping

- Assessment Literacy

Monitoring and Support Plan

The team identified three categories of schools: (1) Non-Proficient, (2) Minimally Proficient, (3) Close to Proficient/Proficient (based on two consecutive years of M-STEP data).

From this data a plan is being implemented that:

- Ensures schools with the lowest levels of proficiency take priority, receive more school visits, and are provided more intense support
- Assigns Academic Team members to specific schools. Academic Team members partner with the curriculum staff to perform building walk-throughs each month which focus on the Three District Priorities. Assignments do not change over the entire 2016-2017 school year. These meetings are scheduled with principals so there are no surprises. The visits consists of:
 - 20 minute discussion with principal to discuss school strategies and progress
 - 40 minute building/classroom walk-through to look for artifacts of teaching and learning
 - 20 minute debrief with principal to discuss observations and determine next steps
 - Observation artifacts from the visit and brought back to the next Academic Team meeting.
- Informs the Academic Team of school progress. Each team is responsible for providing a visits summary that focuses on the following guiding questions:
 - Are standards being taught?
 - Is there evidence of backwards mapping from the standards and assessment?
 - Are students becoming proficient on standards? How do we know?

Classroom Expectations

Each classroom should demonstrate evidence of:

- Instruction driven by the standards
- Standards displayed in classrooms every day in the form of “I can” statements in elementary buildings or grade appropriate language at the secondary level
- Students able to articulate standards, outcomes of lessons and how they will demonstrate their understandings
- Formative and summative assessments
- What has been learned from aligning the content, lessons and assessments to the MSTEP format?
- Students struggle with U.S. History questions, especially those that require prior knowledge. Only a small percentage of students were able to answer these (prior knowledge) questions. This form of content knowledge cannot be memorized, it must be taught for understanding and application over time.
- Students were more successful on “referring” questions, those where the answers could be located on the page.
- Some content on the practice assessment was not yet taught. Backwards mapping will continue to be a priority to ensure students learn required content before they take M-STEP.

Priority Schools

Bridget Cheney, Executive Director of Elementary Schools, shared the priority status of schools released and added to the list. The schools that were released are: (1) Aberdeen, (2) Campus, (3) Martin Luther King Leadership Academy, (4) Mulick Park, (5) Ottawa Hills, and (6) Union High. The schools that were added to the list this school year are (1) Burton Elementary, (2) Burton Middle, and (3) Westwood Middle.

The schools that are currently on the priority schools list and strategies addressing deficits are listed below:

- Alger Middle - culture and climate, close and critical reading, and high quality questioning
- Coit Elementary - formative assessment, Positive Behavior Intervention Support (PBIS), and Multi-Tiered System of Support (MTSS)
- Dickinson Elementary - Positive Behavior Intervention Support (PBIS), Sheltered Instruction Observation Protocol (SIOP), and flexible grouping
- Ken-O-Sha Elementary - quality Questioning, Universal Design for Learning, and student engagement

Ms. Cheney shared that literacy focused professional learning and coaching is provided by ASCD faculty members. This is a continuation from last year's Fisher-Frey professional learning. This professional learning enabled both teachers and principals to deepen content knowledge, and infuse learning into practice by implementing: (1) learning targets and success criteria, (2) gradual release model, (3) formative assessment, and (4) culture and climate in literacy.

Science Materials Update

Jonathan Harper shared information on potential new resources for science in the district. The is Discovery Education, a sub set of Discovery communications. Discovery Education is national and international; reaching across the world. They are the number one in the distribution of nonfiction media in the world and they provide content to hundreds or countries and multiple languages.

. The district began with trial access and pilot implementation of the services they offer. The experience provided the opportunity to examine its effectiveness as well as provided the opportunity to learn about effective implementation strategies.

- Winter 2013
 - Trial accounts activated for few secondary teachers, one year DE Techbook accounts were set up at five middle schools hosting summer school (Harrison, Martin Luther King, Westwood, Alger, and Burton Middle.
- 2013/2014 & 2014/2015 school year
 - MIS coordinates LDAP authentication for student accounts (single GRPS username/password), accounts purchased for KEC Oakleigh/Beltline, and Bethany based school. Gerald R. Ford and Ottawa Hills purchased accounts from building based/SIG funds.
- 2015/2016 school year

- Museum School purchased Techbook as the base resource for Science, Math, and Social Studies. Shawmut Hills purchased Science Techbook for K-8. District studied implementation challenges and successes.
- 2016/2017 school year
 - CS Frost MS/HS purchased Science, Social Studies, and Math Techbook. CA Frost Elementary purchased 4th grade Science. District identified implementation challenges and successes.

Techbook is a digital K-12 Science textbook supported by continuously updated content. Real-time student data will upload on any device in any instructional setting. It is fully aligned to Michigan Science and NGSS Standards and includes Three-Dimensional Learning, science and engineering practices, Disciplinary Core Ideas (DCI), and Cross-Cutting Concepts (CCC).

This web-based and platform can be accessed online at all times. Content can also be downloaded or printed providing access to students, teachers, and parents at their convenience without internet access.

Meeting adjourned. 10:39 a.m.

Rev. John Matias, Chairperson
Raynard Ross
Maureen Slade
Katherine Downes Lewis

/dct

REPORT OF COMMITTEE

Ad Hoc Policy Review Committee

Tuesday, March 14, 2017

Auditorium, Rev. Lyman S. Parks Administration Building

12:30 p.m.

Present: Ms. Schottke – Chairperson, Dr. Falb, Mr. Ross, Ms. Slade, and Ms. Pitts
Absent: N/A

Public Comment

None

REPORTS/UPDATES

Ms. Pitts presented the following policies for committee members' approval.

Policy # 3660 – Bids, Quotations, and Local Preference

Policy # 1900 – Contracts and Board Member Disclosure

Policy # 3610 – Purchasing Goods and Services

Policy # 4005 – Employee Conflict of Interest -- Purchases

Following discussion, the aforementioned policies have been approved to be brought before the full Board for a first reading on Monday, March 20, 2017.

In addition, the following Rules were provided for informational purposes:

Rules # 3660R – Bids, Quotations, and Local Preference

Rules # 3610R – Purchasing Goods and Services

Ms. Pitts distributed the April Policy Meeting Agenda Items to the committee. She mentioned that there will be one policy for review regarding social emotional learning. Although she will not be in attendance at the April meeting, she is requesting committee member review of the items between now and the April 11 meeting.

The April 11 Policy Meeting Agenda Items are:

Policy # 1001 – Introduction and Information
Policy #1005 – District Authority
Policy # 1010 – District Legal Status
Policy # 1015 – District Mission Statement
Policy # 1020 – Bylaws

Policy # 1030 – Elections and Membership
Policy # 1032 – Duties and Governing Philosophies
Policy # 1035 – Student Representative to the Board and Alternate
Policy # 1040 – District Goals and Objectives
Policy # 1050 – Board Officers
Policy # 1155 – Removal of a Board Officer from Office

Ms. Pitts suggested that the final policies be presented to the full Board at their organizational meeting in January.

