

COVID-19 Preparedness and Response Plan

Approved by the Grand Rapids Board of Education 8/10/2020

Name of District: Grand Rapids Public Schools

Address of District: 1331 Franklin St. SE PO Box 117 Grand Rapids, MI 49501

District Code Number: 41010

Web Address of the District: www.grps.org

Name of Intermediate School District: Kent Intermediate School District

Name of Authorizing Body (if applicable):

Preparedness Plan Introduction

Governor Whitmer's [Executive Order 2020-142](#) "provides a structure to support all schools in Michigan as they plan for a return of pre-K-12 education in the fall. Under the order, school districts must adopt a COVID-19 Preparedness and Response Plan laying out how they will cope with the disease across the various phases of the [Michigan Safe Start Plan](#). In turn, the accompanying Michigan Return to School Roadmap offers a guide to the types of safety protocols appropriate during each phase. There's no one-size-fits-all solution: What works in Lansing may not work in Sault Sainte Marie. Districts will retain the flexibility to tailor their instruction to their particular needs and to the disease conditions present in their regions." (EO-2020-142)

Each district (public, public school academy (PSA), nonpublic, and intermediate school district (ISD) that educates pre-K-12 students) shall submit a single completed Assurance Document and Preparedness Plan to its Board in time for approval by August 15 or seven days before the first day of school, whichever comes first. This template, when completed, serves as a single Assurance Document and Preparedness Plan.

The Preparedness Plan will be collected by the Intermediate School District for public school districts, the authorizing body for public school academies, or the chief/designated school administrator for nonpublic schools for transmission to the State Superintendent of Public Instruction and State Treasurer by August 17, 2020.

Additionally, this Preparedness Plan must be posted on the district's/PSA's, or nonpublic school's public website home page no later than August 17, 2020. A single application should be filed by the district rather than multiple applications for individual schools within a district.

Preparedness Plan Assurances

The District agrees to meet all of the following requirements of Executive Order 2020-142

- ✓ The District assures that when it provides in-person instruction to its students without disabilities, the district must also provide in-person instruction to its students with disabilities, consistent with their individualized education programs (IEPs).
- ✓ The District assures that when schools are closed to in-person instruction, districts must strive in good faith and to the extent practicable, based upon available resources, technology, training, and curriculum, as well as the circumstances presented by COVID-19, to provide equal access to any alternative modes of instruction to students with disabilities from birth through age 26. This assurance includes the provision of auxiliary services under section 1296 of the Revised School Code, MCL 380.1296.
- ✓ The District assures that while any state of emergency or disaster related to the COVID-19 pandemic continues, it shall comply with guidance from the United States Department of Education, including its Office of Civil Rights and Office of Special Education and Rehabilitative Services, and the Michigan Department of Education concerning the delivery of alternative modes of instruction to students with disabilities in light of the impact of COVID-19.
- ✓ The District assures that it shall, to the extent practicable and necessary, make individualized determinations whether and to what extent compensatory services may be needed for students with disabilities in light of the school closures during the 2019–2020 school year.
- ✓ The District assures that during **Phase 1, 2, or 3** of the *Michigan Safe Start Plan* it will close its buildings to anyone except: (a) District employees or contractors necessary to conduct minimum basic school operations consistent with a Preparedness Plan, including those employers or contractors necessary to facilitate alternative modes of instruction, such as distributing materials and equipment or performing other necessary in-person functions. (b) Food-service workers preparing food for distribution to students or their families. (c) Licensed child-care providers and the families that they serve, if providers follow all emergency protocols identified by the state.
- ✓ The District assures that during **Phase 1, 2, or 3** of the *Michigan Safe Start Plan* it will suspend athletics, after-school activities, inter-school activities, and busing.
- ✓ The District assures that during **Phase 1, 2, or 3** of the *Michigan Safe Start Plan* it will provide for the continued pay of school employees while redeploying staff to provide meaningful work in the context of the Preparedness Plan, subject to any applicable requirements of a collective bargaining agreement.
- ✓ The District assures that in **Phases 1, 2, or 3** of the *Michigan Safe Start Plan* it will provide for the continuation of food distribution to eligible students.
- ✓ The District assures that during **Phase 4** of the *Michigan Safe Start Plan* it will prohibit indoor assemblies that bring together students from more than one classroom.
- ✓ The District assures cooperation with the local public health department if a confirmed case of COVID-19 is identified, and agrees to collect the contact information for any close contacts of the affected individual from two days before he or she showed symptoms to the time when he or she was last present in school.

Preparedness Plan

Every district must develop and adopt a COVID-19 Preparedness and Response Plan (“Preparedness Plan”) that is informed by [Michigan’s 2020-21 Return to School Roadmap](#) (“Return to School Roadmap”) from the COVID-19 Task Force on Education and Return to School Advisory Council.

In accordance with Executive Order 2020-142 a plan must include all the following parts:

- A. The policies and procedures that the District will follow when the region in which the district is located is in **Phase 1, 2, or 3** of the *Michigan Safe Start Plan*.
 1. Describe how the district will offer alternative modes of instruction other than in-person instruction and a summary of materials each student and the student’s parents or guardians will need to meaningfully access the alternative modes of instruction included in the Preparedness Plan. If the Preparedness Plan relies on electronic instruction, the Preparedness Plan must consider how the district will aid students who lack access to computers or to the internet. This is also in the Continuity of Learning and COVID-19 Response Plan submitted in April. You may want to update and link to this plan in your response below.

