

GRAND RAPIDS PUBLIC SCHOOLS
Grand Rapids, Michigan

Regular Board of Education Meeting
A G E N D A



Monday, February 20, 2017
6:30 p.m.
Franklin Campus Auditorium
1331 Franklin, SE

Board Purpose:

“To represent the public’s interest in conceiving, developing, and implementing policies and guidelines which empower the Superintendent to direct the entire Grand Rapids Public Schools’ (GRPS) corporate structure to provide a quality education for all students in the GRPS, and in so doing, produce students who are productive, contributing citizens, and a district with a strong market appeal.”

District Mission Statement:

*“The mission of the Grand Rapids Public Schools is to ensure that all students are **educated, self-directed, and productive** members of society.”*

Board Meeting Broadcasts

Videos of regular scheduled Board of Education meetings are broadcast on Grand Rapids Cable Channel 27 as follows:

<u>English:</u>	Tuesday	7:00 p.m.
	Thursday	7:15 p.m.
	Saturday	7:00 a.m.
<u>Spanish:</u>	Wednesday	7:00 p.m.
	Friday	5:00 p.m.
	Sunday	4:30 p.m.

Minutes of all Grand Rapids Board of Education meetings are kept on file and are available for inspection at the Board of Education Office of the GRPS, 1331 Franklin, SE during regular business hours.

**GRAND RAPIDS PUBLIC SCHOOLS
EQUAL OPPORTUNITY/AFFIRMATIVE ACTION STATEMENT**

The Grand Rapids Public Schools, as an Equal Opportunity Employer, complies with federal and state laws prohibiting discrimination, including (but not limited to) Title IV and Title VII (with amendments) of the 1964 Civil Rights Act, Title IX of the Educational Amendment of 1972, Section 504 of the Rehabilitation Act of 1973, Veterans Readjustment Act of 1974 as amended 38 USC 20-12, and the Americans with Disabilities Act of 1990. It is the policy of the school Board that no person, on the basis of race, sex, gender, height, weight, color, ethnicity, religion, national origin, age, marital status, disability, or veteran status, shall be discriminated against in employment, educational programs and activities, or admission. Inquiries or complaints should be addressed to the Equal Opportunities Office, 1331 Franklin, SE, P.O. Box 117, Grand Rapids, Michigan 49501-0117. This reaffirmation of the District’s commitment to comply with applicable non-discrimination laws shall not be a contractual agreement or expand the District’s liability for compliance.

ACCOMMODATION STATEMENT

Meetings of the Grand Rapids Public Schools Board of Education are held in the Board Auditorium of the District Offices at 1331 Franklin, SE. If you are disabled and need accommodation to participate in an activity or read a document, or if you speak a language other than English and need interpretation/translation services, please contact the Equal Opportunities Office , 1331 Franklin, SE, Grand Rapids, MI 49501-0117, (616) 819-2035. Advance notice will enable us to better accommodate you.

**GRAND RAPIDS PUBLIC SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING**
Monday, February 20, 2017
Board Chambers/Auditorium, 1331 Franklin, SE
6:30 p.m.

We welcome and appreciate your presence at this meeting of the Grand Rapids Public Schools Board of Education. We respectfully request that you turn off cellular phones and refrain from clapping, cheering, or making audible comments. We invite you to make formal public comment during the designated times on either agenda items, non-agenda items, or if you wish, on both. To do so, please fill out the comment card and submit it to the Board table. Please limit your comments to approximately three minutes. Thank you.

Order of Business

Call to Order

- ◆ Pledge of Allegiance
- ◆ Roll Call
- ◆ Approval of Agenda

- ◆ **Celebration(s)**
 - Martin Luther King Jr. Essay Contest
 - Junior Giants

Report of the Student Representatives to the Board

Public Comment – Board Agenda Items Only

Reports

- ◆ Secretary's Report
- ◆ Committee Chair Update
 - Ad Hoc Policy Committee
 - Academic Achievement Committee
- ◆ Superintendent's Report
 - Early/Middle College Program

- ◆ **Action Item(s)**
 - KISD Schools of Choice Resolution
 - Policy #3665 Food and Nutrition Services Procurement Policy, Acceptance of First Reading
 - Policy #7630 Graduation, Acceptance of First Reading
 - Policy #7648 Dual Enrollment First Reading, Acceptance of First Reading

Order of Business (Cont.d)

Consent Agenda Grouping

- ◆ Approval of Minutes
 - Special Board Meeting/Retreat – January 23, 2017
 - Board Meeting – February 6, 2017
- ◆ Reports of Committees
 - Finance Committee Meeting – January 23, 2017
- ◆ Business Items
 - Parent Advisors for Special Education (PASE)
- ◆ Motions & Resolutions (None)

- ◆ **Discussion Item(s)**
 - Legislative Day

Public Comment – Non-Agenda Items Only

Superintendent’s Comments

Board Member Comments

Adjournment

*Minutes of all G.R. Board of Education meetings are kept on file and are available for inspection at the Board of Education Office of the GRPS, 1331 Franklin, SE, during regular business hours and are **also accessible via GRPS website at www.grps.org***

*The Grand Rapids Public Schools is an Equal Opportunity Institution - F/M/V/D
If you need special accommodation due to a disability, please contact the Equal Opportunity Office at 1331 Franklin, SE
P.O. Box 117, Grand Rapids, MI 49501-0117 or call 819-2100 (TDD 1-800- 649-3777) prior to the meeting.
The advance notice will enable us to better accommodate you.*

SCHOOLS of CHOICE

RESOLUTION TO OPT OUT OF SECTION 105 (State Schools of Choice Program)

Board member _____ moves that the Board of Education of the _____ Public School District, exercising the option permitted by *Section 105* of the State School Aid Act of 1979, as amended by Public Act 300 of 1996, will not accept *Section 105* applications of non-resident students from outside our district, for purposes of operating an intermediate school district-wide schools of choice program in accordance with Section 105 for the 2017-18 school year.

Contiguous Intermediate School Districts Schools of Choice

RESOLUTION TO OPT IN TO SECTION 105c (State Schools of Choice Program)

Board Member _____ moves that the Board of Education of the _____ School District, exercising the option permitted by Section 105c of the State School Aid Act, Public Act 119 of 1999, as amended by Public Act 297 of 2000, will accept applications for enrollment from residents of contiguous intermediate school districts for the 2017-18 school year.

RESOLUTION TO PARTICIPATE IN THE KENT ISD COLLABORATIVE SCHOOLS OF CHOICE PROGRAM

Board Member _____ moves that the Board of Education of the _____ Public School District will participate in the Kent Intermediate School District Collaborative Schools of Choice Program for the 2017-18 school year.

CONSENT AGENDA

The following items are being presented for the acceptance/approval of the Board:

1. Approval of Minutes
 - a. Special Board Meeting/Retreat – January 23, 2017
 - b. Board Meeting- February 6, 2017
2. Reports of Committees
 - a. Finance Committee Meeting - January 23, 2017
3. Business Items
 - a. Parent Advisors for Special Education (PASE)
4. Motions & Resolutions (None)

**PROCEEDINGS
OF
THE BOARD OF EDUCATION
OF THE
GRAND RAPIDS PUBLIC SCHOOLS
GRAND RAPIDS, MICHIGAN**

OFFICIAL

**SPECIAL BOARD MEETING/WORK SESSION/RETREAT
ROOM 143, GRPS UNIVERSITY
1400 FULLER AVENUE, NE**

MONDAY, JANUARY 23, 2017

Meeting called to order at 8:15 a.m. by President Falb.

Present: Lewis, Matias, Ross, Schottke, Slade, Baker, Flores, Grant, President Falb – 9.

APPROVAL OF AGENDA

President Falb asked for a motion to approve the agenda as written. There being none, the agenda is approved as written.

Carried.

PUBLIC COMMENT

None.

SPECIAL ORDER OF BUSINESS

Board 101

Dr. Rodney Green from Michigan Association of School Boards presented on Board and Superintendent Roles and Relationships – Board Governance. Dr. Green provided a PowerPoint with all the information (hard copy to the board members). This served as a refresher for our standing members and an orientation for our new board members.

