

## **REPORT OF COMMITTEE**

### **Ad Hoc Calendaring Committee**

Monday, February 27, 2017

Rev. Lyman S. Parks Administration Building, Room 101

8:08 a.m.

Present: Dr. Falb – Co-Chair, Dr. Tony Baker, and Mr. Ross

Absent: Rev. John Matias, Chair

Staff: Superintendent Teresa Weatherall Neal, Larry Oberst, and Carolyn Evans

### **Public Comment**

None

### **Permanent Finance and Academic Reporting for the Board Calendar**

Dr. Falb opened the meeting expressing that the purpose for the Ad Hoc Calendaring Committee was to get consensus on standing items for the Board as a whole as it relates to key indicators for finance and academics for the year. She has done some brainstorming and wanted to provide this opportunity to discuss this. She will bring the calendar items to the Superintendent and then the full board once the standing items are established.

Rev. Matias joined the meeting at 8:09 a.m.

### **Finance Committee Calendar Items**

Dr. Baker provided that he and Mr. Oberst had met to discuss Finance Committee agenda items that were pertinent to the committee and full board.

Dr. Baker also shared that the Finance Committee receives a financial data dashboard every month that will include the fund balance based on the current budget amendment for the purpose of being conscientious of what the expected fund balance will be at the end of the year. It wouldn't change, rather be repeated until it changes based on a subsequent budget amendment.

Superintendent Neal asked Mr. Oberst to look into quarterly budget balance updates. Superintendent Neal would like to look at a more realistic balance or quarterly budget balance but does not want to over-promise expectations. In the spring it would be ideal to have an awareness of where the District is at as negotiations begin. It was noted by Mr. Oberst that a Budget Amendment Two does not necessarily occur during the fiscal year.

Budget Amendment One and Annual Budget are standing calendar item that would be presented to the Finance Committee and the Board.

Dr. Falb requested that the Board receive a high level budget overview when the Governor's draft budget proposal is released. This would provide members with an idea of the potential impact. The following calendar items were suggested:

- January: Budget Amendment One (Finance)
- February: Budget Amendment One (First Board Meeting)  
Budget Estimate Update (Work Session)
- April: Legislative Update on Budget Implications (Work Session)
- May: Annual Budget, Budget Amendment Two if needed (Finance)
- June: Public Hearing (First Board Meeting, scheduled prior to Board)  
Annual Budget, Budget Amendment Two if needed (First Board Meeting)

Dr. Falb inquired about enrollment data and where this should be addressed.

#### Academic Achievement Committee Calendar Items

Dr. Falb would like to create whole board consciousness, not duplicate the Academic Achievement Committee reporting. It was agreed that some reporting that goes to this committee would be provided in a high level, non-granular capacity to the Board. The Academic Achievement Committee does the more granular work. The following calendar items were suggested:

- January: Multiple Assessment Measures (Growth and Proficiency)
- April: Graduation Rates previous year data
- June: Multiple Assessment Measures (Growth and Proficiency)
- TBD: High Level Top to Bottom List or Accountability System in Place
- TBD: SRO Priority Schools/State Accountability Measure

#### Superintendent's Evaluation and Calendar

Dr. Falb also noted that the Superintendent's evaluation is complicated by new board members coming in and that timing. The board needs to have check points and make sure things don't get missed and what should be on the calendar. The current policy would need to be changed. Mr. Ross shared they are not in a position to discuss this yet. Superintendent Neal suggested the Board may want to calendar when to revisit the Superintendent's contract. It was suggested the Vice President and Superintendent meet in February (every other year or something like that) if the contract is similar to discuss what the desired employment future the Superintendent has in mind.

The full board will need to address any changes in the law. Mr. Ross suggested that the evaluation period may need to be addressed at some point so that newer members are not in the position of evaluating the Superintendent. Mr. Ross suggested the policy be changed. Dr. Falb requested he look into that. She also suggested including highly effective language relative to the evaluating schedule as well.

Mr. Ross will work with the Superintendent's Office to schedule a meeting and to meet regarding the tool. He has a few things to do relative to preparing to move the process along and is looking at the end of April. He needs a greater understanding of growth of measures and how

to calendar this out. He would like to move from spring to late fall and would be a calendar change.

Superintendent Neal highlighted the following items that were discussed:

1. Familiarize the evaluation tool with MASA
2. Talk about calendar process
3. Growth measures and goal setting
4. Understanding and presentation for the Board end of April around growth measurement
5. Deep dive on the calendar for Board to expect to switch the Superintendent's evaluation date from Spring to late fall or early December
6. Change of policy

Superintendent Neal noted that changing dates for the evaluation would require an opening of her contract. The evaluation is a huge process and for future Superintendents, that is where in that contract for the Board becomes extremely important.

Dr. Falb affirmed the Board will follow whatever is appropriate at this time. She suggested if there is the possibility of putting structure around process to help the Board internalize what is happening, how they should be responding to it, and what their responsibilities are would be ideal. Superintendent Neal noted at some time in the future, the Board would need to do a six month evaluation.

Superintendent Neal wants to get the calendar together so she will know exactly what to expect.

The meeting adjourned at 9:12 a.m.