The proofreading of each negotiated master contract shall be under the supervision of the Superintendent. The draft copy of any negotiated master contract that is submitted to the Board prior to final ratification shall have the following conditions met:

1. The master contract draft shall contain all amendments, additions, and changes in wage rates indicated in “bold” lettering.
2. A letter shall accompany the draft document, which reflects a summary of any provisions deleted from the former negotiated master contract.
3. The Superintendent shall prepare a written motion for the Board, which states as follows:

   “It has been moved by ___________ and supported by ___________ that the Board of education moves to accept the amendments, additions, and deletions to the 20___ - 20___ master contract between the Board of education and ________________________________ as presented in writing by the Superintendent.”

Rules Accepted: June 29, 2009