Mr. Green shared what the roles of the Board and Superintendent should be. He shared that the Board decides the “what” and the Superintendent decides the “how”. The Board and Superintendent must have a trusting relationship. The Board needs to trust the system.

The Board, by law, generally is responsible for all school programs and operations. The Board delegates authority to the Superintendent. The Superintendent provides assurances back to the Board and keeps the Board informed.

The reinstatement process was brought forth and President Falb stated that we will put this as an agenda item at one of our work sessions. She shared that we did have an extensive discussion a few years ago and the superintendent had suspension/expulsions on her evaluation.

Dr. Green shared information on communication between the Board and the Superintendent. After reviewing the structure of good communication he presented, it was noted that this is what we are doing. He shared with the Board how to handle complaints. The Board should listen but not give advice. The Board should realize that there is always another side to the story, so don't get caught up in believing the only side you have heard. The complaint/issues should be brought to the Superintendent, who will then bring it to the appropriate level and report back on the findings.

Dr. Green shared the role of the Board President, the development of the board agendas, board meeting norms, and meeting protocols. He spoke to building capacity, standards of practice and board self-evaluation.

Ms. Lewis asked how appropriate it is for a board member to visit schools. It was shared that the visit should be scheduled and that you not just show up.

Board Docs Presentation

The Board had a representative from Board Docs, Ms. Michelle Cooper; join them in conference call/demo on LT Plus Board Docs product.

Finance

Mr. Larry Oberst, Chief Financial Officer, shared a report on school finance. He shared some terminology and its meaning for better understanding of the types of funds the district uses. He shared how our foundation revenue is calculated. There are two components with are local property tax collections and state aid. The State uses property taxable value information submitted by Kent County to calculate the portion of our foundation allowance that will be received through local property tax collections. The State then subtracts this calculated property tax collection amount from the total foundation revenue to determine the amount that will be

paid as state aid. Graphs were shared regarding the foundation allowance and revenue trends (per student). Enrollment is the key factor in foundation allowance. A questions was raised regarding if we have a survey to see why students leave or do not attend GRPS. Mr. Helmholdt did state that we do have a process in place to try to collect such data. He shared student count trends for in and out of district students. A comparison of revenue trends, foundation allowances and general fund expenditures of peers was shared along with retirement rate history. Mr. Oberst also provided information on staffing in the district. He gave a grant overview and the allowable use of such dollars and bond fund uses. Mr. Oberst also provided a 2017 – 18 budget timeline for the district. Hard copy of his Mr. Oberst presentation was given to the Board. President Falb stated that she felt Mr. Oberst did a great job in providing the budget overview.

Negotiations

Ms. Sharron Pitts, Assistant Superintendent of Human Resources and General Counsel, shared information on the negotiations process.

Superintendent Evaluation

Mr. Raynard Ross shared information regarding the choices the Board has in choosing an evaluation tool. There is tool from Michigan Association of School Boards and one from Michigan Association of School Administrators. The Board will have to identify which tool and work in collaboration with the Superintendent to set the goals. Ms. Pitts shared that the Education Commission recommends the Advance Ed tool. It was decided to form an Ad Hoc Superintendent Evaluation Tool Review committee. The first meeting will be held on February 2 at 10:00 a.m. The committee will consist of the following member: Mr. Raynard Ross, Dr. Tony Baker, Ms. Kristian Grant and Ms. Sharron Pitts. If the Board has any suggestions/thoughts regarding the tool they should e-mail them to Mr. Ross's attention to bring to the committee.

Special Education Cross Indicator Analysis

Superintendent Neal shared that there was an audit around special education and it was noted that all of our IEPs were not submitted. She wanted the Board to be aware of the issues and stated that we are in the process of correcting this. We have developed a process so this will not happen in the future.

ADJOURNMENT

The Board adjourned at 2:00 p.m.

Secretary

/db

**PROCEEDINGS
OF
THE BOARD OF EDUCATION
OF THE
GRAND RAPIDS PUBLIC SCHOOLS
GRAND RAPIDS, MICHIGAN**

OFFICIAL

**REGULAR BOARD MEETING
BOARD CHAMBERS/1331 FRANKLIN, SE**

MONDAY, FEBRUARY 6, 2017

PLEDGE OF ALLEGIANCE

Meeting called to order at 6:30 p.m. by Vice President Ross.

Present: Matias, Schottke, Slade, Baker, Flores, Grant, Lewis, Vice President Ross – 8.

Absent: President Falb – 1.

APPROVAL OF AGENDA

Vice President Ross asked if there were any corrections or additions to the agenda. There being none, the agenda is approved as written.

Motion by Ms. Slade, supported by Rev. Matias, that the agenda be approved as written.

Carried: Yeas: Matias, Schottke, Slade, Baker, Flores, Grant, Lewis, Vice President Ross – 8.

Nays: 0.

CELEBRATIONS

None.

REPORT OF THE STUDENT REPRESENTATIVE TO THE BOARD

Gabrielle Clarke highlighted upcoming events at Ottawa Hills including the winter formal and pep assembly. She asked folks to come support them. There was a “G-Cubed” seminar/luncheon for girls in grades 3 – 12 focusing on leadership, interaction, and identity.

Robert Flippo was excused.

PUBLIC COMMENT- BOARD AGENDA ITEMS

None.

SECRETARY’S REPORT

Ms. Jen Schottke presented the following reports:

César E. Chávez Social Justice Activities – March 16, 2017

The community is invited to participate in the César E. Chávez Social Justice activities March 16, 2017 beginning at 11:00 a.m. with the César E. Chávez Social Justice March at the Cook Library Center located at 1100 Grandville Ave. There will be a Community Gathering at 11:30 a.m. at The Potters House School located at 811 Chicago Dr. SW. A Unity Luncheon will take place at Maya Mexican Grill and Bar at 1:00 p.m. Reservations are required for the Unity Lunch. Board members, please let the Superintendent’s Office know if you are able to attend. The community can go to The Committee to Honor Cesare E. Chavez” to learn more information.

2017 Board Committees’ Meeting Schedule

All meetings will take place in the board chambers and recorded for the public to view unless otherwise noted below. Meetings are posted to the website and in the prominent display case outside of the administration building. Please note the dates may vary if the meeting date falls on a district closed date. The meeting schedule can also be found on the district’s website via www.grps.org/paperlessboe.

Academic Achievement Committee Meeting: Third Tuesday of the month at 9:00 a.m. – 10:30 a.m.

Chair: Rev. John Matias; committee members: Ms. Katherine Downes Lewis, Mr. Raynard Ross, and Ms. Maureen Slade

Tuesday, February 21, 2017

Tuesday, June 20, 2017

Tuesday, October 17, 2017

Tuesday, March 21, 2017

Tuesday, July 18, 2017

Tuesday, November 21, 2017

Tuesday, April 18, 2017

Tuesday, August 15, 2017

Tuesday, December 19, 2017

Tuesday, May 16, 2017

Tuesday, September 19, 2017

Ad Hoc Policy Committee Meeting: Second Tuesday of the month at 1:00 p.m. – 2:00 p.m.

Chair: Ms. Jen Schottke; **committee members:** Dr. Wendy Falb, Mr. Raynard Ross, and Ms. Maureen Slade

*Monday, February 13 2017 @ 8:15 a.m.	Tuesday, June 13, 2017 @ 12:30 p.m.	Tuesday, October 10, 2017
Tuesday, March 14, 2017 @ 12:30 p.m.	Tuesday, July 11, 2017	Tuesday, November 14, 2017
Tuesday, April 11, 2017	Tuesday, August 8, 2017	Tuesday, December 12, 2017
Tuesday, May 9, 2017	Tuesday, September 12, 2017	

**Exception to the Second Tuesday of the Month*

Finance Committee Meeting: Fourth Monday of the month at 4:00 p.m.