Adjourned: 1:30 p.m.

/skh

REPORT OF COMMITTEE

Finance Committee

Monday, March 27, 2017

Auditorium, Rev. Lyman S. Parks Administration Building

4:15 p.m.

Present: Dr. Baker - Chairperson, Dr. Flores, Ms. Schottke, Mr. Ghareeb Mr. Klomparens, Ms. Kribs, Ms. Liggins, Mr. Oberst, Ms. Trovillion

Absent: Ms. Grant

Public Comment

None.

ACTION ITEMS

Purchasing Agenda

Mr. Oberst presented the Purchasing Agenda. A Board member asked what the cause of the increase for Kennari Consulting was. Mr. Oberst advised that they assist with strategic fundraising, and have a staff person for the XQ Grant Application. Since the XQ Grant was awarded to GRPS, there has been ongoing work toward receiving disbursement. The staff person is also working on a Wallace Foundation Grant of \$10 million. The increase of \$60,000 actually has reimbursement by foundations for approximately \$50,000, so only a net actual cost of \$10,000 when completed.

A Board member asked about the potential of getting a staff person for the district to work on grants to avoid these fees. Mr. Oberst said that they are actively working on the 2017-18 budget, and have discussed shortfalls and the potential for savings with a staff grant writer in the future.

Motion for Purchasing Agenda approval made by Dr. Flores, supported by Ms. Schottke.

Motion carried.

Your Finance Committee recommends the Purchasing Agenda to be placed on the Agenda for Board action at the April 17, 2017 Board of Education meeting.

Donations and Grants

Mr. Oberst reviewed the donations and grants. He also reminded the Board of the district's policy to notify the Board if a grant was applied for in excess of \$100,000, which is the case for The Carl's Foundation Grant.

Motion for Donations and Grants approval made by Ms. Schottke, supported by Dr. Flores.

Motion carried.

Your Finance Committee recommends these Donations and Grants to be placed on the Agenda for Board action at the April 17, 2017 Board of Education meeting.

REPORTS/UPDATES/DISCUSSION

February Financial Statements

Mr. Oberst presented the February financial statements. He advised that the projected fund balance is unchanged from January. The 2017-18 budget will be completed within the next sixty days. Mr. Oberst reviewed the State Legislation for Early Warning, which is to assist the Department of Treasury to identify fiscally stressed districts by raising flags if the fund balance is below 5% of unrestricted general fund revenue. Mr. Oberst pointed out the Bond purchases that are now reflecting on the Financial Dashboard as technology was purchased in February. A Board member asked what a 1% variance in the fund balance would be equal to in dollars. Mr. Oberst advised it would be approximately \$1.4 million. The Board member commented that the millage that will be voted on in May is worth approximately 2.5% of the fund balance.

Warm, Safe & Dry Update

Mr. Klomprens reviewed the current Warm, Safe & Dry project status. He provided an update that the Franklin Campus data center was concluding. The Ridgemoor and Innovation Central gym roofs are the remaining projects. There will be a balance preserved in the Warm, Safe & Dry account for emergency purposes.

Bond Update

Mr. Klomprens updated that the Museum High School bid for demolition and abatement is out, and pending Board approval will begin after April 17th. The bidding for Buchanan Elementary is going to occur in April, and will come to Finance Committee in May. City High Middle has finalized the program, and an advisory committee will review the renderings of the decided improvements on March 29th.

Bond Refunding

Mr. Oberst updated that the Bond Refunding proceeds were received on March 21st. These funds will be held in escrow to pay off the refunded bonds when they become due over the next 12 years. This is the last refunding opportunity we will have for the next few years.

Closing Comments

Mr. Oberst stated that the Enhancement Millage that will be voted on in May is valued at 2.5% of our fund balance, and benefits the entire county. With Federal cuts to education, these funds are needed now more than ever. There is staff volunteering their time to reach out to the community through canvassing and calling.

On March 29th the Michigan House and Senate will release their versions of the 2017-18 budget.

Meeting adjourned 4:40 p.m.

Dr. Tony Baker, Chairperson
Dr. Jose Flores
Kristian Grant
Jen Schottke

/lk

/lk

PERSONNEL TRANSACTIONS
04/17/2017

APPOINTMENTS - INSTRUCTIONAL STAFF

GROUP	GROUP	FNAME	LNAME	STATUS	LOCATION	EFF DATE	DESC
TC	GR EDUCATION ASSOCIATION	EMLY	ALT	APPOINTED	GR PUBLIC MUSEUM SCHOOL	4/10/2017	CURR INTEGRATION SPEC (TCHR)

APPOINTMENTS - NON-INSTRUCTIONAL STAFF

GROUP	GROUP	FNAME	LNAME	STATUS	LOCATION	EFF DATE	DESC
BA	GR EDUC SUPPORT PROFESSIONALS	JOSHUA	NATTE	APPOINTED	CONGRESS ELEMENTARY	3/23/2017	HEAD CUSTODIAN 1
BA	GR EDUC SUPPORT PROFESSIONALS	ZACHARY	HARRIS	APPOINTED	CITY HIGH/MIDDLE	4/5/2017	HEAD CUSTODIAN 1
BA	GR EDUC SUPPORT PROFESSIONALS	HUNTER	CARLON	APPOINTED	FACILITIES & OPERATIONS	3/15/2017	ELECTRICIAN UNLICENSED
IA	GR PARAPROFESSIONAL ASSOC	MALAURI	TAYLOR	APPOINTED	CAMPUS ELEMENTARY	3/13/2017	PREKINDERGARTEN PARAPROFESSIONAL
SC	GR ASSOC OF EDUC OFFICE PERSNL	VALERIE	STEVENSON	APPOINTED	CITY HIGH/MIDDLE	3/13/2017	BUILDING REGISTRAR
WT	GR ASSOC OF CCW, ETS, NCTCHRS	PATRICK	HERGEGEN	APPOINTED	PINE GROVE	3/27/2017	CHILD CARE WORKER