Instructional Models (Phases 1, 2, 3)

GRPS is dedicated to learning for all students, including students with disabilities and EL students. It is the expectation for all staff to include considerations and supports to meet the needs of these groups, and others, in planning and preparing for instructional rigor.

GRPS has chosen Seesaw as the district wide Learning Management System (LMS) for PK-5 students. This will provide students, teachers and families a safe, secure and FERPA-compliant meeting space, and provide students with the best possible end user experience that is on the same platform from class to class.

GRPS will use Google Classroom/G-Suite (Google) tools that the district already has in place for Secondary Distance Learning - specifically Google Drive, Docs, Sheets, Slides, Forms, etc. for all secondary sections, and Google Hangouts/Meet for any video conferencing. GRPS will also pilot the Schoology LMS in select schools.

In both the elementary model and the secondary model, a FERPA compliant video conferencing website will be used by instructional staff to maximize the number of students who can participate in synchronous learning.

While following the district plan for remote instruction, meeting state and federal compliance for students with disabilities may require access to select building sites on a limited basis solely for the purpose of conducting required evaluations and periodic check ins for therapeutic performance assessments. These events will be scheduled in advance and all participants will follow health and safety requirements.

EL students needing WIDA screener testing will be tested per MDE guidelines.

A detailed schedule of learning for both elementary and secondary can be found here.

https://docs.google.com/document/d/1wzkg_h_ruJ0UursLJm7LKC1sSnm4oTAYcTL16o8IFg_U/edit?usp=sharing

A detailed early childhood plan and schedule of learning can be found here.

<https://docs.google.com/document/d/1QI-tg6ek2ROw2UtVnr3amQ8CNf9iiVgRfAmLAUcMg1A/edit?usp=sharing>

A detailed Early Childhood Special Education plan and schedule of learning can be found here: https://docs.google.com/document/d/1pPIvSCAi1N15SfjVqRpJtGHL4ZJLSqv_q4FBAyd-1zI/edit?usp=sharing

Assessments

Within the first few days of school, every student will be assessed on their understanding of prerequisite skills and grade-level proficiencies using formative assessments, screeners, or diagnostics.

Existing assessment examples include but are not limited to:

- Fountas and Pinnell
- MAP Reading Fluency
- ReadyGEN diagnostic assessment
- GoMath assessment
- Grade level/content specific unit pre/post assessments

Guiding Principles for Instruction and Health During Distance Learning

The following are guiding principles for each of our key stakeholders involved directly in our Distance Learning Plan.

Teachers require time to develop lesson plans and collaborate with colleagues, time to provide direct and guided instruction for students (inclusive of the implementation of IEP and NonPublic Service Plan goals), time to check in with students, time to record and report student performance, and time for their own health and family needs during school closure.

Students who have differing developmental considerations regarding screen time, attention spans, and independent learning will be addressed in teachers' lesson plans. In addition, students may require time for their own health and family.

Families and caregivers should provide guidance related to scheduling learning times for their children that help avoid conflict with use of home resources; and, certainly, they require time for their own health and family.

Technology Requirements & Support

Internet recommendations

- Home internet recommended to be a minimum speed of 10 Mbps download / 2 Mbps upload
 - If these speeds aren't available, a phone may be used to dial into calls

Acceptable Devices

- Any brand phone, tablet, laptop, desktop, or other device that has the following capabilities:
 - Internet access via wifi or hardwire ethernet connection
 - Internet browser (preferably Chrome)

Device Access

- Students and families who do not have access to the above requirements should contact (616) 301-1111 or email distancelearninghelpdesk@grps.org for instructions on how to determine if GRPS device distribution is a solution or to get information about the non-technology alternative learning packets provided by the district.

GRPS Device Distribution

- For the 2020/21 school year, GRPS will move to a 1:1 device per student district
- Recognizing that some families may have the capability for home internet access and distance learning, but lack the resources, GRPS is working on several variations of a plan to provide as equitable a learning environment as the situation allows. This includes but is not limited to:

- Identifying families with connectivity barriers that can be solved with devices or infrastructure solutions
- Utilizing existing/new GRPS student devices to distribute to families via sign in/sign out protocol
- Provide additional hardware not currently owned by GRPS to support families (i.e. wireless hotspots, wired internet, additional devices for PK-1 students)
- A letter was mailed to families to provide notification regarding technology distribution and technology support
- Distribution will take place August 17-October 23
- Regional Distribution Sites: Gerald R. Ford, City, Harrison, Burton Middle School, and 1340 Thomas SE (formerly known as Campus Early Childhood Center)
- Dates: Monday, Tuesday, Wednesday, Thursday, and Friday, 9:00 AM-6:00 PM
- Device Access: Students and families who do not have access to the above requirements should contact (616) 301-1111 or email distancelearninghelpdesk@grps.org for instructions on how to determine if GRPS device distribution is a solution or to get information about the non-technology alternative learning packets provided by the classroom teacher(s)

Professional Learning

The District will provide ongoing synchronous and asynchronous professional learning and training sessions on how to use the district's digital systems and tools to provide high quality remote learning. Sessions will include: Google Classroom, Seesaw, Microsoft Teams, Google Hangouts and Meet, video conferencing, Schoology (for select pilot schools), Synergy, Integrating Curricular Tools, Setting Up Your Virtual Classroom, and Student Engagement. Other professional learning sessions will include the following topics: social-emotional learning, trauma-informed best practices, identification of students at risk, proper local referral protocols, equity, implicit bias, and culturally responsive education. Teachers will be able to share instructional strategies, best practices, student assessment data, questions, and workload suggestions through PLCs and District on-line forums.