Treasurer-Chair: Dr. Tony Baker; **committee members:** Dr. José Flores, Ms. Kristian Grant, and Ms. Jen Schottke

Monday, January 23, 2017	Monday, May 22, 2017	Monday, September 25, 2017
Monday, February 27, 2017	Monday, June 26, 2017	Monday, October 23, 2017
Monday, March 27, 2017	Monday, July 24, 2017	Monday, November 27, 2017
Monday, April 24, 2017	Monday, August 28, 2017	*Monday, December 18, 2017

**Exception to the Fourth Monday of the Month.*

Committee Meeting Schedule Update

Ms. Schottke noted that the Ad Hoc Policy will be meeting on Monday, February 13, 2017 at 8:15 a.m.

COMMITTEE CHAIR UPDATE

Finance Committee

Dr. Tony Baker shared that the Finance Committee held its first meeting in January. The committee worked with Mr. Larry Oberst, Chief Financial Officer to plan for two things. One is a short board dashboard document that exists that the board will become more familiar with over time. The other is a loose schedule on the bond proposal buildings for general knowledge. This will be discussed in more detail at the February Finance Committee Meeting.

SUPERINTENDENT’S REPORT

Spring Count Day

Mr. John Helmholdt, Executive Director of Communications and External Affairs, shared that the Spring Count Day is February 8, 2017 this year. He emphasized that attendance is important every single day and is part of the district’s attendance challenge. Attendance is ramped up to raise awareness that 10 percent of the student count is based on the count day. Funding for students is based on the state’s count days. The District had its best count day in two decades this past fall and is hoping to repeat that this spring.

Giants

Mr. Helmholdt shared that Grand Rapids Public Schools was well represented at the annual Giants event that honors African American individuals of distinction. Individuals included past and present employees such as Daniel Williams with the Phyllis Scott Activist Award, Montford Point Marines (Reuben Smartt – posthumous), Dr. Mattie Hampton with the Hattie Beverly Education Award, Frederick Brown with the Walter Coe Public Service Award, and Larry Johnson with the Giant Among Giants recognition. For the first time, there were two “Junior

Giants” Justice Shoals and Hannibal Spencer. These students will be invited to be celebrated at the next board meeting.

Celebration of Life

Mr. Helmholdt also shared the passing of individuals that impacted the district and community including Ms. Hazel Lewis, President Emeritus NAACP Greater Grand Rapids Branch; Mr. Rueben Smartt, retired administrator; and Peter DeBoer, Ph.D. a former board member who served the district between 1972 – 1981.

ACTION ITEMS

Budget Amendment One

Mr. Larry Oberst, Chief Financial Officer provided an overview of the Budget Amendment One process. The District reviews the operations for the first six months and compares that to what was budgeted. The budget is approved by the Board in June and at that time there are a number of those items that are estimates. The District is now able to firm up those estimates, both revenues and expenditures. The October Count Day also impacts the initial revenue budget. The District had 150 more students than what was budgeted originally. The District is required by law to budget for three funds – General Fund (General Operating Fund), Special Revenue Fund (primarily contains Food Service Operations and Special Education Centers Program), and Debt Retirement Fund (raises dollars to retire our debt both interest and principal payments).

He provided that the general fund primary difference was the increase of 150 students providing additional state foundation dollars. The District also received increases in revenue through Act 18 (a County Tax) that helps fund Special Education. Those were increases in revenue over what was initially budgeted. There were also additional expenditures as the additional dollars were paid out to employees in the form of stipends based on what was negotiated by affected contracts. Some additional operation expenses also occurred to operate the schools.

Mr. Oberst shared this is a net increase of \$188,000 adjustment to the fund balance. He also highlighted that the Board’s Fund Balance policy was updated last year to reflect the State’s early warning criteria which is five percent of unrestricted revenue. Provided Budget Amendment One is adopted, this projects to an 8.8 percent fund balance at June 30, 2017 well above 5 percent minimum.

The special revenue fund’s primary difference is additional revenue from Act 18 and a reduction of tuition revenue due to fewer students in the centers program. Special revenue is a self-balancing account. Expenditures were adjusted so there was no fund balance impact on this fund.

The Debt retirement fund is 100 percent from property taxes based on the new assessed values and the district’s millage rate. This tax is collected in June or July so we now know what the actual tax dollar amounts are. We increased the revenue by \$900,000 because of the additional tax collections that took place.

Mr. Oberst will need three separate motions and approvals for each of the funds. He provided the he could answer any questions that anyone may have. There were none.

General Fund Resolution

Motion by Dr. Baker supported by Dr. Flores to accept Budget Amendment One General Fund.

Carried: Yeas: Matias, Schottke, Slade, Baker, Flores, Grant, Lewis, Vice President Ross – 8.

Nays: 0.

AMENDMENT TO GENERAL APPROPRIATIONS
Resolution for Adoption by the Board of Education of
Grand Rapids Public Schools

GENERAL OPERATING FUND

RESOLVED, that this resolution shall be the general appropriations of the Grand Rapids Public Schools for the fiscal year 2016-2017: a resolution to make appropriations; to provide for the expenditures of the appropriations; and to provide for the disposition of all income received by the Grand Rapids Public Schools.

BE IT FURTHER RESOLVED, that no Board of Education member or employees of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board. Changes in the amount appropriated by the Board shall require approval by the Board.

BE IT FURTHER RESOLVED, that the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board.

BE IT FURTHER RESOLVED, that the total available to appropriate in the General Fund is hereby appropriated in the amounts and for the purposes set forth as per page 1 of Exhibit A attached.

BE IT FURTHER RESOLVED, that the general appropriation for the Grand Rapids Public Schools for the fiscal year 2016-2017 is amended as per page 2 of Exhibit A attached.

This amended resolution is to take effect on February 6, 2017.

Ayes: Members _____

Nays: Members _____

Motion declared ADOPTED

Secretary, Board of Education
Grand Rapids Public Schools

CERTIFICATE OF SECRETARY

I, the undersigned, being the duly qualified and acting Secretary of the Board of Education of the Grand Rapids Public Schools, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Education of the Grand Rapids Public Schools, of Kent County, Michigan at a regular meeting held on the 6th day of February 2017, the original of which is on file in my office, and that public notice of said meeting was given pursuant to and in full compliance with Act 267, Public Acts of Michigan, 1976.

Dated this the _____ day of _____, 2017

Secretary, Board of Education
Grand Rapids Public Schools

General Fund Budget

	2016-2017 Original Budget	2016-2017 Amendment One	2016-2017 Amended Budget
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Revenues:

Local sources	\$ 51,569,463	\$ 2,701,320	\$ 54,270,783
State sources			
Restricted	39,796,375	1,344,590	41,140,965
Unrestricted	82,957,000	804,000	83,761,000
Federal			
Restricted	22,761,409	1,292,763	24,054,172
Unrestricted	65,000	(25,000)	40,000

Total revenue	197,149,247	6,117,673	203,266,920
Other financing sources:			
Operating transfers in	2,904,234	(52,685)	2,851,549
Total revenue and other financing sources	200,053,481	6,064,988	206,118,469
Fund balance, July 1	11,814,113		11,814,113
Total available to appropriate	211,867,594	6,064,988	217,932,582

Expenditures

Instruction

Basic programs	78,201,356	\$ 2,215,806	\$80,417,162
Added needs	26,267,952	901,838	27,169,790
Adult and continuing education	628,432	286,515	914,947
Total instruction	105,097,740	3,404,159	108,501,899

Support services:

Pupil support services	20,341,130	(950,163)	19,390,967
Instructional staff support	11,245,457	1,279,237	12,524,694
General administration	2,271,061	47,751	2,318,812
School administration	12,639,906	131,453	12,771,359
Fiscal services	4,243,588	53,358	4,296,946
Operations and maintenance	20,335,804	225,457	20,561,261
Pupil transportation	12,246,806	281,325	12,528,131
Staff and personnel services	9,502,717	1,611,318	11,114,035
Student activities	1,494,150		1,494,150
Total support services	94,320,619	2,679,736	97,000,355

Community services	1,259,767	50,598	1,310,365
Facility acquisition/building improvements	10,000	192,927	202,927
Total expenditures	200,688,126	6,327,420	207,015,546
Other financing services			
Operating transfers out	2,716,000	(451,000)	2,265,000
Total appropriations	203,404,126	5,876,420	209,280,546

Special Revenue Fund Resolution

Motion by Dr. Baker, supported by Rev. Matias to support Budget Amendment One Special Revenue Fund

Carried: Yeas: Matias, Schottke, Slade, Baker, Flores, Grant, Lewis, Vice President Ross – 8.