RESIGNATIONS/RETIREMENTS/DISMISS - INSTRUCTIONAL STAFF

GROUP	GROUP	FNAME	LNAME	STATUS	LOCATION	EFF DATE	DESC
TC	GR EDUCATION ASSOCIATION	RICHARD	GROOTERS	RESIGN	ABERDEEN ELEMENTARY	6/15/2017	TEACHER MUSIC
TC	GR EDUCATION ASSOCIATION	KRISTEN	WOLTERS	RESIGN	ALGER MIDDLE	1/6/2017	TEACHER ART
TC	GR EDUCATION ASSOCIATION	BETTE	CONTRERAS	RETIRED	ALGER MIDDLE	6/15/2017	TEACHER SPECIAL EDUCATION
TC	GR EDUCATION ASSOCIATION	JUANITA	JORDAN	RETIRED	BUCHANAN ELEMENTARY	6/15/2017	TEACHER ELEMENTARY
TC	GR EDUCATION ASSOCIATION	MARY	MCBRIDE	RETIRED	BURTON ELEMENTARY	6/15/2017	TEACHER KINDERGARTEN
TC	GR EDUCATION ASSOCIATION	BARRY	HARRIS	RESIGN	BURTON MIDDLE	12/15/2017	TEACHER BUSINESS ED/COMPUTERS
TC	GR EDUCATION ASSOCIATION	KIMBERLY	QUIMBY	RESIGN	CA FROST ENVIRONMENTAL	1/6/2017	TEACHER ART
TC	GR EDUCATION ASSOCIATION	PAULA	PILARZ	RETIRED	CA FROST ENVIRONMENTAL	6/15/2017	TEACHER ELEMENTARY
TC	GR EDUCATION ASSOCIATION	ALLISON	POWELL	RESIGN	CA FROST HIGH/MIDDLE	6/15/2017	NURSE
TC	GR EDUCATION ASSOCIATION	DENISE	BULGARELLA	RETIRED	COMMUNITY TRANSITION CAMPUS	6/15/2017	TEACHER SPECIAL EDUCATION
TC	GR EDUCATION ASSOCIATION	CHERYL	KENDREGAN	RETIRED	EAST LEONARD ELEMENTARY	6/15/2017	TEACHER ELEMENTARY
TC	GR EDUCATION ASSOCIATION	CHRISTOPHER	GALE	RETIRED	GR UNIVERSITY PREP ACADEMY	6/15/2017	TEACHER MATHEMATICS
TC	GR EDUCATION ASSOCIATION	BARBARA	VIS	RETIRED	GR UNIVERSITY PREP ACADEMY	6/15/2017	TEACHER SPECIAL EDUCATION
TC	GR EDUCATION ASSOCIATION	SARA	PEREZ	RETIRED	GR UNIVERSITY PREP ACADEMY	7/1/2001	TEACHER FOREIGN LANGUAGE
TC	GR EDUCATION ASSOCIATION	KATHY	FREEMAN	RETIRED	INNOVATION CENTRAL HIGH SCHOOL	6/30/2017	TEACHER MATHEMATICS
TC	GR EDUCATION ASSOCIATION	JOANNE	HEWARTSON	RESIGN	KENOSHA CENTER @ CAMPUS	1/4/2017	TEACHER SPECIAL EDUCATION
TC	GR EDUCATION ASSOCIATION	MARTHA	LARSON	RETIRED	KENT HILLS ELEMENTARY	6/15/2017	TEACHER MUSIC
TC	GR EDUCATION ASSOCIATION	KATIE	BURY	RESIGN	LINCOLN SCHOOL	11/3/2016	TEACHER SPECIAL EDUCATION
TC	GR EDUCATION ASSOCIATION	REBECCA	BRILOWSKI	RESIGN	NORTH PARK MONTESSORI	3/20/2017	TEACHER ELEMENTARY
TC	GR EDUCATION ASSOCIATION	SUSAN	HENDRICKS	RETIRED	NORTH PARK MONTESSORI	6/30/2017	TEACHER ELEMENTARY
TC	GR EDUCATION ASSOCIATION	MARY	GUIDRY	RETIRED	NORTH PARK MONTESSORI	6/15/2017	TEACHER SPECIAL EDUCATION
TC	GR EDUCATION ASSOCIATION	KATHY	FREEWIND	RETIRED	NORTH PARK MONTESSORI	6/15/2017	TEACHER KINDERGARTEN
TC	GR EDUCATION ASSOCIATION	KATHLEEN	RYAN	RETIRED	PALMER ELEMENTARY	6/15/2017	TEACHER SPECIAL EDUCATION
TC	GR EDUCATION ASSOCIATION	NANCY	COOL	RETIRED	PINE GROVE	6/15/2017	TEACHER SPECIAL EDUCATION
TC	GR EDUCATION ASSOCIATION	NICOLE	MCCARTHY	RESIGN	RIVERSIDE MIDDLE	3/21/2017	HEAD COUNSELOR
TC	GR EDUCATION ASSOCIATION	KAITLYN	WIERENGA	RESIGN	RIVERSIDE MIDDLE	6/15/2017	TEACHER MATHEMATICS
TC	GR EDUCATION ASSOCIATION	BRIAN	NORMANDIN	RESIGN	RIVERSIDE MIDDLE	3/15/2017	TEACHER MATHEMATICS
TC	GR EDUCATION ASSOCIATION	LEE ANN	MCGARRY	RETIRED	SHAWMUT HILLS ELEMENTARY	6/15/2017	TEACHER ELEMENTARY
TC	GR EDUCATION ASSOCIATION	SARAH	CHRISTMANN	RETIRED	SHAWMUT HILLS ELEMENTARY	6/15/2017	TEACHER SPECIAL EDUCATION
TC	GR EDUCATION ASSOCIATION	MARY	BEHRENS	RETIRED	SHAWMUT HILLS ELEMENTARY	8/31/2017	TEACHER SPECIAL EDUCATION
TC	GR EDUCATION ASSOCIATION	VONZOLLA	ELLIOTT	RESIGN	SIGSBEE PARK ELEMENTARY	6/15/2017	TEACHER SPECIAL EDUCATION
TC	GR EDUCATION ASSOCIATION	LORI	REDNER	RETIRED	SIGSBEE PARK ELEMENTARY	6/15/2017	MTSS/OT
TC	GR EDUCATION ASSOCIATION	JANET	MILANOWSKI	RETIRED	SIGSBEE PARK ELEMENTARY	6/15/2017	TEACHER SPECIAL EDUCATION
TC	GR EDUCATION ASSOCIATION	ISABELLA	OCHOA	RESIGN	SOUTHWEST COMMUNITY CAMPUS	6/15/2017	TEACHER ELEMENTARY
TC	GR EDUCATION ASSOCIATION	ADELA	MELARA	RETIRED	SOUTHWEST COMMUNITY CAMPUS	6/14/2017	TEACHER ELEMENTARY
TC	GR EDUCATION ASSOCIATION	CAROLE	MAY	RETIRED	UNION HIGH	6/15/2017	TEACHER SPECIAL EDUCATION
TC	GR EDUCATION ASSOCIATION	SUSAN	VANDERLENDE	RETIRED	WESTWOOD MIDDLE	6/15/2017	TEACHER READING
TK	GR EDUCATION ASSOCIATION - KISD	PATRICIA	PALMER	RETIRED	COMMUNITY TRANSITION CAMPUS	6/14/2017	NURSE
TK	GR EDUCATION ASSOCIATION - KISD	PATRICIA	PALMER	RETIRED	KENT VOCATIONAL OPTIONS	6/14/2017	NURSE
TK	GR EDUCATION ASSOCIATION - KISD	JENNIFER	SOVA	RESIGN	NORTH PARK MONTESSORI	1/6/2017	TEACHER CONSULTANT
TK	GR EDUCATION ASSOCIATION - KISD	JEANETTE	MCDOWELL	RETIRED	OTTAWA HILLS HIGH SCHOOL	3/16/2017	PSYCHOLOGIST
TK	GR EDUCATION ASSOCIATION - KISD	PATRICIA	O'BRIEN	RETIRED	PALMER ELEMENTARY	6/14/2017	SOCIAL WORKER
TK	GR EDUCATION ASSOCIATION - KISD	ANIKA	SMALLS	RESIGN	UNION HIGH	1/4/2017	PSYCHOLOGIST