Resources will be provided on self-care to promote holistic wellness and resilience and to prevent burnout and vicarious trauma.

Special Education

- High expectations for learning remains in place for all students
- Instruction will be synchronous and/or asynchronous with accommodations for no/low tech when needed
- The general concept for students with disabilities is that while their disability remains constant, their needs may be different for distance learning than they are for in person learning
- IEPs will be revised to reflect student's needs following a period of assessment
- IEPs will continue to be offered via phone conference or other digital platforms
- Face to face will be for evaluation purposes only during this nine week period
 - Outside of the formal evaluation process, a related service provider may need to meet with a student for the purpose of assessment [only]. This will be on a scheduled, periodic basis for the purpose of assessment [only] for the safety of students and staff alike
- Compliance and protections offered to students remain intact
- We are adhering to IDEA, Michigan Administrative Rules, and CARES Act governance, as well as guidance being provided by Michigan Department of Education

English Learners

- Ensure ongoing academic achievement for all English Learners by promoting English language proficiency through meaningful instruction that integrates both content and language learning, and by valuing our students' rich language and cultural backgrounds.
- Instruction will be synchronous and/or asynchronous with essential grade level English Learner language supports.

- Engage families by providing communication in both English and the home language. Translations and interpretations will be available.
- To further support our English Learners and families we will communicate and engage with community agencies.

Digital Communication Support

- Staff Helpdesk: Just-in-time, post-training support
 - Teacher Helpdesk will be a single call-in phone number to provide technology support.
- Family Helpdesk: Just-in-time support
 - Though questions about learning content for a particular student should first be communicated to the student's teacher, a Family Helpdesk will be staffed by agents who can respond to general questions of all types (as is currently being done with (616) 301-1111 and distancelearninghelpdesk@grps.org), as well as assist with simple technology questions such as student passwords.

No-Technology/Low-Tech Alternatives

- Alternative modes of instruction may include, but are not limited to, learning packets created by the classroom teacher, books, social stories, or individual low/no tech alternatives uniquely designed to meet individual student needs.
 - We will utilize email, phone contacts, large, small, and individual group settings to address individual student learning needs.
 - Students may be notified by staff via phone about weekly synchronous meeting times and can join these meetings if possible by phone.
 - Teachers can also schedule 1-on-1 phone calls with students in the event a synchronous meeting cannot be attended.

Parent Empowerment

- Schools are the first point of contact
- Tech Support - Online Platforms (Seesaw and Google Classroom; Schoology Pilot): (616) 301-1111 or distancelearninghelpdesk@grps.org
- Parent Support with Student Engagement: parents.grps.org (Parent University)
- Social Emotional Learning - parents.grps.org
- Translation/Interpretation (EL Office) - (616) 819-2129
- Role of the PAL/KSSN/Family Support Services
- Questions regarding 504 Plans/IEPs - (616) 819-2185

Meal Distribution

- All GRPS students are eligible for meals (Parents/students may pick up).
- Meal distribution will begin August 24.
- Students will have the opportunity to receive a breakfast and a lunch for each school day.
- Days of Distribution: Monday, Wednesday, and Friday
- There will be multiple distribution locations throughout the city.
- Locations: Alger, Buchanan, Burton, Campus, Cesar Chavez, City High/Middle, Dickinson, East Leonard, GR Ford, CA Frost High, Harrison, Kent Hills, Ottawa Hills High, Sherwood, Sibley, Westwood
- Time: 12 pm - 1:30 pm

Although Phase 4 allows for in-person instruction, out of an over abundance of caution, GRPS will begin the 2020/21 school year using the distance learning model defined for implementation in Phases 1, 2, and 3. The distance learning model will be implemented for the first marking period (nine weeks) of the school year and will be reassessed during that time. In-person extracurricular activities will not take place during Phases 1, 2, 3, and 4, with the exception of athletics in Phase 4.

B. The policies and procedures that the District will follow when the region in which the District is located is in **Phase 4** of the Michigan Safe Start Plan. Those policies and procedures must, at a minimum, include:

1. Face coverings (p. 22)

- a. Please describe how the district will implement **requirements** for facial coverings that at a minimum require the wearing of face coverings, except during meals and unless face coverings cannot be medically tolerated, for:
- i) All staff and all students in grades preK-12 when on a school bus.
 - ii) All staff and all students in grades preK-12 when in indoor hallways and common areas.
 - iii) All staff when in classrooms.
 - iv) All students in grades 6 and up when in classrooms.
 - v) All students in grades preK through grade 5 unless students remain with their classes throughout the school day and do not come into close contact with students in another class.

Instruction

As mentioned above, the District will implement virtual learning in the manner outlined for Stages 1, 2, and 3, during the first nine weeks of Stage 4. If the District returns to in person learning in Stage 4 we are recommending an A/B (hybrid) schedule. This schedule will allow approximately half of our students to attend school in person every other week or two consecutive days per week face to face. Students not attending school in person will continue attending school via distance learning. As we update the District's plan, we will continue to collaborate with stakeholders before making a final decision. All safety guidelines pertaining to the MI Safe Schools: Michigan 2020-2021 Return to School Roadmap will be followed as specifically outlined below:

i) All staff and students in grades PK-12 when on a school bus.

The district uses Dean Transportation and The Rapid, third party vendors, to provide transportation for its students. They are both required to comply with the governor's executive orders.

