

## **REPORT OF COMMITTEE**

### **Ad Hoc Policy Review Committee**

Monday, February 13, 2017

Auditorium, Rev. Lyman S. Parks Administration Building

8:15 a.m.

Present: Ms. Schottke – Chairperson, Dr. Falb, Mr. Ross, Ms. Slade, Ms. Pitts, Mr. Green,  
Ms. DeGroot

Absent: N/A

### **Public Comment**

None

## **REPORTS/UPDATES**

Ms. Schottke welcomed everyone and shared that beginning in March the committee would go through policy by policy in a very comprehensive review. The last review was done in 2009. Dr. Falb asked if there is a chance we might reduce the number of policies we currently have and Ms. Pitts shared that this would be up to the committee and the Board. Ms. Pitts shared that there are opportunities to combine some policies. Dr. Falb would like this to be one of the guiding principles. Ms. Schottke shared that Ms. Pitts would walk the committee through each of the policies and the committee could ask questions as we move along. Ms. Pitts shared that she brought Mr. Green and Ms. DeGroot to help with the policies being brought forward. We do have one policy that needs to be approved by April, policy # 7648- Dual Enrollment and Early/Middle College.

### **Policy # 3660 – Bids and Quotation Requirements**

Ms. Pitts shared that this policy needed a lot of editing and organization. The first part of this policy actually should have been in policy 3610. Ms. Pitts shared what was omitted and added to bring the policy up to date. Mr. Ross shared some concerns with the competitive bids section. Ms. Pitts said she would look into the questions around the concerns and stated that we could spell out some of the concerns in the rules. Dr. Falb questioned the local first policy that she and Mr. O’Conner had worked on in the past. Dr. Falb wondered if the local first should be combined in this policy. Ms. Schottke asked the committee if they would like to move forward with this policy or wait to review in March. The committee supported the motion to table this policy. There was also some discussion regarding the rules around this policy and the bid protest process.

The Local Purchasing Preference policy was brought to the committee and Ms. Pitts shared that this would need some amendments according to laws that have come into effect since the policy revision.

### **Policy # 1610 – Purchasing Goods and Services**

This policy was tabled until the next meeting in March.

**Policy # 3650 – Cooperative Purchasing**

This policy was tabled until the next meeting in March.

The following policies have been approved to be brought before the full Board for a first reading on Monday, February 20.

- Policy # 7630 – Graduation Requirements
- Policy # 7648 – Dual Enrollment and Early/Middle College
- Food & Nutrition Services Procurement Policy

Meeting adjourned at 9:30 a.m.

/db