Nays: 0.

**AMENDMENT TO GENERAL APPROPRIATION
RESOLUTION FOR ADOPTION BY THE BOARD
OF EDUCATION OF Grand Rapids PUBLIC SCHOOLS**

SPECIAL REVENUE FUND

RESOLVED, that this resolution shall be the general appropriation of the Grand Rapids Public Schools for the fiscal year 2016-2017: A resolution to make appropriations; to provide for the expenditure of the appropriation; and to provide for disposition of all income received by Grand Rapids Public Schools.

BE IT FURTHER RESOLVED, that no Board of Education member or employee of the School District shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board. Changes in the amount appropriated by the Board shall require approval by the Board.

BE IT FURTHER RESOLVED, that the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board.

BE IT FURTHER RESOLVED that the total revenue and unappropriated fund balance estimated to be available for appropriations in the Special Revenue Fund of the Grand Rapids Public Schools for fiscal year 2016-2017 is hereby appropriated in the amounts and for the purposes set forth per Exhibit A attached.

This amended resolution is to take effect on February 6, 2017.

Ayes: Members _____

Nays: Members _____

Motion declared ADOPTED

Secretary, Board of Education
Grand Rapids Public Schools

CERTIFICATE OF SECRETARY

I, the undersigned, being the duly qualified and acting Secretary of the Board of Education of the Grand Rapids Public Schools, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Education of the Grand Rapids Public Schools, of Kent County, Michigan at a regular meeting held on the 6th day of February 2017, the original of which is on file in my office, and that public notice of said meeting was given pursuant to and in full compliance with Act 267, Public Acts of Michigan, 1976.

Dated this the _____ day of _____, 2017

Secretary, Board of Education
Grand Rapids Public Schools

Special Fund Budget

	Actual 2014-2015	Proposed Budget 2015-2016	Proposed Budget 2016-2017
Local Sources	\$25,360,138	\$25,453,600	\$25,279,610
State Sources	11,111,062	11,203,745	10,895,990
Federal Sources	11,315,653	10,949,952	10,950,000
Total Revenue	47,786,853	47,607,297	47,125,600
Incoming Transfers and Other Transactions	3,530,860	2,881,755	2,265,000
Total Revenues, Incoming Transfers and Other Transactions	\$51,317,713	\$50,489,052	\$49,390,600
Expenditures			
Special Education Center Programs	\$36,985,062	\$36,368,201	\$35,370,575
Food Service	10,999,249	12,907,911	12,438,198
Community Education	16,906	24,800	24,900
GRASP	372,169	435,000	436,750
RIF	42,726	45,000	25,000
Houseman Field	87,160	115,000	123,000
Total Expenditures	48,503,272	49,895,912	48,418,423
Outgoing Transfers	1,830,061	2,962,829	2,851,549
Total Appropriated	50,333,333	52,858,741	51,269,972
	984,380	(2,369,689)	(1,879,372)

Excess Revenue (Appropriations)

Fund Balance, July 1	5,029,421	6,013,801	5,912,415
	<hr/>	<hr/>	<hr/>
Fund Balance, June 30	<u>\$6,013,801</u>	<u>\$3,644,112</u>	<u>\$4,033,043</u>

Debt Retirement Fund Resolution

Motion by Dr. Baker, supported by Ms. Slade to accept Budget Amendment One Debt Retirement Fund.

Carried: Yeas: Matias, Schottke, Slade, Baker, Flores, Grant, Lewis, Vice President Ross – 8.

Nays: 0.

AMENDMENT TO DEBT APPROPRIATIONS

Resolution for Adoption by the Board of Education of
Grand Rapids Public Schools

DEBT RETIREMENT FUND

RESOLVED, that this resolution shall be the general appropriations of the Grand Rapids Public Schools for the fiscal year 2016-2017: a resolution to make appropriations; to provide for the expenditures of the appropriations; and to provide for the disposition of all income received by the Grand Rapids Public Schools.

BE IT FURTHER RESOLVED, that no Board of Education member or employees of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board. Changes in the amount appropriated by the Board shall require approval by the Board.

BE IT FURTHER RESOLVED, that the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board.

BE IT FURTHER RESOLVED, that the total available to appropriate in the Debt Retirement Fund is hereby appropriated in the amounts and for the purposes set forth as per Exhibit 1 attached.

BE IT FURTHER RESOLVED, that the general appropriation for the Grand Rapids Public Schools for the fiscal year 2016-2017 is listed per Exhibit 1 attached.

BE IT FURTHER RESOLVED, that the number of ad valorem mills to be levied for debt retirement purposes is 4.75 mills on the taxable value of all property.

This amended resolution is to take effect on February 6, 2017.

Ayes: Members _____

Nays: Members _____

Motion declared ADOPTED

 Secretary, Board of Education
 Grand Rapids Public Schools

CERTIFICATE OF SECRETARY

I, the undersigned, being the duly qualified and acting Secretary of the Board of Education of the Grand Rapids Public Schools, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Education of the Grand Rapids Public Schools, of Kent County, Michigan at a regular meeting held on the 6th day of February 2017, the original of which is on file in my office, and that public notice of said meeting was given pursuant to and in full compliance with Act 267, Public Acts of Michigan, 1976.

Dated this the _____ day of _____, 2017

 Secretary, Board of Education
 Grand Rapids Public Schools

Debt Retirement

Exhibit 1

	2014-2015 Actual	2015-2016 Amended	2016-2017 Proposed
Revenue:			
Local sources:			
Property taxes	\$10,857,370	\$11,660,000	\$19,000,000
Other taxes		100,000	
Penalties and interest on delinquent taxes		45,000	

Investment Income	47,361	31,964	3,500
State sources:			
Restricted	26,011		
Total revenue	10,930,742	11,836,964	19,003,500
Other financing sources:			
Proceeds from issuance of bonds		54,236,567	
Operating transfers in	677,665	960,519	573,435
Total other financing sources	677,665	55,197,086	573,435
Total revenue and other financing sources	11,608,407	67,034,050	19,576,935
Expenditures:			
Bond principal maturities	6,355,000	7,555,000	10,910,000
Interest on bonded debt	4,966,570	3,966,104	8,401,785
Bond issuance costs		887,898	
Other	29,879	132,555	130,500
Total expenditures	11,351,449	12,541,557	19,442,285
Other financing uses			
Payment to escrow agent		55,193,669	
Total other financing uses		55,193,669	
Total expenditures and other financing uses	11,351,449	67,735,226	19,442,285
Revenue and other sources over (under) expenditures	256,958	(701,176)	134,650
Fund balance at beginning of year	2,305,148	2,562,106	1,860,930
Fund balance at end of year	<u>\$2,562,106</u>	<u>\$1,860,930</u>	<u>\$1,995,580</u>

PNC Grow Up Great Grant

Mr. Matthew Beresford, Director of Early Childhood Education (ECE), provided information and an overview of the Grow Up Great Grant offered through PNC Bank. This is connected to offering rich early childhood experiences and education of early childhood teachers. The approval of the grant will support both those efforts. This is another continued support from

PNC of the GRPS Early Childhood Education program and all the rich things happening in it. He provided a history that PNC has with the district and their previous giving.

This particular grant would fund a traveling puppet show from Kevin Comrade a local puppet expert who also does group read aloud. He would travel to the ECE classrooms. Students will be provided with a hard cover book that they will be able to take home with them. The book comes with a mobile app that parents will be able to download as well.

A board member asked if the grant was requested or donated. It was requested and recommended by PNC to apply. Another board member asked if the app is able to translate to other languages. The app translates to Spanish and other languages are being worked out. Any documentation going home is bilingual so parents can understand the value of the app. There will be a launch point for the app with a helpful card of what is happening in the classroom. There are also monthly parent activities and will revisit this to show them what the app can do.