Dean Transportation

Access the Dean Transportation MI Return to School Roadmap via the following link.

<https://drive.google.com/file/d/1pDUI2w5GyBWmd3VeOpz3PMldN6rTxyZG/view?usp=sharing>

The Rapid- Secondary (9- 12)

High school students are transported to school via a third party vendor, The Rapid, which provides transportation service to the metropolitan community of Grand Rapids, Michigan. According to The Rapid, since the beginning of the pandemic, The Rapid has implemented and followed all guidelines established for public transit by the Governor's office. In addition, they follow all appropriate regulations and protocols (contact tracing, self-quarantine, etc.) in partnership with the Kent County Health Department in the event of staff exposure or infection. Because they are an institutional partner with GRPS, and not solely a student transportation provider, they must adhere to the specific guidelines designated for public transit agencies. The following represents the protocols provided to us by The Rapid:

- Under Executive Order 2020-147. The Rapid will require all customers to wear face coverings when using public transportation services beginning Monday, July 13, 2020. (Retrieved from The Rapid website, July 2020)
- All riders that are medically able are required to wear a mask or face covering while waiting for or riding our vehicles.
- Personal protective equipment is provided to all bus operators including masks, gloves, and hand sanitizer.

i) All staff and all students in grade PK-12 when in indoor hallways and common areas

All district employees able to medically tolerate a face covering must wear a covering over his or her nose and mouth—such as a non-medical mask when they are not in a closed office/room by

themselves, or eating, as long as it is recommended by the CDC, OSHA, or any other state or federal governmental body, including Executive Orders. Employees must wear face coverings in the manner recommended by the CDC. A poster demonstrating the proper way to wear face coverings is contained in the District's Covid-19 Exposure Control Plan. To view the plan click on the following link: https://www.grps.org/images/about_grps/pdfs/GRPS_COVID-19_EXPOSURE_CONTROL_PLAN_7-2020.pdf. All employees will receive training on the contents of the plan.

Employees who are not medically able to tolerate a face covering, or those with a disability that prevents the wearing of a face covering, will not be required to wear one as long as they provide supporting medical documentation to Human Resources. Human Resources will work with employees to accommodate medical needs, if possible, including the possibility of remote work, if applicable. The district will inform parents and students of the requirement to wear face coverings at all times while in school, including classrooms, except when eating. The school staff, including the principal, other school based administrators, teachers, childcare workers, paraprofessionals, and other adults working in the building will be responsible for ensuring that students comply with the requirement. Students with medical restrictions that prevent them from wearing a face covering will work with the school nurse to provide a reasonable accommodation. Consistent non-compliance will be handled in the same manner as any other violation of a district policy or school rule.

The District will ask staff and parents to supply their own face coverings. The District will maintain a limited supply of non-medical grade face coverings for individuals who need them.

iii) All staff when in District buildings

See answer to number ii. All staff will be required to wear a mask as outlined above at all times. In addition, the principal and assistant principal are responsible for ensuring that staff comply with board policies, laws, rules, and procedures. Staff who consistently violate this rule will be subject to discipline.

iv) All students when in classrooms

All students are required to wear a face covering at all times in the classroom. Students with medical restrictions that prevent them from wearing a face covering will not be required to wear one, and will work with the school nurse to provide a reasonable accommodation.

Teachers are primarily responsible for ensuring compliance when students are in the classroom.

Consistent non-compliance will be handled in the same manner as any other violation of a district policy or school rule.

v) All students in grades pre-kindergarten through grade 5

The district will inform parents/guardians and students of the requirement to wear face coverings at all times when they are in the building. Students with medical restrictions that prevent them from wearing a face covering will not be required to wear one, and will work with the school nurse to provide a reasonable accommodation. The school staff, including the principal, other school based administrators, teachers, childcare workers, paraprofessionals, and other adults working in the building will be responsible for ensuring that students comply with the requirement. Consistent non-compliance will be handled in the same manner as any other violation of a district policy or school rule. Students with medical restrictions that prevent them from wearing a face covering will not be required to wear one and will work with the school nurse to provide a reasonable accommodation.

The district will comply with MDE or the US Department of Education guidelines with respect to students with disabilities.

vi) Spacing, movement, access

For in-person instruction we are recommending an A/B schedule to reduce the number of students in the classroom so that we will be able to space desks six feet apart or we will create a physical barrier between students if it is not possible to retain the required six feet. The district will also space students as far apart as is feasible in classes that have large tables. As feasible, all desks will be arranged facing the same direction toward the front of the classroom. Social distance floor and or seating

markings will be placed in the office area where parents and guests enter. Floor tape or other markings will be used at six foot intervals where line formation is anticipated.

Note: All of the requirements were accepted

2. Hygiene

Please describe how you will implement the **requirements** for hygiene protocols from the *Return to School Roadmap* (p. 22-23).