PERSONNEL TRANSACTIONS

04/17/2017

RESIGNATIONS/RETIREMENTS/DISMISS - NON-INSTRUCTIONAL STAFF

GROUP	GROUP	FNAME	LNAME	STATUS	LOCATION	EFF DATE	DESC
AO	GR EDUCATIONAL OFFICERS ASSOCIATION	PATRICK	ZIELBAUER	RESIGN	FRANKLIN CAMPUS	3/8/2017	STUDENT & FAMILY SUPPORT SPEC
AO	GR EDUCATIONAL OFFICERS ASSOCIATION	ZELMAR	HALL	RETIRED	OTTAWA HILLS HIGH SCHOOL	6/30/2017	ROTC TEACHER
BA	GR EDUC SUPPORT PROFESSIONALS	AMEKA	BROWN	RESIGN	CITY HIGH/MIDDLE	3/7/2017	CUSTODIAN 1
BA	GR EDUC SUPPORT PROFESSIONALS	BRYANT	CHANDLER	RESIGN	EAST LEONARD ELEMENTARY	3/27/2017	HEAD CUSTODIAN 1
BA	GR EDUC SUPPORT PROFESSIONALS	GREG	ALBRECHT	RETIRED	FACILITIES PLANNING & MANAGEMT	5/31/2017	ELECTRICIAN LICENSED
BA	GR EDUC SUPPORT PROFESSIONALS	VAUGHAN	STEVENS	RETIRED	FACILITIES PLANNING & MANAGEMT	5/11/2017	ELECTRICIAN LICENSED
BA	GR EDUC SUPPORT PROFESSIONALS	ANTHONY	PASKEWICZ	RETIRED	FACILITIES PLANNING & MANAGEMT	2/28/2017	ELECTRICIAN LICENSED
BA	GR EDUC SUPPORT PROFESSIONALS	LORI	RONDA	RETIRED	HARRISON PARK	3/15/2017	PRODUCTION & UTILITY
BA	GR EDUC SUPPORT PROFESSIONALS	THOMAS	THURMAN	RETIRED	KENT HILLS ELEMENTARY	2/28/2017	HEAD CUSTODIAN 3
IA	GR PARAPROFESSIONAL ASSOC	OLGA	VASQUEZ	RETIRED	BUCHANAN ELEMENTARY	6/14/2017	PARAPRO BILINGUAL
IA	GR PARAPROFESSIONAL ASSOC	JACKIE	GARVIN	RETIRED	CA FROST ENVIRONMENTAL	6/15/2017	LITERACY PARAPROFESSIONAL
IA	GR PARAPROFESSIONAL ASSOC	SETH	CALDWELL	RESIGN	EAST LEONARD ELEMENTARY	1/27/2017	LITERACY PARAPROFESSIONAL
IA	GR PARAPROFESSIONAL ASSOC	VICTORIA	ELLIOTT	RESIGN	EAST LEONARD ELEMENTARY	3/31/2017	SPEC ED PARAPROFESSIONAL
IA	GR PARAPROFESSIONAL ASSOC	PATRICIA	BROEKSTRA	RETIRED	WESTWOOD MIDDLE	6/14/2017	SPEC ED PARAPROFESSIONAL
PA	PROFESSIONAL AND ADMINISTRATIVE	SUSAN	TERRILL	RETIRED	FRANKLIN CAMPUS	6/30/2017	COORDINATOR WRAP AROUND SERVICE
PA	PROFESSIONAL AND ADMINISTRATIVE	CHRISTINE	ROBERTSON	RESIGN	SIGSBEE PARK ELEMENTARY	1/6/2017	SUPERVISOR
PS	PROFESSIONAL AND ADMINISTRATIVE	DENISE	MCCONNELL-BROWN	RETIRED	KENOSHA CENTER @ CAMPUS	9/30/2016	PRINCIPAL
PS	PROFESSIONAL AND ADMINISTRATIVE	CARMEN	FERNANDEZ	RETIRED	SOUTHWEST COMMUNITY CAMPUS	6/30/2017	PRINCIPAL
PS	PROFESSIONAL AND ADMINISTRATIVE	DEBORAH	MAICHELE	RETIRED	TRANSITION CENTER @ MAYFIELD	12/30/2016	PRINCIPAL
SN	SUPPORT NON-EXEMPT	JANINE	BAKER	RETIRED	SIBLEY ELEMENTARY	6/30/2017	ADMINISTRATIVE ASSISTANT
WT	GR ASSOC OF CCW, ETS, NCTCHRS	ELLA	LIPSCOMB	RESIGN	COMMUNITY TRANSITION CAMPUS	12/16/2016	CHILD CARE WORKER
WT	GR ASSOC OF CCW, ETS, NCTCHRS	KIMBERLY	FORBES	RETIRED	COMMUNITY TRANSITION CAMPUS	6/14/2017	CHILD CARE WORKER
WT	GR ASSOC OF CCW, ETS, NCTCHRS	DIANE	WEEKS	RETIRED	COMMUNITY TRANSITION CAMPUS	6/15/2017	CHILD CARE WORKER
WT	GR ASSOC OF CCW, ETS, NCTCHRS	DEBORAH	BURCAR	RETIRED	COMMUNITY TRANSITION CAMPUS	6/15/2017	CHILD CARE WORKER
WT	GR ASSOC OF CCW, ETS, NCTCHRS	MILDRED	WILLIAMS	RETIRED	KEC BELTLINE	6/14/2017	CHILD CARE WORKER
WT	GR ASSOC OF CCW, ETS, NCTCHRS	DEBORAH	BRUCKMAN	RESIGN	KENOSHA CENTER @ CAMPUS	6/14/2017	LICENSED PRACTICAL NURSE
WT	GR ASSOC OF CCW, ETS, NCTCHRS	DIANE	MEYERHOLTZ	RETIRED	KENOSHA CENTER @ VANAUKEN	5/26/2017	ITIN. HOME COMMUNITY INTERPR.
WT	GR ASSOC OF CCW, ETS, NCTCHRS	CHRISTINE	COLE	RESIGN	LINCOLN DEVELOPMENTAL CENTER	11/30/2016	NON CERTIFIED TEACHER 38WK
WT	GR ASSOC OF CCW, ETS, NCTCHRS	BENJAMIN	LEPPER	RESIGN	LINCOLN DEVELOPMENTAL CENTER	12/22/2016	NON CERTIFIED TEACHER 38WK
WT	GR ASSOC OF CCW, ETS, NCTCHRS	BRIANA	THOMPSON	RESIGN	LINCOLN DEVELOPMENTAL CENTER	2/24/2017	NON CERTIFIED TEACHER 38WK
WT	GR ASSOC OF CCW, ETS, NCTCHRS	MITCHEL	FABER	RESIGN	LINCOLN SCHOOL	4/21/2017	CHILD CARE WORKER
WT	GR ASSOC OF CCW, ETS, NCTCHRS	DEBORAH	KUIPER	RETIRED	PINE GROVE	12/22/2016	NON CERTIFIED TEACHER 38WK