Motion by Dr. Baker, supported by Ms. Downes Lewis to accept the PNC Grow Up Great Grant.

Carried: Yeas: Matias, Schottke, Slade, Baker, Flores, Grant, Lewis, Vice President Ross – 8.

Nays: 0.

MASB Region 3 Board of Directors Election

Vice President Ross provided that there are two candidates for one seat under consideration for the MASB Region 3 Board of Directors. The term is for a three-year term effective the second Wednesday in March 2017. The incumbent, Jill Fennessy and John Siemian are both vying for this seat. Vice President Ross looked to board members for their insight regarding the nominees.

A board member shared that Ms. Fennessy has been very active on both state level and home district in the Tri City Area. She was highly recommended due to her diligence. Another board member also met her and was very impressed with her knowledge and feels strongly about her.

Motion by Dr. Baker, supported by Ms. Slade to cast the ballot for Ms. Jill Fennessy for the MASB Region 3 Board of Directors seat.

Carried: Yeas: Matias, Schottke, Slade, Baker, Flores, Grant, Lewis, Vice President Ross – 8.

Nays: 0.

CONSENT AGENDA

The following items are being presented for the acceptance/approval of the Board:

1. Approval of Minutes
 - a. Special Board Meeting/Work Session/Orientation – January 9, 2017
 - b. Board Meeting/Annual Organizational Meeting- January 17, 2017

2. Reports of Committees (None)
3. Business Items
 - a. Personnel Transactions
 - b. Purchases
 - c. Financials – December 2016
 - d. Donation – Donors Choose
 - e. Student Reinstatements
4. Motions & Resolutions
 - a. Black History Month

Motion by Dr. Flores, supported by Ms. Slade that the Consent Agenda items be accepted/approved minus the Student Reinstatements.

Carried: Yeas: Matias, Schottke, Slade, Baker, Flores, Grant, Lewis, Vice President Ross – 8.

Nays: 0.

REPORTS OF COMMITTEE

No Report.

BUSINESS ITEMS

Personnel Transactions

The following transactions were approved/accepted under the Consent Agenda:

GROUP	FNAME	LNAME	STATUS	LOCATION	EFF DATE	DESC
GR PARAPROFESSIONAL ASSOC	ANDREW	MALTY	APPOINTED	HARRISON PARK	1/23/2017	SPEC ED PARAPROFESSIONAL
GR PARAPROFESSIONAL ASSOC	RENEA	ATKINS	APPOINTED	EAST LEONARD ELEMENTARY	12/21/2016	SPEC ED PARAPROFESSIONAL
GR PARAPROFESSIONAL ASSOC	MA	LOPEZ	APPOINTED	BURTON MIDDLE	1/17/2017	PARAPRO BILINGUAL
GR PARAPROFESSIONAL ASSOC	REGINA	LOPEZ	APPOINTED	CONGRESS ELEMENTARY	12/21/2016	LITERACY PARAPROFESSIONAL
GR PARAPROFESSIONAL ASSOC	LAUREN	MAHONEY	APPOINTED	EAST LEONARD ELEMENTARY	1/23/2017	SPEC ED PARAPROFESSIONAL
GR ASSOC OF EDUC OFFICE PERSNL	BRIDGIT	CRAWFORD	APPOINTED	HARRISON PARK	1/9/2017	HEAD SECRETARY
GR ASSOC OF EDUC OFFICE PERSNL	RHONDEEN	SLUITER	APPOINTED	FACILITIES PLANNING & MANAGEMENT	12/12/2016	SECRETARY
GR ASSOC OF EDUC OFFICE PERSNL	MARITZA	GOMEZ	APPOINTED	WESTWOOD MIDDLE	1/9/2017	HEAD SECRETARY
GR ASSOC OF EDUC OFFICE PERSNL	KELLY	JACKSON	APPOINTED	HUMAN RESOURCES	1/16/2017	BENEFITS/HR TECHNICIAN
GR EDUC SUPPORT PROFESSIONALS	GRISELL	ORENGO RAMOS	APPOINTED	PURCHASING & OPERATIONS	8/25/2016	CUSTODIAN 1
GR EDUC SUPPORT PROFESSIONALS	TONY	VISSER	APPOINTED	PURCHASING & OPERATIONS	8/25/2016	GROUNDS MAINTENANCE 1
GR EDUC SUPPORT PROFESSIONALS	JOSHUA	BRINGEDAHL	APPOINTED	PURCHASING & OPERATIONS	8/25/2016	HEAD CUSTODIAN 1
GR EDUC SUPPORT PROFESSIONALS	ANN	BLAWKAMP	APPOINTED	FOOD AND NUTRITION	11/7/2016	PERMANENT SUB
GR EDUC SUPPORT PROFESSIONALS	ANN	BLAWKAMP	APPOINTED	FOOD AND NUTRITION	8/25/2016	PERMANENT SUB
GR EDUC SUPPORT PROFESSIONALS	JAMES	VANDERLAAN	APPOINTED	PURCHASING & OPERATIONS	8/25/2016	PLUMBER UNLICENSED
GR ASSOC OF CCW, ETS, NCTCHRS	JASMINE	MORTON	APPOINTED	PINE GROVE	11/14/2016	ITINERANT CHILD CARE WORKER
GR ASSOC OF CCW, ETS, NCTCHRS	MARIE	MORGAN	APPOINTED	COIT ACADEMY OF ARTS & SCIENCE	10/3/2016	ITINERANT CHILD CARE WORKER