The district will educate employees on protective behaviors that reduce the spread of COVID-19 and provide employees with the necessary tools for these protective behaviors, including the following:

- Posting Covid-19 related policies and resources on the District's infohost and providing a copy to all employees.
- Training all employees on the workplace infection-control practices in place, the proper use of personal protective equipment (PPE) and the proper manner in which to cough or sneeze. Posters of the proper technique are contained in the District's COVID-19 Exposure Control Plan.
- Providing no-touch disposal receptacles (trash cans) to minimize exposure to infectious secretions.
- Informing employees of the importance of good hand hygiene and providing time for employees to wash hands regularly with soap and water for at least 20 seconds. Directions of proper handwashing will be placed in every restroom and in every classroom.
- Informing employees that if soap and water are not readily available, employees must use alcohol-based hand sanitizer that is at least 60% alcohol. If hands are visibly dirty, soap and water must be chosen over hand sanitizer. The district will provide hand sanitizer for employee use.
- Encouraging good hand hygiene by ensuring that adequate supplies of soap and hand sanitizer are maintained and placing hand sanitizers in multiple locations throughout the building. Soap dispensers will be checked daily by custodial staff.
 - Requiring teachers to have students either wash hands or use hand sanitizer every 2-3 hours.
 - Require teachers to show students how to properly wash their hands with soap and water. The district will provide age appropriate posters to be posted in classrooms and restrooms.
 - Providing adequate supplies for individual use to the greatest extent possible and providing disinfectant wipes when items must be shared.
 - Providing spaces where students can store their personal items separately.
 - Discouraging handshaking and instead encouraging the use of other non-contact methods of greeting.
- Reminding employees to avoid other employees' phones, desks, offices, other work tools and equipment, and other commonly touched surfaces when possible. If necessary, clean and disinfect them before and after use.
- Requiring principals and supervisors to identify shared work spaces, post information that labels the space as a shared workspace/learning space and post cleaning processes for employees to follow before and after use. Signs will be provided by the District.
- Reminding employees that they may not share food utensils and food with other employees and training teachers to request the same of students.

Note: All of the requirements were accepted

3. Cleaning

Please describe how you will implement the cleaning **requirements** for cleaning protocols from the *Return to School Roadmap* (p. 27).

District custodians will clean frequently touched surfaces including light switches, doors, benches, bathrooms, at least every four hours with either an EPA-approved disinfectant or diluted bleach solution. Employees will be trained on the proper use of the cleaning materials and will be required to wear gloves, surgical masks, and face shields while cleaning (PPE). PPE will be provided by the district.

Appropriate staff, including classroom teachers, will be required to clean (wipe student desks, tables, chairs, high touch points) their secondary classrooms after every class period with either an EPA-approved disinfectant or diluted bleach solution. Appropriate staff, including teachers in elementary schools will be required to clean (wipe student desks, tables, chairs, and other high touch points) at least every two hours with an either EPA-approved disinfectant or diluted bleach solution. Employees will be trained on the proper use of the cleaning materials and will be required to wear gloves, surgical masks, and face shields while cleaning (PPE). PPE will be provided by the district.

The district's custodial staff will continue a normal cleaning routine of playground structures, if in use by students.

The district will provide training on the safe and correct use and storage of cleaning and disinfection products, including storing products securely away from children, and with adequate ventilation when staff use products.

Note: All of the requirements and recommendations were accepted

4. Athletics

Please describe how you will implement the **requirements** for athletics protocols from the *Return to School Roadmap* (p. 27).

Although the District plans on beginning the school year using virtual learning, we plan to continue in-person athletics. The district will follow all mandates, requirements, and protocols set forth by the State of Michigan, the Michigan High School Athletic Association, and the National Federation of State High School Associations for any and all athletic and extracurricular activities. The district will implement a "checklist" of strict guidelines and safe practices for daily operation (currently in use for summer programming and used by all member schools of the OK Athletic Conference) for any and all activities that would include (but not limited to) the following:

Paperwork and Policy Management

- Physicals
 - Staff are required to review and distribute special MHSAA requirements and COVID-19 exceptions
- COVID-19 Waiver
 - All school policies and waivers will be distributed to all athletic staff
- Information and communication will be distributed to school building staff, parents and community

Staff Management

- Mobile Health Screening Tools
 - Provide staff with mobile tools to:
 - Take attendance
 - Pre-Screen athletes
 - Create reports

- Virtual Coach and Team Meetings
 - Conduct informational meetings with coaches and teams
- Practice Sessions
 - Review and follow all national, state and local guidance for conducting safe practices
- Coach Education
 - Review, provide, and monitor online certifications and education options
 - Continuously update and train on any changes in COVID-19 developments

Sports Equipment Management

- Equipment Reconditioning
 - Confirm that reconditioning protocols have been completed
 - Confirm that equipment is in safe and working order
 - Confirm that supplies are available to maintain sanitization before, during and after use
- Health and Safety Equipment Management
 - Infrared (no touch or low touch) thermometers
 - Tape or paint for marking safe spaces
 - Hand sanitizer, sanitizing wipes, sanitizing sprays, masks, and face shields

Event Management

- Decide who will be allowed to attend any event and how many based on the recommendations and guidance of the OKC checklist as outlined below:
 - Tier 1: Athletes, coaches, officials, event staff, medical staff, security and any other persons/staff deemed “essential” for the safe operation of events
 - Tier 2: Parent and Media
 - Tier 3: School population only
 - Tier 4: General public
- These events may be limited to parents only while providing a technology option for the general public to view/witness the event via “live-stream” or another online platform for viewing.
- Review transportation guidelines, requirements and restrictions

