

## **Section 1000: Board Bylaws**

### **1550 Bylaw and Policy Adoption**

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The Board shall adopt new bylaws and policies and delete or modify existing bylaws and policies as the need arises. The Board, for compliance with Board policy, may review all rules and regulations found in handbooks for students, teachers or other employees and supplements.

The Board shall make adoption and/or amendments to bylaws and policies of the Board after two readings. However, the bylaws and policies of the Board may be amended at any regular, special, or adjourned meeting of the Board by a majority vote of the members elected to, appointed, and serving on the Board.

A recommendation by an individual or group of citizens to adopt or amend any bylaw, policy, or rule may be submitted at any time to the Superintendent or Board President. The Board may consider such requests at the next regular Board meeting. Final action on any such recommendation may take place at the next regular meeting of the Board unless an emergency is declared whereby final action may be taken immediately.

#### **Policy Dissemination**

The Superintendent shall be responsible for devising a procedure to ensure that those persons having copies of the Board policy manual receive changes in Board bylaws and policy and the policies that have been amended or deleted are removed from such policy manuals. Every attendance center shall have a current copy of the policy manual either in “hard copy” or in electronic format that shall be kept in the office of the Principal. At least one “hard copy” of the Board policy manual shall be kept in the central business office. Each Board member shall be furnished a copy of the policy manual in either “hard copy” or electronic format, and the Superintendent may designate which administrators shall be furnished with copies of said policy manual.

The Board may elect to publish the Bylaw and Policy Manual of the District on the Internet through the auspices of the Michigan Association of School Boards as a means of a “paperless” and searchable retrieval system. If published on the Internet via MASB, the Board shall determine whether the manual shall be password protected or open to retrieval and viewing by persons other than District staff and Board members.

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The Board Secretary shall keep a ten-year running historical set of Board bylaws and policies that shall reflect all revisions, amendments or other such actions pertaining to every bylaw, policy, and rule.

### Policy Review

The Board shall oversee and review its policies and rules as the needs arise.

Approved: June 29, 2009

LEGAL REF: MCL 380.11a