

## **Section 9000 – General Public and Organizational Relations**

9250 Use of District Facilities (Cf. 3340)

9250

The Board shall encourage the utilization of District buildings and District grounds by properly organized and responsible groups. Such use of any District facility or District grounds, however, shall not interfere with the daily school student routine or any school-sponsored activity. District facilities and equipment shall not be used or made available for political campaigns.

The use of school facilities for school purposes has precedence over all other uses. Persons on school premises must abide by the District's conduct rules at all times. The Board directs the Superintendent or designee to develop rules to provide for the use of school facilities.

### Fees and Rental Charges

The Superintendent shall establish reasonable fees and/or rental charges for the use of any District facility or District grounds; such fees and/or rental charges shall cover costs of wages for any school personnel involved and utilities consumed. The fees and/or rental charges shall be reviewed as needed.

### Lease Arrangements

Any lease arrangement entered into by the Superintendent shall conform to state law.

### Use of District Facilities for Prayer or Religious Purposes During the School Day

The use of any District facility during the normal school day will not be allowed for prayer or religious purposes. This prohibition against religious use includes the use of District facilities by District personnel, patrons, and churches or any other individual or groups of individuals.

### Religious Accommodation in the Use of District Facilities

The use of District facilities or District grounds by community churches may be allowed by the Board on a temporary basis as is afforded community groups elsewhere in this policy.

### Gymnasium and Cafeteria

The District's gymnasium(s) and cafeteria(s) may be rented to community groups only if approved in advance. All organizations wanting to use these facilities must contact the Superintendent for approval and scheduling.

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Religious groups are allowed to use these facilities when proper application is made with and approved by the Superintendent and/or the Board.

### Buildings and Grounds

Use of the buildings and grounds of the District by individual or outside organizations must be approved by the appropriate building Principal.

### Equipment

Permission must be gained from the appropriate building Principal or immediate supervisor before any District equipment may be removed from the school grounds.

The building Principal may authorize staff members to utilize District-owned equipment to develop software and associated documents outside of their work assignment, provided the development of the software is in the best interest of the District. Staff using District equipment and software shall comply with all copyright laws.

Recognized bargaining units may use District equipment as provided for in the current negotiated master contract.

The Superintendent may authorize District employees to utilize District-owned equipment when available to develop software and associated documents outside of their work assignment, provided the development of said software is in the best interest of the District.

### Federal Compliance

The District will comply with the provisions of the Boy Scouts of America Equal Access Act, and will not discriminate against or deny access to groups protected by the Act. (Cf. 8720)

### Services

A school custodian shall be on duty and shall have instructions to see that the building and equipment are properly cared for and used whenever any school facility is used by non-school groups or individuals.

District security personnel shall be on duty if deemed necessary by the Principal or the Director of Public Safety

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A District security officer or a school custodian may not be required when, in the opinion of the building Principal, it is not necessary. In this case, the sponsors and the Principal accept full responsibility for the building's use.

Approved: June 29, 2009

LEGAL REF: MCL 333.12601 *et seq.*; OAG, 1987-1988, No 6460, p 167 (August 25, 1987); *Lamb's Chapel v Center Moriches Union Free School District*, 508 U.S. 384 (1993); 20 USCA §4071, *et seq.* (Equal Access Act); 20 USCA §7905 (Boy Scout Equal Access Act).