Pre-Workout Screening

- Record athletes’ and coaches’ attendance
- Screen athletes and coaches for symptoms (temperature check and questionnaire)
- Record and store screening data
- In the event any students respond positively to a question on the screening document or presents with COVID-19 symptoms, or symptoms of being ill, they will be immediately quarantined, in the school’s designated quarantine location and health professionals (school nurses) will ensure the proper and appropriate response steps are taken. Middle School Athletic Directors and Elementary Athletic Activity Coordinators will follow the same protocols supported by their school nurse and health professionals located in their respective buildings. All schools will have a designated isolation location for students and staff who present symptoms during the school day which would include after-school activities and that those locations would be staffed with health care professionals to follow all mandated and required protocols.
- Report any and all symptoms and illnesses will be reported to the athletic director who will consult with the principal who will comply with CDC and MDH reporting requirements.
- Prohibit vulnerable individuals (as CDC defined) from participation and/or oversight

Limitations On Gatherings

- Organize athletic activities keeping groups 10 or less unless otherwise permitted
- Keep groups consistent
- Limit use of locker rooms or gather in restrooms

Facilities Cleaning

- Schedule and implement regular and more than regular cleaning intervals that include

sanitizing and disinfecting

Physical Activity and Athletic Equipment

- Students will each use individually assigned athletic equipment, balls, towels, clothing, shoes, water bottles, masks, face shields, goggles
- All common equipment and areas will be cleaned between uses
- Students will lift weights that don't require spotters and exercise without partners

Hydration

- Require athletes to bring water/fluids from home or make arrangements to have an individual supply
- Discontinue use of common water fountains, spigots, hoses and/or the like for hydration
- Be mindful and follow all heat advisory protocols during the warmer outside temperatures

Hygiene

- Always practice good private and public hygiene
- Always practice social and physical distancing
- Always wear a mask when required or strongly recommended
- Students will discontinue shaking hands, fist bumps and "high-fives" during practices or competitions
- Always use hand sanitizer when available (personal supply recommended)
- Always wash your hands for at least 20 seconds frequently
- Always wipe down commonly touched areas with sanitizing wipes

Students will be screened daily prior to any participation in any athletic or extracurricular activity. At the high school level, support for screening and response will be provided by Certified Athletic Trainers (provided by Spectrum Health) and they will ensure that appropriate steps are taken and followed in the event any students test positive or present COVID-19 symptoms or symptoms of being ill requiring immediate quarantine status in the school's designated area. Once a student is placed in the school's designated quarantine location, additional health professionals (school nurse) will ensure the proper and appropriate response steps are taken. Middle School Athletic Directors and Elementary Athletic Activity Coordinators will follow the same protocols supported by their school nurse and health professionals located in their respective buildings.

Students who either present symptoms of being ill, COVID-19 symptoms or respond "yes" to any question on the daily health screening questionnaire, will not be permitted to participate in any athletic or extracurricular activity and will be immediately required to wear a mask (if not already wearing one) and be transported by their parent and/or legal guardian, emergency contact or ambulance (if clinically unstable) for off-site testing. A staff member presenting the same will be required to immediately wear a mask (if not already wearing one) and directed off-campus for off-site testing. In the event of a positive COVID-19 test from a student or staff, they will not be permitted to resume participation in any athletic and/or extracurricular activity until a negative test result is presented to the school administration. Also, families will be notified in the event of a positive COVID-19 test result from a student or staff participating in the same activity or in close proximity of that activity (those who may have spent more than 15 minutes and less than 6 feet near the student or staff member). Parents/Guardians and staff members will be encouraged to immediately report any illnesses or symptoms that students or themselves may have if experiencing such prior to routine daily screenings.

All athletic and/or extracurricular activities requiring school sponsored/arranged transportation will follow the guidelines for the safe transporting of students and staff as established.

While in Phase 4 or 5, the district will seriously consider continuing with "closed" practice sessions that would include rehearsals (Fine Arts) and may implement "closed" [home] competitions, contests and/or any extracurricular performances (Fine Arts). These events may be limited to parents only while providing a technology option for the general public to view/witness the event via "live-stream" or another online platform for viewing.

The district will continue to follow the recommendations and guidelines of the MHSAA regarding any changes that may occur once the school year has started in terms of risk level for operating any and all athletic programming based on listed risk level. Please review our “We Are Prepared” document currently in use to view sports risks levels:
https://www.grps.org/images/athletics/pdfs/grps_Athletics_COVID-19-OKC_Checklist.pdf

5. Screening

Please describe how you will implement the **requirements** for screening protocols from the *Return to School Roadmap* (p. 24).

Employees are required to stay home when sick. All employees are required to complete a daily entry self-screening protocol that includes, at a minimum, a questionnaire to determine whether the employee has symptoms of COVID-19 or exposure to an individual that could have COVID-19. This self-screening may be completed before employees arrive at work or within one hour of employees arriving at work. The daily at home screening must include temperature taking. If employees do not have a thermometer at home, one will be provided for use at work prior to any interaction with co-workers or students. Principals/supervisors are required to maintain this documentation in a confidential manner.

The District will follow MDHHS/OSHA requirements and protocols if an employee has a confirmed case of COVID-19, including reporting and recordkeeping requirements. In particular, the District will collect the contact information for any close contacts (defined as a person who was within 6 feet of an infected person for more than 15 minutes with or without a mask), of the affected individual from two days before he or she showed symptoms to the time when he or she was last present at the school. A separate location has been identified for students or staff who become ill until they can either be picked up by parents, or in the case of staff, safely get home. Nursing staff or other staff caring for sick students or staff will be provided the appropriate PPE. Students with symptoms of COVID-19 will be required to remain home for the length of time required by the CDC. Parents/guardians will be provided with written instructions regarding the return to school guidelines.