PURCHASING AGENDA

APRIL 17, 2017 BOARD MEETING

I. General Fund

A. Instructional Supplies, Equipment, and Services

Purchase of Discovery Education Science Techbook (digital K-12 science textbook) for the Curriculum Department at a total cost of \$706,368.00 for six years.

(Year 1 (7/1/2017) \$249,701.00, \$91,333.40 per year for years 2-6)

VENDORS: 1 Discovery Education

B. Support Materials

1. Permission to increase the dollar amount approved for grant preparation assistance for the Communications Office in the amount of \$60,000.00. Original amount of \$55,000.00 approved on 6/27/16. New dollar amount \$115,000.00

VENDORS: 1 Kennari Consulting

2. Nonviolent crisis intervention program providing training and materials for the Special Education Department a total cost up to \$85,000.00

VENDORS: 1 CPI/Crisis Prevention Institute

C. Stock Inventory

Permission to increase the dollar amount approved for 8-1/2x11 20 lb. white copy paper to be utilized throughout the district for the remainder of the 2016-2017 school year in the amount of \$38,510.00. Original amount of \$77,011.00 approved on 8/1/16. New dollar amount \$115,521.00

VENDORS: 1 Contract Paper Group

II. Other (Special Funds)

A. Instructional Supplies, Equipment, and Services

1. Purchase of equipment and services to implement wireless networking upgrades at buildings district-wide for the Management Information Systems Department at a total cost of \$321,382.00 (Funded: 75% expected eRate funding, 25% eRate reimbursement)

VENDORS: 4 Civitas IT, PCM Sales, Presidio, Vector Tech Group

2. Purchase of equipment to support upgrades of internet service for buildings district-wide for the Management Information Systems Department at a total cost of \$31,347.00 (Funded: 85% expected eRate funding, 15% eRate reimbursement)

VENDORS: 4 Vector Tech Group, Civitas IT, PCM Sales, Presidio

3. Permission to purchase National Geographic REACH instructional materials for ELL for Dickinson Elementary (K-6), Ken-O-Sha Park Elementary (K-5) and Sherwood Park Global Studies Academy (K-6) at a total cost of \$58,489.00
(Funded: Title III LEP Grant)

VENDORS: 1 Cengage Learning

B. Support Materials

Consulting services for the Community and Student Affairs Department at a total cost of \$50,000.00 (Funded: Wallace Grant)

VENDORS: 1 Urban Curry Consulting

III. Building and Sites

A. General Building and Sites Projects

1. Purchase of equipment to provide wireless projection in classrooms district-wide for the Management Information Systems Department at a total cost of \$148,500.00
(Funded: Bond Technology)

VENDORS: 1 Apple

2. Construction for the Museum High School project at the 54 Jefferson Building Bid Package 1 for the Facilities Management Department at a total cost of \$251,680.00 (Funded: XQ Super School Grant)

VENDORS: 1 Rockford Construction

B. Sinking Fund Projects

Construction for the renovation of the Ridgemoor Park building Bid Package 2 for the Facilities Management Department at a total cost of \$1,629,730.00
(Funded: Warm, Safe, Dry) (potentially Food Service funds and Early Childhood funds)

VENDORS: 1 Triangle Associates

GRAND RAPIDS PUBLIC SCHOOLS
GENERAL FUND BALANCE SHEET
FEBRUARY 28, 2017

Assets:	
Cash and investments:	\$ 23,815,728
Receivables:	
State aid receivable	109,000
Other accounts	903,687
Total receivables	1,012,687
Due from other governmental agencies	30,000
Inventory of books and supplies	338,095
Prepaid expenditures and other assets	37,524
Total assets	\$ 25,234,034
Liabilities and fund balance	
Liabilities:	
Accounts payable	\$ 1,279,846
Accrued salaries, benefits, related withholdings and payroll taxes	5,018,285
Other liabilities	159
Deferred revenue:	
Property taxes	11,500
Programs financed by other governmental agencies	359,000
Due to other funds	4,750,698
Due to other governmental agencies	368,425
Total liabilities	11,787,913
Fund Balances:	
Nonspendable	
Inventories	338,095
Unassigned	13,108,026
Total fund balances	13,446,121
Total liabilities and fund balances	\$ 25,234,034

GRAND RAPIDS PUBLIC SCHOOLS
GENERAL FUND
SCHEDULE OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
FOR PERIOD ENDED
FEBRUARY 28, 2017

	General Programs			Grants			Athletics			Combined
	Budget	Actual	Percentage	Budget	Actual	Percentage	Budget	Actual	Percentage	Actual
Revenue										
Local sources:										
Property taxes	\$ 29,755,000	\$ 28,268,465	95.00%							\$ 28,268,465
Investment income	120,000	71,414	59.51%							71,414
Payment from local governmental agencies	17,585,000	8,182,373	46.53%							8,182,373
Other	2,108,000	793,714	37.65%	\$ 4,126,183	\$ 4,334,674	105.05%	\$ 576,600	\$ 337,928	58.61%	5,466,316
State sources:										
Restricted	24,575,000	10,748,176	43.74%	16,565,965	11,304,274	68.24%				22,052,450
Unrestricted	83,761,000	37,694,006	45.00%							37,694,006
Federal sources:										
Restricted	160,000	83,394	52.12%	23,894,172	4,501,075	18.84%				4,584,469
Unrestricted	40,000									
Total revenue	158,104,000	85,841,542	54.29%	44,586,320	20,140,023	45.17%	576,600	337,928	58.61%	106,319,493
Other financing sources										
Operating transfers in	2,851,549		0.00%							
Total other financing sources	2,851,549		0.00%							
Total revenue and other financing sources	160,955,549	85,841,542	53.33%	44,586,320	20,140,023	45.17%	576,600	337,928	58.61%	106,319,493

