

Section 4000 – Business Management

4010-R Buildings and Ground Management

4010-R

Within each school, the Principal shall be responsible for monitoring the care and upkeep of the building. Needs which cannot be handled by the building custodial staff shall be immediately reported to the Facilities Director. The Facilities Director shall prioritize District repair and maintenance needs and report the status of requests back to the Principal.

It is the duty and responsibility of all District employees to safeguard and protect all property owned and operated by the District. Teachers shall be responsible for seeing that their classroom doors and windows are properly secured before leaving the building at the close of the school day. Students shall be instructed to use school owned equipment in the proper way and shall be encouraged to show respect for public and private property at all times.

Community groups such as PTO's and other interested parties are encouraged to participate in the beautification of school grounds in accordance with the master plan of the school District, with the understanding that all improvements become the property of the District.

The Chief Operating Officer will make annual recommendations to the Superintendent for approval of a priority list of maintenance projects to be carried out within funds so allocated in the budget. Upon Board approval, the Superintendent shall proceed to implement said projects within any specific dollar limitation imposed by the Board.

Rules Accepted: June 29, 2009