Parents/guardians will be provided with information encouraging them to screen their students daily prior to coming to school for COVID-19 related symptoms, including taking the student’s temperature. Parents/guardians will be encouraged to monitor their children for symptoms of Covid-19 including a temperature check at home every morning. Students who have any symptoms or a fever greater than 100.4 should be kept home and parents/guardians should consider COVID-19 testing or follow up with a health care provider.

Parents or guardians are not allowed in the school building except under extenuating circumstances as determined by the principal or other building administrator in the principal’s absence. Parents will be strongly encouraged to make an appointment prior to coming unless there is an emergency. Only one parent or guardian per child will be allowed to enter except under extenuating circumstances as determined by the principal or other building administrator in the principal’s absence. Volunteers will not be allowed in the school.

Any parents or guardians entering the building will be required to either wash or sanitize their hands prior to entry. Parents/guardians/guests will also be required to be screened for symptoms, and wear facing coverings. Staff will be required to maintain records indicating the name, date, and time when any visitor enters the building.

Note: All of the requirements and recommendations were accepted

6. Testing

Please describe how you will implement the **requirements** for testing protocols from the *Return to School Roadmap* (p. 25).

Symptomatic staff are required to wear masks and will be isolated and sent home with a recommendation that they be tested. Staff will not be able to return until either they receive a negative test and comply with the CDC quarantine period or they are released from isolation in accordance with the CDC guidelines.

Students who develop a fever or become ill with COVID-19 symptoms at school will be required to wear a mask and information and a recommendation will be provided to their parent or guardian to take their student for off-site testing. If the nursing staff determine that an emergency situation exists, he/she will take the standard emergency protocols including calling an ambulance as appropriate. Students will not be allowed to return to school unless they receive a negative test and comply with the CDC quarantine period or they are released from isolation in accordance with the CDC guidelines.

The District will follow MDHHS/OSHA requirements and protocols if an employee has a confirmed case of COVID-19, including reporting and recordkeeping requirements. In particular, the District will collect the contact information for any close contacts (defined as a person who was within six feet of an infected person for more than 15 minutes with or without a mask), of the affected individual from two days before he or she showed symptoms to the time when he or she was last present at the school. The district will provide staff with guidance on confidentiality laws and statutes that protect student and staff health information.

Cleaning staff will be required to wear a surgical mask, gloves, and a face shield when performing cleaning of the areas where the infected staff or student has been. Smaller areas such as individual classrooms or the building, as appropriate, will be closed for 24 hours before cleaning to minimize the risk of any airborne particles. Students and staff will be allowed to return once the room, area, or building is cleaned according to guidelines.

Families will be notified of the presence of any laboratory positive or clinically diagnosed cases of COVID-19 in the classroom and/or school to encourage closer observation for any symptoms at home. Any notification will be in compliance with FERPA and HIPPA, where the confidentiality of employee and student information is maintained to the greatest extent possible.

If the school or district is notified that a student or staff member has a lab or clinically diagnosed case of COVID-19, immediate efforts will be made to contact any close contacts (those who spent more than 15 minutes less than six feet in close proximity to the student or staff member) so that they can be quarantined for 14 days at home. Students and staff will be closely monitored for any symptoms of COVID-19.

7. Busing and Student Transportation

Please describe how you will implement the **requirements** for busing and student transportation protocols from the *Return to School Roadmap* (p. 28)

Dean Transportation

Access the Dean Transportation MI Return to School Roadmap via the following link.

<https://drive.google.com/file/d/1pDUi2w5GyBWmd3VeOpz3PMldN6rTxyZG/view?usp=sharing>

The Rapid- Secondary(9- 12)

The Rapid Safety Guide and additional details can be found at: www.ridetherapid.org/coronavirus.

High school students are transported to school via a third party vendor, The Rapid, which provides transportation service to the metropolitan community of Grand Rapids, Michigan. According to The Rapid, since the beginning of the pandemic, The Rapid has implemented and followed all guidelines established for public transit by the Governor's office. In addition, they follow all appropriate regulations

and protocols (contact tracing, self-quarantine, etc.) in partnership with the Kent County Health Department in the event of staff exposure or infection. Because they are an institutional partner with GRPS, and not solely a student transportation provider, they must adhere to the specific guidelines designated for public transit agencies. The following represents the protocols provided to us by The Rapid:

Cleaning, Disinfection, & Safety Protocols

- Enhanced cleaning and disinfection on all vehicles and at all facilities
- Nightly steam cleaning of vehicles is achieved with an approved antiseptic agent on all surfaces throughout the entire vehicle interior
- The temperature for this cleaning is 300 degrees Fahrenheit - a disinfectant is applied to the interior of the bus, then steam cleaning occurs
- Additional cleaning of buses during service (between runs) occurs at Rapid Central Station and Kentwood Station from 6:00am to 10:00am and from 2:00pm to 6:00pm (peak times) - cleaning personnel at the station locations focus disinfectant wiping on all high-contact surfaces
- Deep cleaning on all buses in our fleet (rolling schedule of 10 buses per week)
- Personal protective equipment is provided to all bus operators including masks, gloves, and hand sanitizer
- All employees and visitors to Rapid facilities are required to conduct temperature checks and complete a health screening survey
- All riders that are medically able are required to wear a mask or face covering while waiting for or riding our vehicles

Furthermore, The Rapid leadership team is developing a plan to address current on-bus capacity limits related to student transportation. The goal is to create a plan to increase the capacity of student ridership. The plan will be completed and communicated prior to the opening of school.

