

REPORT OF COMMITTEE

Ad Hoc Policy Review Committee

Thursday, May 25, 2017

Room 101

Rev. Lyman S. Parks Administration Building

1:00 p.m.

Present: Ms. Jen Schottke – Chairperson, Dr. Wendy Falb, Ms. Maureen Slade and Ms. Sharron Pitts

Absent: Mr. Raynard Ross

Public Comment

None

REPORTS/UPDATES

Bylaw # 1020 – Bylaws

Following a brief overview, Ms. Schottke stated Bylaw # 1020 – Board Bylaws would be presented at the next Board Meeting for a second reading.

Bylaw # 1030 – Elections and Membership

Upon a review of Bylaw # 1030 – Elections and Membership, Dr. Falb asked Ms. Pitts for clarification. She questioned whether legislation should be referenced. Ms. Pitts assured Dr. Falb she would review the Bylaw to ensure all statutory references are accurate prior to bringing the Bylaw back to the Board. Dr. Falb made the motion to move to the full board with the addition of election timeline language, Ms. Slade seconded, the motion carried.

Bylaw # 1150 – Board Officers

The committee reviewed, discussed and suggested edits to Bylaw # 1150 – Board Officers. Following discussion, it was decided that the option to provide letters of support would be deleted and that nominations may be made from the floor at the Board Organizational meeting. Ms. Pitts noted the specific edits and will make the noted changes. The motion to accept Bylaw # 1150 with the noted changes was made by Ms. Slade and seconded by Dr. Falb. The motion carried.

Bylaw # 1160 – New Member Orientation

Ms. Schottke indicated there was minor structural reorganization in the wording of Bylaw # 1160 – New Member Orientation. Ms. Slade motioned, Dr. Falb seconded; the motion carried.

Bylaw # 1162 – Board Member Development Opportunities

Upon committee review, Dr. Falb recommended edits to the wording from “the Superintendent” to the “Board President” throughout the Bylaw. In addition, she suggested that the change be made from the “Board Secretary” to “the secretary appointed to the Board.” She further recommended that the Board Certification section be deleted from the Bylaw. Ms. Pitts noted

and will make the changes. Dr. Falb made the motion to accept Bylaw # 1162 – Board Member Development Opportunities with the recommended changes. The motion was seconded by Ms. Slade. The motion carried.

Bylaw # 1167 – Compensation

Ms. Pitts suggested moving Bylaw # 1167 – Compensation to Board Policy # 1030 – Membership. Dr. Falb motioned. Ms. Slade seconded. The motion carried.

Bylaw # 1168 – Reimbursement for Expenses

Following review, it was agreed to include minor language in Bylaw # 1168 – Reimbursement for Expenses that the Board members will be treated the same as District employees in that the reimbursement rate will be the federal reimbursement rate. The motion was made by Dr. Falb and seconded by Ms. Slade. The motion carried.

Bylaw # 1170 – Board Position Vacancies

The committee reviewed Bylaw # 1170 – Board Position Vacancies. No changes were recommended.

Bylaw # 1175 – Vacancies in Office

Upon review of Bylaw # 1175, the motion to move to Bylaw # 1175 to Board Policy # 1150 – Board Officers was made by Ms. Slade and seconded by Ms. Schottke. The motion carried.

Bylaw # 1180 – Board Committees

The committee reviewed Bylaw # 1180 – Board Committees and noted that there were no changes.

Bylaw # 1300 – Meetings

Ms. Pitts reviewed the edits to Bylaw # 1300. Following discussion, it was agreed to add language with respect to work sessions stating: “work sessions occur on the 2nd Monday of the month or may be scheduled, as deemed necessary by the Board President. Work sessions may be canceled at the discretion of the Board President.” Ms. Pitts will make the noted edits. Ms. Slade motioned, Ms. Schottke seconded and the motion carried.

Bylaw # 1310 – Closed Sessions

Following review and discussion regarding the legal implications surrounding closed session Board Meetings, Dr. Falb indicated that it may be helpful to provide clarity to the Board’s role during closed sessions, if specific statute language is included in Bylaw # 1310. Ms. Pitts stated that she will research applicable statutes in order of frequency, and provide the information for review and inclusion. The motion to accept Bylaw # 1310 with the additional language was made by Ms. Slade and seconded by Ms. Schottke. The motion carried.

Bylaw # 1320 – Agenda

Ms. Pitts requested that the committee review Bylaw # 1320 – Agenda and be prepared to discuss at the next Ad Hoc Policy Committee meeting.

Bylaw # 1330 – Rules of Order

Ms. Pitts requested that the committee review Bylaw # 1330 – Rules of Order and be prepared to discuss at the next Ad Hoc Policy Committee meeting.

Bylaw # 1370 – Public Participation

Upon review and discussion, the committee recommended that the policy be modified to include additional time for members of the public who may require language translation assistance. Ms. Pitts will make the change. Ms. Slade motioned, Ms. Schottke seconded and the motion carried to present Bylaw # 1370 – Public Participation to the full Board.

ACTION ITEM

Rescheduling of August Meeting

The committee decided to reschedule the August Ad Hoc Policy Committee from Tuesday, August 8, 2017 to Tuesday, August 1, 2017. The August meeting will begin at 1:30 p.m. and will be held in Room 101 of the Rev. Lyman Parks Administration Building.

The meeting was adjourned at 2:15 p.m.

/skh