



Franklin Campus

Date: 1/13/2021

Dear Franklin Campus staff,

Today we learned that a staff member at Franklin Campus tested positive for COVID-19. Below are some items you need to know regarding this situation:

- **Close contacts have been notified and given instructions for quarantine.**
- **Franklin Campus is cleaned regularly, but special attention will again be paid to employee work areas.**
- **Identifying information about those involved is prohibited from being shared by the district due to privacy/HIPAA regulations.** We are following the medical guidance of the Kent County Health Department with additional guidance from our district nursing staff.
- Should you or a member of your family become ill, please contact your supervisor, as well as your healthcare provider. Also, please contact Human Resources so COVID-19 related benefits can be discussed.
- Staff in quarantine may not enter buildings or participate in district events and should remain home for the duration of the quarantine.
- We are continuing to engage in mitigation and sanitization protocols to help reduce the spread of COVID-19.

We greatly appreciate your partnership as we work together to support our students during this time. Please contact me with any questions you have in the coming days.

Sincerely,

Larry Johnson, Chief of Staff