GRAND RAPIDS PUBLIC SCHOOLS
GENERAL FUND
SCHEDULE OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
FOR PERIOD ENDED
FEBRUARY 28, 2017

	General Programs			Grants			Athletics			Combined
	Budget	Actual	Percentage	Budget	Actual	Percentage	Budget	Actual	Percentage	Actual
Expenditures										
Instruction:										
Basic programs:										
Elementary	\$ 24,539,914	\$ 13,820,256	56.32%	\$ 4,233,479	\$ 2,356,728	55.67%				\$ 16,176,984
Middle school	4,557,331	2,584,404	56.71%	321,359	169,901	52.87%				2,754,305
High school	11,735,575	6,137,376	52.30%	587,484	120,966	20.59%				6,258,342
Preschool	307,000	167,340	54.51%	2,692,797	1,545,815	57.41%				1,713,155
Other basic programs				926,752	186,040	20.07%				186,040
Total basic programs	41,139,820	22,709,376	55.20%	8,761,871	4,379,450	49.98%				27,088,826
Added needs	8,384,950	4,700,303	56.06%	7,822,923	4,519,418	57.77%				9,219,721
Adult continuing education				578,507	237,226	41.01%				237,226
Employee benefits and payroll taxes	32,660,509	16,485,530	50.48%	9,153,319	3,957,145	43.23%				20,442,675
Total instruction	82,185,279	43,895,209	53.41%	26,316,620	13,093,239	49.75%				56,988,448
Support services:										
Pupil services	12,215,486	5,584,845	45.72%	4,050,605	1,859,571	45.91%				7,444,416
Instructional staff services	4,183,501	2,555,216	61.08%	4,553,397	2,137,455	46.94%				4,692,671
General administration	1,523,600	872,308	57.25%	45,000	22,925	50.94%				895,233
School administration	7,639,532	4,522,931	59.20%							4,522,931
Fiscal services	2,982,025	1,585,691	53.17%				\$ 53,900	\$ 45,124	83.72%	1,630,815
Operation and maintenance	14,953,350	9,388,506	62.79%	264,358	73,696	27.88%				9,462,202
Pupil transportation	10,724,404	3,571,448	33.30%	1,692,930	1,112,170	65.69%	105,000	84,261	80.25%	4,767,879
Staff and personnel services	6,442,615	3,832,415	59.49%	2,139,099	602,079	28.15%				4,434,494
Athletics							1,070,800	816,828	76.28%	816,828
Student activities	36,450	36,450	100.00%							36,450
Employee benefits and payroll taxes	18,723,179	9,727,530	51.95%	3,214,224	1,382,928	43.03%	386,900	261,829	67.67%	11,372,287
Total support services	79,424,142	41,677,340	52.47%	15,959,613	7,190,824	45.06%	1,616,600	1,208,042	74.73%	50,076,206
Community services	99,312	35,057	35.30%	1,211,053	705,183	58.23%				740,240
Building improvements				202,927	131,959	65.03%				131,959
Athletics transfer	1,040,000	700,000	67.31%				(1,040,000)	(700,000)	67.31%	
Expenses redistributed (indirect)	(896,107)	(12,421)	1.39%	896,107	12,421	1.39%				
Total expenditures	161,852,626	86,295,185	53.32%	44,586,320	21,133,626	47.40%	576,600	508,042	88.11%	107,936,853
Other financing uses										
Operating transfers out	2,265,000	192,203	8.49%							192,203
Total other financing uses	2,265,000	192,203	8.49%							192,203
Total expenditures and other financing uses	164,117,626	86,487,388	52.70%	44,586,320	21,133,626	47.40%	576,600	508,042		108,129,056
Revenues and other sources over (under) expenditures and other uses										
	\$ (3,162,077)	\$ (645,846)		\$	\$ (993,603)		\$	\$ (170,114)		(1,809,563)
Fund balances at beginning of year										15,255,684
Fund balances at end of period										\$ 13,446,121

GRAND RAPIDS PUBLIC SCHOOLS
BALANCE SHEET
SPECIAL REVENUE FUNDS
FEBRUARY 28, 2017

	<u>Special Education Center Programs</u>	<u>Food Service</u>	<u>Community Education</u>	<u>GRASP</u>	<u>RIF</u>	<u>Houseman Field</u>
Assets						
Cash and investments		\$ 5,092,273	\$ 2,353	\$ 18,234	\$ 150	\$ 41,250
Receivables:						
Other accounts	\$ 39,986	16,922				945
Interest						
Total receivables	<u>39,986</u>	<u>16,922</u>				<u>945</u>
Inventories		181,802				
Due from other funds	5,344,579		272,327	394,735		
Total assets	<u>\$ 5,384,565</u>	<u>\$ 5,290,997</u>	<u>\$ 274,680</u>	<u>\$ 412,969</u>	<u>\$ 150</u>	<u>\$ 42,195</u>
Liabilities						
Accounts payable		\$ 38,688				
Due to other funds		45,862			\$ 4,167	\$ 53,572
Total liabilities		<u>84,550</u>			<u>4,167</u>	<u>53,572</u>
Fund balances						
Reserved for inventories		181,802				
Unreserved, undesignated	\$ 5,384,565	5,024,645	\$ 274,680	\$ 412,969	(4,017)	(11,377)
Total fund balances	<u>5,384,565</u>	<u>5,206,447</u>	<u>274,680</u>	<u>412,969</u>	<u>(4,017)</u>	<u>(11,377)</u>
Total liabilities and fund balances	<u>\$ 5,384,565</u>	<u>\$ 5,290,997</u>	<u>\$ 274,680</u>	<u>\$ 412,969</u>	<u>\$ 150</u>	<u>\$ 42,195</u>

GRAND RAPIDS PUBLIC SCHOOLS
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES
SPECIAL REVENUE FUNDS
AS OF FEBRUARY 28, 2017