GR ASSOC OF CCW, ETS, NCTCHRS	GRACE	SCHOEBORN	APPOINTED	COIT ACADEMY OF ARTS & SCIENCE	10/3/2016	ITINERANT CHILD CARE WORKER
GR ASSOC OF CCW, ETS, NCTCHRS	JANET	ALLOR	APPOINTED	DICKINSON ELEMENTARY	10/13/2016	ITINERANT CHILD CARE WORKER
GR ASSOC OF CCW, ETS, NCTCHRS	KORRIE	OTTENWESS	APPOINTED	LINCOLN DEVELOPMENTAL CENTER	11/9/2015	ITINERANT CHILD CARE WORKER
GR ASSOC OF CCW, ETS, NCTCHRS	NICHOLAS	KENNY	APPOINTED	KEC OAKLEIGH	12/12/2016	ITINERANT CHILD CARE WORKER
GR ASSOC OF CCW, ETS, NCTCHRS	SARA	VANKOOTEN	APPOINTED	LINCOLN DEVELOPMENTAL CENTER	1/20/2017	ITINERANT CHILD CARE WORKER
GR ASSOC OF CCW, ETS, NCTCHRS	EMERY	KOETJE	APPOINTED	LINCOLN SCHOOL	1/20/2017	ITINERANT CHILD CARE WORKER
SUPPORT NON-EXEMPT	MERRITT	MELVONE	APPOINTED	COMMUNITY & STUDENT SERVICES	1/4/2017	MULTI-TIER SUPPORT SPECIALIST
SUPPORT NON-EXEMPT	REBECCA	BACK	APPOINTED	WESTWOOD MIDDLE	1/3/2017	SCHOOL TO CAREERS
GROUP	FNAME	LNAME	STATUS	LOCATION	EFF DATE	DESC
GR EDUCATION ASSOCIATION	MARY	KLAASEN	APPOINTED	SHARED TIME PROGRAM	1/30/2017	GEN MUSIC 1-8
GR EDUCATION ASSOCIATION	PAUL	NELSON	APPOINTED	OTTAWA HILLS HIGH SCHOOL	1/17/2017	MATH
GR EDUCATION ASSOCIATION	KENNETH	JERNIGAN JR	APPOINTED	OTTAWA HILLS HIGH SCHOOL	1/23/2017	SCIENCE
GR EDUCATION ASSOCIATION	ALBREI	MUDRY	APPOINTED	UNION HIGH	1/9/2017	SOCIAL STUDIES
GR EDUCATION ASSOCIATION	JOEL	BOERSEN	APPOINTED	UNION HIGH	1/9/2017	MATH/SCIENCE
GROUP	FNAME	LNAME	STATUS	LOCATION	EFF DATE	DESC
GR EDUCATION ASSOCIATION	MARY	SCHOEN	RESIGN	SHARED TIME PROGRAM	12/22/2016	GEN MUSIC 1-8
GR EDUCATION ASSOCIATION	ARNETTA	THOMPSON	RESIGN	CITY HIGH/MIDDLE	1/23/2017	HONOR BIOLOGY
GR EDUCATION ASSOCIATION	ANDREW	LEWIS	RESIGN	INNOVATION CENTRAL HIGH SCHOOL	12/9/2016	SCIENCE 10/11
GR EDUCATION ASSOCIATION	SARA	EISINGER	RESIGN	UNION HIGH	12/23/2016	AUTISM
GR EDUCATION ASSOCIATION	KATELYN	DEYOUNG	RESIGN	DICKINSON ELEMENTARY	12/22/2016	3 ESL
GROUP	FNAME	LNAME	STATUS	LOCATION	EFF DATE	DESC
GR EDUC SUPPORT PROFESSIONALS	SALENA	PARKER-PIECHOCKI	RESIGN	PURCHASING & OPERATIONS	1/15/2017	CUSTODIAN 1
GR EDUC SUPPORT PROFESSIONALS	THOMAS	ELTON	DISMISSED	PURCHASING & OPERATIONS	1/6/2017	CUSTODIAN 3
GR EDUC SUPPORT PROFESSIONALS	THOMAS	THURMAN	RETIRED	PURCHASING & OPERATIONS	2/28/2017	HEAD CUSTODIAN 3
GR EDUC SUPPORT PROFESSIONALS	DONNA	TOLBERT	RETIRED	PURCHASING & OPERATIONS	1/27/2017	HEAD CUSTODIAN 3
GR EDUC SUPPORT PROFESSIONALS	CATHLEEN	THURMAN	RETIRED	PURCHASING & OPERATIONS	12/29/2016	HEAD CUSTODIAN 3
GR EDUC SUPPORT PROFESSIONALS	JAMES	PUCHALSKI	RETIRED	PURCHASING & OPERATIONS	12/31/2016	HEAD CUSTODIAN 3
GR EDUC SUPPORT PROFESSIONALS	BARBARA	BENTLEY	RESIGN	FOOD AND NUTRITION	12/21/2016	SATELLITE PRODUCTION & UTILITY
GR PARAPROFESSIONAL ASSOC	CASSIDY	TIMMONS	RESIGN	EARLY CHILDHOOD	12/22/2016	PREK PARAPROFESSIONAL
GR ASSOC OF EDUC OFFICE PERSNL	DEBORAH	MACY	RETIRE	UNION HIGH	1/27/2017	HEAD SECRETARY
GR ASSOC OF CCW, ETS, NCTCHRS	DEBORAH	KUIPER	RESIGN	PINE GROVE	12/22/2016	ITINERANT CHILD CARE WORKER
GR ASSOC OF CCW, ETS, NCTCHRS	BENJAMIN	LEPPER	RESIGN	LINCOLN DEVELOPMENTAL CENTER	12/22/2016	ITINERANT CHILD CARE WORKER
GR ASSOC OF CCW, ETS, NCTCHRS	TISHA	LUCAS	RESIGN	COMMUNITY TRANSITIONS CAMPUS	12/22/2016	ITINERANT CHILD CARE WORKER
GR ASSOC OF CCW, ETS, NCTCHRS	ELLA	LIPSCOMB	RESIGN	COMMUNITY TRANSITIONS CAMPUS	12/22/2016	ITINERANT CHILD CARE WORKER
GR EDUCATIONAL OFFICERS ASSOCIATION	JAMES	PETERESON JR.	RESIGN	INNOVATION CENTRAL HIGH SCHOOL	1/17/2017	ROTC

Purchases

The following purchases were approved under the Consent Agenda:

PURCHASING AGENDA FEBRUARY 6, 2017 BOARD MEETING

I. General Fund

A. Instructional Supplies, Equipment, and Services

Contract agreement with Northview Public Schools for a paraprofessional to provide signing services for a student at Lincoln School for the 2016-2017 school year for the Special Education Department at a total cost of \$36,060.00

VENDORS: 1 Northview Public Schools

B. Support Materials

Permission to modify blanket order for temporary staffing for the Human Resources Department in the amount of \$156,000.00. Original blanket order amount of \$75,000.00 approved on 6/27/16. Modify amount of \$98,000.00 approved on 10/3/16. New blanket order amount \$329,000.00

VENDORS: 1 Office Team

C. Stock Inventory

None at this time

II. Other (Special Funds)

A. Instructional Supplies, Equipment, and Services

None at this time

B. Support Materials

None at this time

III. Building and Sites

A. General Building and Sites Projects

None at this time

B. Sinking Fund Projects

None at this time

Financial Reports-December 2016

The following financial reports were accepted under the Consent Agenda:

On behalf of the Superintendent of Schools, your Chief Financial Officer submits the following:

Business Affairs: Fiscal Reports:

1. Expenditures for the period December 1, 2016 through December 31, 2016.
2. Cash Receipts & Disbursements for the period of December 1, 2016 through December 31, 2016.
3. Debt Retirement Fund Status Report.
4. Building & Site Fund Status Report.
5. General Fund Balance Sheet.
6. General Fund Status Reports.
7. Special Revenue Funds Report.

General Operations, Multi-Funded and Fully Funded Programs
Disbursements for the Period: December 1, 2016 – December 31, 2016

	<u>Operating Funds</u>	
Invoices – Materials and Services		\$16,597,052
Taxes:		
Federal	\$1,160,792	
State	418,188	
City	<u>77,243</u>	
Total Taxes		1,656,223
Payroll:		
Gross Payrolls	13,177,700	
Non-Tax Reimbursements	76,879	
Less:		
Income Tax Withholding	\$1,697,869	
Social Security Withholding	909,621	
Annuities	1,295,005	
Hospital & Life Insurance	910,107	
Other Deductions	<u>94,866</u>	
Total Deductions	<u>4,907,468</u>	
Net Payroll		8,347,111
Payroll Reclassified to Funds Below		<u>(2,522,299)</u>
Total Operating Funds Disbursement		24,078,087

Building & Sites, Special Revenue, Trust & Agency & Debt Retirement,
Disbursements for the Period: December 1, 2016 – December 31, 2016

	<u>Other Fund</u>		
	<u>Invoices</u>	<u>Payroll</u>	
Building & Site Funds	204,713	0	204,713
Special Revenue Funds	650,541	2,519,465	3,170,006

Trust & Agency Funds	19,964	2,834	22,798
Debt Retirement Funds	<u>0</u>	<u>0</u>	<u>0</u>
Total Other Funds Disbursements	875,218	2,522,299	3,397,517

TOTAL DISBURSEMENTS: ALL FUNDS \$27,475,604

Donation

The following donation was accepted under the Consent Agenda for approval under Policy 9350. Board Policy 9350 requires that the Business Division review any donations with a value greater than \$2,500.

- From Donors Choose, funded through Google, 30 Samsung ChromeBooks and 3 Charging Stations are being donated to a 5th Grade Classroom at Stocking Elementary to be used for their STEM, Coding, and Blogging activities. This donation is valued at \$7,199.

Student Reinstatements

Vice President Ross opened discussion regarding the Student Reinstatements agenda item pulled from the Consent Agenda.

A board member shared that they disagrees with the placement of the two students under consideration for reinstatement both philosophically and personally. In their opinion, the individuals regardless of remorse expressed, is being set up for failure to return to the school the incident occurred and feels this sends the wrong message to the community. The board member believes that if the district is about safe schools, then they should be looking for alternatives for these students to have greater success and will be voting no.

Vice President Ross noted that one of the students was not returning to the same school and the second family may be going to a different school but was undetermined at this time.