C. Describe the policies and procedures that the district will follow when the region in which the district is located is in Phase 5 and 6 of the Michigan Safe Start Plan.

Instruction

In-person instruction will take place. We are recommending an A/B schedule when in Phase 5. This schedule will allow approximately half of our students to attend school in person every other week or two consecutive days per week face to face. Students not attending school in person will continue attending school via distance learning. As we update the District's plan, we will continue to collaborate with stakeholders before making a final decision. All safety guidelines pertaining to the MI Safe Schools: Michigan 2020-2021 Return to School Roadmap will be followed as specifically outlined below:

Safety Protocols

Phase 5

The masks and hygiene requirements for Phase 4 listed above will remain in place, unless they are no longer recommended by the CDC or Michigan Department of Health. The screening and testing protocols outlined for Phase 4 will remain in effect for staff and students unless no longer recommended by the CDC or Michigan Department of Health. The District will continue the safety protocols outlined in Phase 4 for medically vulnerable students and staff. The physical distancing requirements listed in Phase 4 will continue unless no longer recommended by the CDC or Michigan Department of Health. Classrooms will be used for eating in place. However, if the cafeteria is needed to be used, meal times will be staggered to create seating arrangements to create six feet of distance between students. There will no large gathering of students, messages will be transmitted via telecast when appropriate. After school programs can continue with masks and appropriate social distancing.

The strongly recommended cleaning protocols in Phase 4 will remain in effect unless no longer

recommended by the CDC or Michigan Department of Health. Transportation protocols will remain the same. The safety protocols outlined in Phase 4 will continue.

Any parents or guardians entering the building will be required to either wash or sanitize their hands prior to entry. Parents/guardians/guests will also be required to be screened for symptoms, and wear facing coverings. Staff will be required to maintain records indicating the name, date, and time when any visitor enters the building.

Parents or guardians are not allowed in the school building except under extenuating circumstances as determined by the principal or other building administrator in the principal's absence. Parents will be strongly encouraged to make an appointment prior to coming unless there is an emergency. Only one parent or guardian per child will be allowed to enter except under extenuating circumstances as determined by the principal or other building administrator in the principal's absence. Volunteers will not be allowed in the school.

Entrances and exits will be kept separate to keep traffic moving in a single direction, to the extent possible.

Athletics

We will follow the guidelines outlined in Phase 4 unless they are changed by the Michigan High School Athletic Association and in that case, we will comply with their guidelines.

Phase 6

The District will resume regular in person instruction using a traditional schedule.

The District will continue to provide adequate supplies to support healthy hygiene behavior (e.g., hand sanitizer, soap). Teachers will continue to reach and reinforce hand washing and the safe use of hand sanitizer, how to appropriately cough and sneeze.

The District will continue the required cleaning protocols (MIOSHA) for any room or area where a person was who has a positive diagnosis of Covid-19. Staff will continue to be provided with the appropriate supplies and materials for safe cleaning. The District with the Kent County Department of Health regarding steps to take with respect to the closing of the school or area.

1. Indicate which highly recommended protocols from the *Return to School Roadmap* the district will include in its Preparedness Plan when the region in which the district is located is in **Phase 5** of the *Michigan Safe Start Plan*.

The District will continue with the practices outlined in Phase 4 listed above with the exception of the protocol listed in number 2 below.

2. Indicate which highly recommended protocols from the *Return to School Roadmap* the district will not include in its Preparedness Plan when the region in which the district is located is in **Phase 5** of the *Michigan Safe Start Plan*.

Testing Protocols for Students and Staff and Responding to Positive Cases

The District will not transport staff for off-site testing. Staff will be sent home with a recommendation to obtain testing unless it is an emergency situation. In that case, an administrator will call 911.

- D. After considering all the protocols that are highly recommended in the *Return to School Roadmap*, please indicate if a school plans to exclude protocols that are highly recommended for any of the categories above in **Phase 4**.

Testing Protocols for Students and Staff and Responding to Positive Cases

The District will not transport staff for off-site testing. Staff will be sent home with a recommendation to obtain testing unless it is an emergency situation. In that case, an administrator will call 911.

Final Steps for Submission

Each district shall submit a single completed Assurance Document and Preparedness Plan to its Board of Education (in the case of a PSA, the Academy Board of Directors; in the case of a nonpublic school, the chief or designated school administrator) in time for approval by August 15 or seven days before the first day of school, whichever comes first.

Date of Approval by the District Board of Education, PSA Board of Directors, or nonpublic school chief/designated school administrator:

Monday, August 10, 2020

Link to the Board Meeting Minutes or Signature of Board President, or signature of nonpublic school chief/designated school administrator:

<https://go.boarddocs.com/mi/grand/Board.nsf/Public>

Link to the approved Plan posted on the District/PSA/nonpublic school website:

www.GRPS.org

The Preparedness Plan will be collected by the Intermediate School District for public school districts, the authorizing body for public school academies, or the chief/designated school administrator for nonpublic schools for transmission to the State Superintendent of Public Instruction and State Treasurer by August 17, 2020. Additionally, this Preparedness Plan must be posted on the district's/PSA's, or nonpublic school's public website home page no later than August 17, 2020.

Name of District/PSA/Nonpublic Leader Submitting Plan:

Leadriane Roby, Ph.D., Superintendent of Schools

Date Received by the ISD/Authorizing Body/Chief or designated School Administrator:

Wednesday, August 12, 2020

Date Submitted to State Superintendent and State Treasurer:

Friday, August 14, 2020