	Special Education Center Programs		Food Service		Community Education		GRASP		RIF		Houseman Field	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
Revenue:												
Local sources:												
Investment income			\$ 11,500	\$ 9,358			\$ 100					
Payment from local governmental agencies	\$ 23,848,010	\$ 19,173,344										
Sales			791,000	515,041							\$ 56,000	\$ 28,898
Admissions / fees					\$ 6,000	\$ 2,353	550,000	\$ 7,301			10,000	
Fundraisers and donations									\$ 5,000	\$ 150		
Other											2,000	6,044
Total local sources	23,848,010	19,173,344	802,500	524,399	6,000	2,353	550,100	7,301	5,000	150	68,000	34,942
State sources - restricted	10,492,990	4,337,727	403,000	186,182								
Federal sources - restricted			10,950,000	5,734,170								
Total revenue	34,341,000	23,511,071	12,155,500	6,444,751	6,000	2,353	550,100	7,301	5,000	150	68,000	34,942
Expenditures:												
School services												
Salaries	16,206,365	9,278,883	2,146,200	1,233,832	15,000	2,177	163,000	95,300			8,000	6,153
Benefits and payroll taxes	11,786,565	5,574,173	1,530,512	642,388	6,900	992	99,950	59,681			3,600	2,804
Payments to other districts	5,380,380	2,305,163	290,000	103,764								
Nonsalaries	1,997,265	968,287	8,471,486	4,209,627	3,000		173,800	88,309	25,000	25,029	111,400	53,155
Total expenditures	35,370,575	18,126,506	12,438,198	6,189,611	24,900	3,169	436,750	243,290	25,000	25,029	123,000	62,112
Other financing sources (uses):												
Transfer from General Fund	2,210,000										55,000	
Transfer to General Fund	(1,180,425)		(1,171,124)				(500,000)					
Total other financing sources (uses)	1,029,575		(1,171,124)				(500,000)				55,000	
Net change in fund balances		5,384,565	(1,453,822)	255,140	(18,900)	(816)	(386,650)	(235,989)	(20,000)	(24,879)		(27,170)
Fund balances at beginning of year			4,951,307	4,951,307	275,496	275,496	648,958	648,958	20,862	20,862	15,793	15,793
Fund balances at end of period	\$	\$ 5,384,565	\$ 3,497,485	\$ 5,206,447	\$ 256,596	\$ 274,680	\$ 262,308	\$ 412,969	\$ 862	\$ (4,017)	\$ 15,793	\$ (11,377)

GRAND RAPIDS PUBLIC SCHOOLS
 COMBINING BALANCE SHEET
 DEBT RETIREMENT FUND
 FEBRUARY 28, 2017

	2007/2013 Debt	2012 Refunding Bonds	2016 Debt	Totals
Assets				
Cash and investments	\$ 7,122,745	\$ 4,340	\$ 8,300,363	\$ 15,427,448
Due from other funds	58,450			58,450
Total assets	\$ 7,181,195	\$ 4,340	\$ 8,300,363	\$ 15,485,898
Liabilities and fund balances				
Liabilities				
Due to other funds		\$ 25	\$ 110,889	\$ 110,914
Total liabilities		25	110,889	110,914
Fund Balances				
Restricted	\$ 7,181,195	4,315	8,189,474	15,374,984
Total fund balances	7,181,195	4,315	8,189,474	15,374,984
Total liabilities and fund balances	\$ 7,181,195	\$ 4,340	\$ 8,300,363	\$ 15,485,898

GRAND RAPIDS PUBLIC SCHOOLS
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
DEBT RETIREMENT FUND
PERIOD ENDED FEBRUARY 28, 2017

	2007/2013		2012		2016	
	Debt		Refunding Bonds		Debt and Refunding Bonds	
	Budget	Actual	Budget	Actual	Budget	Actual
Revenue						
Property taxes	\$ 7,300,000	\$ 6,519,885			\$ 12,600,000	\$ 11,177,846
Investment income	18,000	13,165		\$ 1	16,000	11,779
Total revenue	<u>7,318,000</u>	<u>6,533,050</u>		<u>1</u>	<u>12,616,000</u>	<u>11,189,625</u>
Expenditures						
Bond principal maturities	6,015,000		\$ 520,000	520,000	4,375,000	
Interest on bonded debt	2,346,000	1,172,864	53,435	29,043	6,002,350	3,001,175
Other	130,000	12,042	500		500	
Total expenditures	<u>8,491,000</u>	<u>1,184,906</u>	<u>573,935</u>	<u>549,043</u>	<u>10,377,850</u>	<u>3,001,175</u>
Other financing sources (uses)						
Transfer from Capital Projects Fund			573,435	549,043		
Total other financing sources (uses)			<u>573,435</u>	<u>549,043</u>		
Net change in fund balance	(1,173,000)	5,348,144	(500)	1	2,238,150	8,188,450
Fund balances at beginning of year	<u>1,833,051</u>	<u>1,833,051</u>	<u>4,314</u>	<u>4,314</u>	<u>1,024</u>	<u>1,024</u>
Fund balances at end of period	<u>\$ 660,051</u>	<u>\$ 7,181,195</u>	<u>\$ 3,814</u>	<u>\$ 4,315</u>	<u>\$ 2,239,174</u>	<u>\$ 8,189,474</u>

GRAND RAPIDS PUBLIC SCHOOLS
 COMBINING BALANCE SHEET
 CAPITAL PROJECTS FUNDS
 FEBRUARY 28, 2017

	Unrestricted General Purpose	Strategic Facilities Plan	Technology 2016 Bond Issue	Capital Projects 2016 Bond Issue	Security Projects 2016 Bond Issue	Capital Projects Sinking Fund	Total
Assets							
Cash and investments	\$ 53,970	\$ 1,518,062	\$ 1,936,000	\$ 67,702,464	\$ 4,872,000	\$ 3,649,061	\$ 79,731,557
Accounts receivable							-
Due from General Fund					64,990		64,990
Total assets	<u>\$ 53,970</u>	<u>\$ 1,518,062</u>	<u>\$ 1,936,000</u>	<u>\$ 67,702,464</u>	<u>\$ 4,936,990</u>	<u>\$ 3,649,061</u>	<u>\$ 79,796,547</u>
Liabilities and fund balances							
Liabilities							
Due to General Fund	\$ 1	\$ 4,476	\$ 101,003	\$ 919,594		\$ 155,182	\$ 1,180,256
Total liabilities	<u>1</u>	<u>4,476</u>	<u>101,003</u>	<u>919,594</u>		<u>155,182</u>	<u>1,180,256</u>
Fund balances							
Restricted			1,834,997	66,782,870	\$ 4,936,990	3,493,879	77,048,736
Committed		1,513,586					1,513,586
Assigned	53,969						53,969
Total fund balances	<u>53,969</u>	<u>1,513,586</u>	<u>1,834,997</u>	<u>66,782,870</u>	<u>4,936,990</u>	<u>3,493,879</u>	<u>78,616,291</u>
Total liabilities and fund balances	<u>\$ 53,970</u>	<u>\$ 1,518,062</u>	<u>\$ 1,936,000</u>	<u>\$ 67,702,464</u>	<u>\$ 4,936,990</u>	<u>\$ 3,649,061</u>	<u>\$ 79,796,547</u>

GRAND RAPIDS PUBLIC SCHOOLS
 COMBINING STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
 CAPITAL PROJECTS FUNDS
 PERIOD ENDED FEBRUARY 28, 2017