A board member clarified that the concern their colleague expressed is regarding an assault situation.

A board member shared that this is discussed during the reinstatement hearings that all board members have an opportunity to participate in. Where the student returns to school there is a long, thoughtful discussion including a recommendation to consider where that school is. It is not in the record at this time and cannot be discussed. The safety and consideration of all students is an important part of the consideration as well as how to handle the return to the school and to do this effectively. The board member feels this is not a blanket policy, there are humans and real discussion and believes it is important to consider the actual cases at stake.

A board member shared that this is case by case basis and whoever is at the meetings is where that information is had and discussed with a number of folks representing the board, administrators, teachers, and staff. It is good to have a discussion in terms of what the restorative practices are to ensure the students succeed when they return. The community can attend the open meetings however parents have the choice of whether it is open or closed.

A board member shared they were impressed with the things the students had to do before they are allowed to come back and shared their feelings when they were a teacher having a student return to the classroom. It was emphasized that they are children and having them come back after meeting the requirements is glad that what is set up allows them to come back to class.

Motion by Ms. Slade, supported by Dr. Baker that the Student Reinstatement be accepted.

Carried: Yeas: Matias, Schottke, Slade, Baker, Grant, Lewis, Vice President Ross – 7.

Nays: Flores – 1.

MOTIONS AND RESOLUTIONS

The following resolution was approved under the Consent Agenda:

Black History Month

RESOLUTION BLACK HISTORY MONTH February 2017

WHEREAS, African-Americans have helped in the founding of this nation in countless recorded and unrecorded ways as explorers, free citizens, indentured servants, slaves, pioneers, laborers, and soldiers; and

WHEREAS, men and women of African descent have advanced our nation through their contributions in science and technology, business and industry, education, the arts, politics, religion, and other fields; and

WHEREAS, African-American men and women in Grand Rapids have made and continue to make significant contributions toward the improvement of the quality of life in Grand Rapids, our state, and the nation; and

WHEREAS, despite these contributions, the role of African-American men and women in history has been consistently overlooked and undervalued in the overall body of American history; and

WHEREAS, Carter G. Woodson and the Association for the Study of Negro Life and History (ASNLH) established “Negro History Week” in 1926 as a partial solution to the continued oversight of their history and as an occasion for all Americans to become aware of and celebrate the vast contributions of African-Americans; and

WHEREAS, “Negro History Week,” which became “African-American History Month,” and is now “Black History Month,” has continued to serve as a vehicle to encourage all Americans to become aware of the history of African-Americans; and

WHEREAS, the Grand Rapids Public Schools, in its ongoing effort to provide education that is multicultural, seeks to initiate programs “to increase the awareness and understanding of the interest and needs of all people;”

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education recognizes February as “BLACK HISTORY MONTH” and encourages staff to initiate and implement educational programs and activities appropriate to this occasion.

BE IT FURTHER RESOLVED, that a copy of this resolution be placed on file with the official proceedings of the Board of Education.

THE BOARD OF EDUCATION
OF THE GRAND RAPIDS PUBLIC SCHOOLS
Grand Rapids, Michigan

February 6, 2017

DISCUSSION ITEMS

None.

PUBLIC COMMENT – AGENDA AND NON-AGENDA ITEMS

The following individuals addressed the Board:

- ◆ Ms. Ruth Anne Lomas regarding an update on the Sister Cities Essay Contest
- ◆ Ms. Irma Mencha regarding academic achievement success and her desire to have widespread counseling and professional development to support post-traumatic stress disorder

SUPERINTENDENT’S COMMENTS

None.

BOARD MEMBERS’ COMMENTS

Ms. Grant expressed how amazing it was for Grand Rapids Public Schools to be represented at the Giants event. She congratulated everyone who was recognized.

Dr. Baker also shared how many connections to the district there were represented at the Giants.

Vice President Ross led applause for Mr. Larry Johnson, Chief of Staff and Executive Director of the Department of Public Safety and School Security for receiving the Giant Among Giants recognition at the event.

ADJOURNMENT

The Board adjourned at 7:08 p.m.

Secretary

/ja

REPORT OF COMMITTEE

Finance Committee

Monday, January 23, 2017

Auditorium, Rev. Lyman S. Parks Administration Building

3:58 p.m.

Present: Dr. Baker - Chairperson, Dr. Flores, Ms. Grant, Ms. Schottke, Superintendent Neal, Ms. Hawley, Mr. Klomparens, Ms. Kribs, Mr. Oberst, Ms. Trovillion

Public Comment

None.

ACTION ITEMS

Amendment One

Mr. Oberst advised that Amendment One had been discussed at the Board Retreat earlier in the day, and per Committee member request advised that the General Fund increase was due to the increase of 150 students which resulted in an increase in state aid. He also advised that there were additional dollars for Special Revenue from Act 18 which is county funds. Additional costs were realized in the form of compensation and benefits, and the shift in cost for open positions and temporary staff. There were no further questions

Motion for Amendment One for General Fund approval made by Dr. Flores, supported by Ms. Schottke.

Motion carried.

Your Finance Committee recommends Amendment One for General Fund to be placed on the Agenda for Board action at the February 6, 2017 Board of Education meeting.

Motion for Amendment One for Special Revenue Fund approval made by Ms. Schottke, supported by Ms. Grant.

Motion carried.

Your Finance Committee recommends Amendment One for Special Revenue Fund to be placed on the Agenda for Board action at the February 6, 2017 Board of Education meeting.

Motion for Amendment One for Debt Services Fund approval made by Ms. Grant, supported by Ms. Schottke.

Motion carried.

Your Finance Committee recommends Amendment One for Debt Services to be placed on the Agenda for Board action at the February 6, 2017 Board of Education meeting.

Purchasing Agenda

Mr. Oberst presented the Purchasing Agenda and offered to answer any questions on the items. He advised that there were only two items on the agenda, a parapro for Lincoln School, and an increase in the blanket for temporary staff for Human Resources. There were no questions.

Motion for Purchasing Agenda approval made by Ms. Schottke, supported by Dr. Flores.

Motion carried.

Your Finance Committee recommends the Purchasing Agenda to be placed on the Agenda for Board action at the February 6, 2017 Board of Education meeting.

Donation

Mr. Oberst reviewed a donation from Donors Choose, funded through Google, for Stocking Elementary. The donation was 30 Chromebooks and 3 charging stations. A Committee Member asked for further detail on the request. Superintendent Neal responded that a teacher had applied for this without knowing that there was an approval process to follow before applying. The donation is consistent with the technology being placed in school buildings, and will have the same technical and tracking capabilities as other district devices. The Superintendent advised that a memo has gone out to staff informing them of the need to follow the process of prior approval, and to keep their Assistant Superintendents and Executive Directors looped into these types of applications for donations.

Motion for Donation approval made by Dr. Flores, supported by Ms. Schottke.

Motion carried.

Your Finance Committee recommends the Donation to be placed on the Agenda for Board action at the February 6, 2017 Board of Education meeting.

REPORTS/UPDATES/DISCUSSION

December Financial Statements

Mr. Oberst presented the December financial statements. He noted that Amendment One has brought the budget more closely in line with projections for the year. He advised that the biggest difference was benefits and recognizing those costs earlier. There were no questions

Warm, Safe & Dry Update

Mr. Klomprens reviewed the current Warm, Safe & Dry project status. He provided an update that the Ottawa Pool and the GRPS University fence only had a minor portion left to do before being complete. He noted that there are two more projects slated, which are the replacement of the Innovation Central Gym roof and replacing heating controls. This will still leave them with an emergency fund balance. There were no questions.

Bond Update

Mr. Klomprens gave an update that the cooling system at GRPS University has been added as a bond project. CA Frost and 111 College are completed and will be coming off of the list. An update on Buchanan Elementary is that they are facing preliminary design challenges to keep within budget. Finalizing classroom number and appropriate specs for each, and they have changed the design from a three story building to a two story building. Expectation is to bid this in the spring, and then have construction begin the Monday after school is out. This will give them roughly 15 months before the opening in Fall of 2018.