	Unrestricted General Purpose	Strategic Facilities Plan	Technology 2016 Bond Issue	Construction Projects 2016 Bond Issue	Security Projects 2016 Bond Issue	Capital Projects Sinking Fund	Total
Revenue							
Property tax						\$ 3,609,321	\$ 3,609,321
Investment income	\$ 89	\$ 3,060		\$ 30,196		6,955	40,300
Lease revenue		23,879					23,879
Other				50,000			50,000
Total revenue	89	26,939		80,196		3,616,276	3,723,500
Expenditures							
Building improvements			\$ 2,991,389	6,198,398	\$ 63,010	697,004	9,949,801
Other		549,043				3,883	552,926
Total expenditures		549,043	2,991,389	6,198,398	63,010	700,887	10,502,727
Revenue and other sources over (under) expenditures and other financing uses	89	(522,104)	(2,991,389)	(6,118,202)	(63,010)	2,915,389	(6,779,227)
Fund balances at beginning of year	53,880	2,035,690	4,826,386	72,901,072	5,000,000	578,490	85,395,518
Fund balances at end of period	\$ 53,969	\$ 1,513,586	\$ 1,834,997	\$ 66,782,870	\$ 4,936,990	\$ 3,493,879	\$ 78,616,291

GRAND RAPIDS PUBLIC SCHOOLS
COMBINING STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS
FOR THE PERIOD FROM FEBRUARY 1, 2017 THROUGH FEBRUARY 28, 2017

	GENERAL OPERATING	BUILDING & SITE	SPECIAL REVENUE	TRUST & AGENCY	DEBT RETIREMENT	TOTAL
CASH, 1/31/17	\$ 103,608	\$ 43,614	\$ 37,872	\$ 12,343	\$ 6,061	\$ 203,498
INVESTMENTS, 1/31/17	29,854,893	82,178,437	5,052,330	2,142,296	15,375,803	134,603,759
TOTAL, 1/31/17	29,958,501	82,222,051	5,090,202	2,154,639	15,381,864	134,807,257
RECEIPTS	14,107,236	139,506	1,172,668	69,809	45,584	15,534,803
DISBURSEMENTS:						
CURRENT PERIOD	18,279,615	2,789,960	2,584,108	26,588	1,553	23,681,824
LESS: OUTSTANDING CHECKS	(1,725,223)					(1,725,223)
PLUS: PRIOR PERIOD	370,078					370,078
INTERFUND TRANSFERS	1,600,015	(159,960)	(1,474,914)	36,412	(1,553)	
NET USE OF CASH	18,524,485	2,630,000	1,109,194	63,000		22,326,679
ENDING CASH & INVESTMENTS	\$ 25,541,252	\$ 79,731,557	\$ 5,153,676	\$ 2,161,448	\$ 15,427,448	\$ 128,015,381

**GENERAL OPERATIONS, MULTI FUNDED AND FULLY FUNDED PROGRAMS
DISBURSEMENTS FOR THE PERIOD: FEBRUARY 1, 2017 - FEBRUARY 28, 2017**

Operation Funds

Invoices: Materials and Services		13,604,879
Taxes:		
Federal	719,638	
State	263,324	
City	73,660	
Total Taxes	<u>1,056,622</u>	1,056,622
Payroll:		
Gross Payroll	8,369,582	
Non Tax Reimbursements	52,812	
Less:		
Income Tax Withholding	1,058,852	
Social Security Withholding	583,251	
Annuities	860,763	
Hospital & Life Insurance	570,626	
Other Deductions	56,206	
Total Deductions	<u>3,129,698</u>	
Net Payroll		5,292,696
Payroll Reclassified to Funds Below		<u>(1,674,582)</u>
Total Operating Funds Disbursements		18,279,615

**BUILDING & SITE, SPECIAL REVENUE, TRUST & AGENCY AND DEBT RETIREMENT
DISBURSEMENTS FOR THE PERIOD: FEBRUARY 1, 2017 - FEBRUARY 28, 2017**

Other Funds

	Invoices	Payroll	
Building and Site Funds	2,789,960	0	2,789,960
Special Revenue Funds	910,635	1,673,473	2,584,108
Trust and Agency Funds	25,479	1,109	26,588
Debt Retirement Funds	1,553	0	1,553
Total Other Funds Disbursements	<u>3,727,627</u>	<u>1,674,582</u>	<u>5,402,209</u>

TOTAL DISBURSEMENTS - ALL FUNDS 23,681,824

RESOLUTION

ADMINISTRATIVE PROFESSIONALS WEEK

April 24-28, 2017

ADMINISTRATIVE PROFESSIONALS DAY

April 26, 2017

(Formerly Professional Secretaries Week/Day)

WHEREAS, administrative professionals contribute to the economic vitality of the community with their talent, discipline and skill which provide a strong base for the smooth operation of any office; and

WHEREAS, the annual observance of Administrative Professionals Week and Administrative Professionals Day is an excellent opportunity for employees in all office settings to recognize the countless contributions made by administrative professionals throughout the year; and

WHEREAS, it is fitting for all staff to recognize the competency, efficiency, and devotion of the administrative professionals in the Grand Rapids Public Schools through the designation of this week;

NOW, THEREFORE, BE IT RESOLVED, that the Grand Rapids Board of Education hereby declares April 24-28, 2017 as Administrative Professionals Week, and April 26, 2017, as Administrative Professionals Day in the Grand Rapids Public Schools and encourages all citizens to recognize the vital role that administrative professionals play and to extend appreciation to them during this week and throughout the year.

BE IT FURTHER RESOLVED, that a copy of this Resolution be placed on file with the official proceedings of the Board of Education.

THE BOARD OF EDUCATION
OF THE GRAND RAPIDS PUBLIC SCHOOLS
Grand Rapids, Michigan

April 17, 2017

RESOLUTION

**NATIONAL VOLUNTEER APPRECIATION WEEK
April 23 - 29, 2017**

WHEREAS, school volunteers are dedicated citizens from the community who assist teachers and administrators by helping students; and

WHEREAS, volunteers are a vital member of a "school team;" and

WHEREAS, volunteers help students develop skills, achieve potential, and master subject matter; and

WHEREAS, volunteers enrich the experiences of children beyond what is available in schools by sharing their own knowledge and skills; and

WHEREAS, most volunteers are dependable, enthusiastic, flexible, patient, loyal, sensitive, thoughtful, caring, and possess a sense of humor; and

WHEREAS, volunteers contribute to each student's success in the classroom; and

WHEREAS, volunteers help students to be lifelong learners;

THEREFORE, BE IT RESOLVED, that the Board of Education of the Grand Rapids Public Schools recognizes April 23-29, 2017 as National Volunteer Appreciation Week and encourages staff to acknowledge volunteers who serve their individual buildings.

BE IT FURTHER RESOLVED, that a copy of this resolution be placed on file with the official proceedings of the Board of Education.

**THE BOARD OF EDUCATION
OF THE GRAND RAPIDS PUBLIC SCHOOLS
Grand Rapids, Michigan**

April 17, 2017