Mr. Klomprens commented that they are working to keep the Museum High School within budget as well, and will be bringing multiple bid packages for review. The bid for demolition projects should have a bid for next month's Finance Committee meeting. He also anticipates providing a timeline at that meeting.

City High Middle is working to integrate the advisory committee information in a way that maximizes the budget. They are trying to get as much as requested, and be intentional and deliberate in their choices.

Ottawa High School is still under review for Academic Programming decisioning, which will impact the design plan. This will be a 15 to 18 month project once the direction has been finalized, and then they will work on a timeline that accommodates no disruption to the school days.

A Committee member asked about the bond spending timeline that was requested. Mr. Oberst said that they should be able to present that at February's Finance Committee meeting. Mr. Oberst updated that the first phase of the bond technology roll out will be in the next month or two, and then in the fall the student device roll out will begin next fall. The Committee member noted that the bond projects will extend out past everyone's term of service, so it is important that they have a clearly defined plan to ensure that it is executed as decided. Also, the importance of being able to speak to the public about the plan was an important part of a Board members job, and that the more informed that each member is, the better they can field questions.

Mr. Klomprens noted that the bond funds spent so far have been for the CA Frost Middle High School, and the 111 College demolition. He said that the next two projects are Museum High School and Buchanan. He stated that they are being deliberate in their approach. Mr. Klomprens and Mr. Oberst will work on creating a chart with projects and dollar values.

Bond Refunding

Mr. Oberst followed up on the November Resolution for Refunding 2007 bonds. He shared that the interest rates were previously a 10-12% savings, but due to having to wait because it is a refunding of a refunding, they anticipate a 7-8% savings. The minimum savings to be considered worthwhile of refunding is 5%, so it is still a favorable move. There is a bond ratings call with Moody's January 25th, and thereafter a preliminary Offering Statement that should be done by February 14th. Bond pricing is scheduled for February 22nd. The bond closing will be March 21st and the refunding will be complete. There were no questions.

Closing Remarks

The Finance Committee Chairperson asked if 4 p.m. on the 4th Monday of each month worked for all committee members, and there was consensus that it did. There was discussion around the importance of Finance Committee Members being able to be familiar with, and convey to other, certain data points about the district's financial position, and the desire is for this committee to be a source of information for the other Board members not on this committee, and for the public.

Meeting adjourned 4:24 p.m.

Dr. Tony Baker, Chairperson
Dr. Jose Flores
Kristian Grant
Jen Schottke

/lk

Introduction

The Grand Rapids Public Schools (hereinafter “GRPS” or “District”) desires to establish a fair and transparent purchasing policy and processes to ensure that its students receive the best products and services possible at the most reasonable price. This policy specifically applies to the Grand Rapids Food and Nutrition Services Department (hereinafter “GRPSFS”) and incorporate the District’s overall purchasing rules where applicable.

General Provision

GRPSFS will utilize the guidelines provided by the Michigan Department of Education to determine if purchase request must be approved by an MDE official (Administrative Policy NO. 13) Administrative Rules 3665

GRPSFS will maintain a contract administration system which will ensure that contractors perform in accordance with the terms, conditions, and specifications of their contracts or purchase orders.

GRPSFS will verify that all food program contracts and procurements are net of all applicable discounts, rebates, and credits. All contractors will maintain records and source documents in support of all costs, discounts, rebates, and credits.

GRPSFS will retain all food program records for three years after final payments and/or three years after any pending matters have been closed and completed.

GRPS reserves the right to reject all bids based on staff evaluation and to ask for new bids.

Such reservation shall be so specified in the publication or notification of bid letting.

GRPS reserves the right to waive any informality in, or reject any part of, a bid.

GRPSFS is a member of the Great Lakes Consortium.

GRPSFS Purchasing Requirements**1. Purchases greater than \$25,000:**

If the amount exceeds twenty-five thousand dollars (\$25,000.00) a contract must be awarded through a formal competitive bid process. A call for bids or request for proposals (RFP) shall be published at least once in a newspaper of general circulation within the City of Grand Rapids, as well as published in a newspaper generally circulated state-wide and posted on the district’s website. The call for bids or RFPs may also be published in a regional newspaper. Purchases greater than \$25,000 will require Board approval.

2. Purchases between \$3,000 and \$25,000:

GRPSFS will obtain competitive written quotes from at least three vendors.

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3. Purchases less than \$3,000:

Any purchase below three thousand dollars (\$3,000.00) is considered a micro-purchase. Micro-purchases may be awarded without soliciting competitive quotes if the price is considered reasonable. To the extent feasible; however, GRPSFS must distribute micro-purchases equitably among qualified suppliers.

4. Emergency Purchases

GRPSFS will comply with the emergency purchase guidelines outlined in GRPS Board Policy 3610 and 3610-R.

Bid Specification Requirements

Bid specifications will be written by Food Services personnel and presented to the Purchasing Department for distribution. GRPSFS contracts will not be awarded to any potential vendor who writes any of the bid specifications, the solicitation documents, or any of the contract language for the solicitation.

Identical bid specifications and/or request for proposals will be provided to all potential vendors.

Bid Procedures

GRPSFS will follow the process outlined in GRPS Board Policy, Section 3000 – Fiscal Management 3660-R Bids and Quotation Requirements

Geographic Preference

Pursuant to state law, no local preference will be granted for contracts paid for with federal funds.

Buy American

GRPSFS will adhere to “Buy American”. Therefore Food Service is required to purchase, to the maximum extent possible, domestic products for use in meals served in our Child Nutrition Program. However, exceptions are allowed when:

- a. Food preferences can only be met with foreign goods
- b. Insufficient quantity and/or quality is available in the USA
- c. Domestic cost is significantly higher

Debarment and Suspension

All potential vendors will be required to complete the debarment and suspension certification form Administrative Rules 3665

Standard of Conduct for GRPS Employees

GRPSFS will adhere to GRPS Board Policy 3610 and 3610-R.

Bid Protest Procedures

The bid protest procedures outlined in GRPS Board Policy Rule 3660-R shall apply.

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Approved:

LEGAL REFERENCE: MCL.380.1274

Upon graduation students will be:

Educated, and therefore, able to:

- Apply skills and knowledge learned from a rigorous and relevant core curriculum.
- Demonstrate proficiency in current technologies.
- Transfer career and employability skills across multiple settings.
- Pursue lifelong learning to succeed in a changing global community.

Self-Directed, and therefore, able to:

- Use a high degree of self-awareness to facilitate making life-directing decisions.
- Identify and initiate career-appropriate post-secondary options.

Productive, and therefore, able to:

- Appreciate and respect cultural and individual diversity.
- Actively participate as productive members of a democratic society.

Graduates will meet all GRPS requirements which may include specific requirements for students participating in dual enrollment, Early/Middle College Programs, and other Theme School options. These requirements will meet or exceed the minimum graduation requirements as defined by the State of Michigan

Approved: June 29, 2009

Revised:

LEGAL REF: MCL 380.1278a, 388.513, 388.514, 388.1621b, 388.1661b

Section 7000 – Instructional Program

7648 Dual Enrollment and Early/Middle College

7648

The Board desires to encourage and enable students to enroll in a variety of courses or programs at postsecondary institutions.

Dual Enrollment

Dual enrollment in postsecondary institutions shall be made available to eligible students in accordance with state guidelines. Dual Credit

Students successfully completing the requirements of a course offered by a Michigan postsecondary institution shall receive high school credit providing all guidelines have been met.

Early/ Middle College Program

The District may offer an Early/Middle College Program for students. An Early/Middle College Program is a five-year high school program designed to allow a student to earn a high school diploma and either an associate's degree, the Michigan Early/Middle College Association (MEMCA) technical certification or up to 60 transferable college credits at the same time.

The dual enrollment and Early/Middle College Program shall meet or exceed the State's requirement for graduation.

The Superintendent shall develop procedures to promote, encourage, and support students participating in dual enrollment and Early/Middle College programs.

Approved: June 29, 2009

Revised:

LEGAL REF: MCL 388.513, 388.514, 388.1621b, 388.1661b